VET Data Collections
2018 Reporting Year

2018 Data Requirements Change Control Document

Section 1 - 2018 Data Requirements

A VET provider must give to the department such statistical and other information as is required under a written notice.

The notice for the 2018 VET FEE-HELP data collection was issued by the Minister under subclause 24(1) of Schedule 1A of the *Higher Education Support Act 2003* (HESA).

The VET Student Loans notice has been issued by the Secretary under section 53 of the *VET Student Loans Act 2016*.

The date of issue of 2018 reporting requirements: 13 December 2017

As stated in the notices, providers must monitor any changes to the data requirements which may be made from time to time.

The documents setting out the requirements for VET data reporting are available on the HEIMSHELP website at: heimshelp.education.gov.au/sites/heimshelp/2018_data_requirements/2018vet/pages/vet-2018

This includes the:

- 2018 Reporting Schedule
- 2018 File Scope and Structure guidelines
- 2018 Data Elements

This document notes all changes to the VET reporting requirements for the 2018 Reporting Year.

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Section 2 – Change Control Summary for the 2018 Reporting Year

Changes for 2018 Data Requirements - issued 13 December 2017

VET DATA COLLECTIONS
 	
1. Addition of two new files to support the transfer of HELP debts to the Australian Taxation Office
 	
    • TFN LookUp (TL)
    • TFN Revision submission (TR)
 	
2. Updated the HELP Due file scope guide to accommodate changes to the revision process for TFN verification.
 	
3. Update to the coding notes of the following elements for clarification: 310, 314, 315, 348, 381, 384, 529 & 558.

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Section 3 - Change Control Details

VET DATA COLLECTIONS – 2018 Reporting Year

Structure documents

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
TFN LookUp (TL)	1.0	New document created for a new file type	Yes	To support the transfer of HELP debts to the Australian Taxation Office	No system change	13 December 2017
TFN Revision (TR)	1.0	New document created for a new file type	Yes	To support the transfer of HELP debts to the Australian Taxation Office	No system change	13 December 2017

Scope documents

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
TFN LookUp (TL)	1.0	New document created for new file type	Yes	To support the transfer of HELP debts to the Australian Taxation Office	No system change	13 December 2017
TFN Revision (TR)	1.0	New document created for new file type	Yes	To support the transfer of HELP debts to the Australian Taxation Office	No system change	13 December 2017

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DATA ELEMENTS – 2018 Reporting Year

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
No change to requirements for the 2018 reporting year.						

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