Higher Education Data Collection
2017 Reporting Year

Ministerial Notice: 24 August 2016
Issue Date: 01 November 2016

2017 Data Requirements and Change Control Document

Section 1 - 2017 Data Requirements

Under Subsection 19-70 (1) of the *Higher Education Support Act 2003* (HESA), a higher education provider must give to the Minister such statistical and other information that the Minister by notice in writing requires. This document provides details of the 2017 Higher Education Data Collection, including links to relevant documents, and change control information.

The Higher Education Data Collection incorporates:

- the Higher Education Student Data Collection (Table A, B, C providers and approved providers under section 16-25 of HESA);
- the Higher Education Staff Data Collection (Table A and B providers only); and
- the University Applications and Offers Data Collection (Table A and B providers only).

As stated in the Notice, providers must check for any changes to the data requirements to these collections which may be made from time to time. All changes will be noted in Section 2 and 3 of this document. Providers will also be provided notification of changes through the HEIMS Data Collections eNews at http://heimshelp.education.gov.au/sites/heimshelp/news/pages/heimshelp-news.

The documents related to each of the collections, available through the HEIMSHELP website, include:

1. Higher Education Student Data Collection at
http://heimshelp.education.gov.au/sites/heimshelp/2017_data_requirements/2017higheredstudent/pages/he-student-2017

- 2017 Reporting Schedule
- 2017 File Scope guidelines
- 2017 File Structure guidelines
- 2017 Data Elements

2. Higher Education Staff Data Collection at
http://heimshelp.education.gov.au/sites/heimshelp/2017_data_requirements/2017higheredstaff/pages/he-staff-2017

- 2017 Reporting Schedule
- 2017 File Scope guidelines
- 2017 File Structure guidelines
- 2017 Data Elements

3. University Applications and Offers Data Collection at
http://heimshelp.education.gov.au/sites/heimshelp/2017_data_requirements/2017applicationsandoffers/pages/apps-offers-2017

- 2017 Reporting Schedule
- 2017 File Scope guidelines
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Section 2 – Change Control Summary for the 2017 Reporting Year

Changes for 2017 Data Requirements - issued 01 November 2016

STUDENT DATA COLLECTIONS

Modifications to the following requirements have been made to implement the new arrangements for the research block grants:

1. Element 490 (Student Status code)

- Addition of new code 331 - domestic or overseas student receiving a Research Training Program (RTP) Fees Offset as defined in the Commonwealth Scholarships Guidelines (Research).

- End dating of codes 320 and 330 to 31 December 2016. These codes are only to be used for revisions or retrospective reporting.

2. Element 487 (Scholarship type code)

- Addition of two new codes
  - 08 - A student receiving a Research Training Program (RTP) Stipend
  - 09 - A student receiving a Research Training Program (RTP) Fees Offset, but not receiving a RTP Stipend

- End dating of codes 01, 02 and 07 to 31 December 2016. These codes are only to be used for revisions or retrospective reporting.

3. Allocation of a Commonwealth Higher Education Student Support Number (CHESSN) to all domestic Research Training Program (RTP) students from 2017.

Changes for 2017 Data Requirements - issued 24 August 2016

STUDENT DATA COLLECTIONS

Modification to the following elements:

1. Element 490 (Student Status code) - to implement amendments to *Higher Education Support Act 2003* that removed the HECS-HELP discount for Commonwealth supported students who pay their student contributions up front. The changes include the:

- addition of a new status code 204 - Paid the full student contribution up-front
- end dating of the following codes to 31 December 2016:
  - 202 - Paid the full student contribution up-front with the HECS-HELP discount
  - 203 - Paid the full student contribution up-front without the HECS-HELP discount.

2. Element 384 (Total amount charged) - updated coding notes to remove reference to HECS-HELP status and discount calculations for Commonwealth supported students who pay their student contributions up front.

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Section 3 - Change Control Details

STUDENT DATA COLLECTION – 2017 Reporting Year

Scope documents

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
Commonwealth Higher Education Student Support Number (CHESSN)	5.1	A Commonwealth Higher Education Student Support Number (CHESSN) will be required for all domestic RTP students from 2017.	Yes	To implement the new arrangements for the research block grants.	No system change	01 November 2016

DATA ELEMENTS – 2017 Reporting Year

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E384 Total amount charged	5.0	Updated coding notes to remove reference to HECS-HELP status and discount calculations for Commonwealth supported students who pay their student contributions up front.	No	Removal of HECS-HELP discount for Commonwealth supported students who pay their contributions up front.	No system change	24 August 2016
E487 Scholarship type code	4.1	Addition of two new codes 08 and 09, and end dating of codes 01, 02 and 07 to support the administration of the redesigned program.	Yes	To implement the new arrangements for the research block grants.	System change	01 November 2016

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Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E490 Student Status code	6.1	Addition of new code 331 and end dating of codes 320 and 330 to support the administration of the redesigned program.	Yes	To implement the new arrangements for the research block grants.	System change	01 November 2016
E490 Student Status code	6.0	Addition of new code 204 and end dating of codes 202 and 203 to accommodate the removal of the HECS-HELP discount.	Yes	Removal of HECS-HELP discount for Commonwealth supported students who pay their contributions up front.	System change	24 August 2016

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