

# Higher Education Data Collection 2016 Reporting Year

Ministerial Notice  
Issue Date: 16 November 2015

## 2016 Data Requirements and Change Control Document

### Section 1 - 2016 Data Requirements

Under Subsection 19-70 (1) of the [Higher Education Support Act 2003](#) (HESA), a higher education provider must give to the Minister such statistical and other information that the Minister by notice in writing requires. This document provides details of the 2016 Higher Education Data Collection, including links to relevant documents, and change control information.

The Higher Education Data Collection incorporates:

- the Higher Education Student Data Collection (Table A, B, C providers and approved providers under section 16-25 of HESA);
- the Higher Education Staff Data Collection (Table A and B providers only); and
- the University Applications and Offers Data Collection (Table A and B providers only).

As stated in the Notice, providers must check for any changes to the data requirements to these collections which may be made from time to time. All changes will be noted in Section 2 and 3 of this document. Providers will also be provided notification of changes through the HEIMS Data Collections eNews at <http://heimshelp.education.gov.au/sites/heimshelp/news/pages/heimshelp-news>.

The documents related to each of the collections, available through the HEIMSHHELP website, include:

1. Higher Education Student Data Collection at [http://heimshelp.education.gov.au/sites/heimshelp/2016\\_data\\_requirements/2016higherstudent/pages/he-student-2016](http://heimshelp.education.gov.au/sites/heimshelp/2016_data_requirements/2016higherstudent/pages/he-student-2016)
  - a. 2016 Reporting Schedule
  - b. 2016 File Scope guidelines
  - c. 2016 File Structure guidelines
  - d. 2016 Data Elements
2. Higher Education Staff Data Collection at [http://heimshelp.education.gov.au/sites/heimshelp/2016\\_data\\_requirements/2016higherstaff/pages/he-staff-2016](http://heimshelp.education.gov.au/sites/heimshelp/2016_data_requirements/2016higherstaff/pages/he-staff-2016)
  - a. 2016 Reporting Schedule
  - b. 2016 File Scope guidelines
  - c. 2016 File Structure guidelines
  - d. 2016 Data Elements
3. University Applications and Offers Data Collection at [http://heimshelp.education.gov.au/sites/heimshelp/2016\\_data\\_requirements/2016applicationsandoffers/pages/apps-offers-2016](http://heimshelp.education.gov.au/sites/heimshelp/2016_data_requirements/2016applicationsandoffers/pages/apps-offers-2016)
  - a. 2016 Reporting Schedule
  - b. 2016 File Scope guidelines
  - c. 2016 File Structure guidelines
  - d. 2016 Data Elements

## Section 2 – Change Control Summary for the 2016 Reporting Year

Changes for 2016 Data Requirements - issued 16 November 2015

### STUDENT and STAFF DATA COLLECTIONS

#### Student

1. Modification to the scope of the Campus (CM), Campus Deletions (CD) and Course (CO) submissions to remove the reference to "MyUniversity"
2. Modification to the following elements to remove the reference to "MyUniversity"
  - Element 495 (Indicative student contribution amount for a Commonwealth supported place)
  - Element 496 (Indicative tuition fee for a domestic fee-paying place)
3. Modification to the following elements to remove references to the gender of the student's parent or guardian
  - Element 573 (Highest educational attainment of parent/guardian 1)
  - Element 574 (Highest educational attainment of parent/guardian 2)

#### Staff

1. Update to element 501 (Highest qualification) to include "Master's extended" to code 7.

## Section 3 - Change Control Details

### STUDENT DATA COLLECTION – 2016 Reporting Year

#### Scope documents

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
Campus (CM)	7.0	Updated to remove reference to 'MyUniversity'	Yes	Decommissioning of 'MyUniversity' website	No system change	16 November 2015
Campus Deletions (CD)	4.0	Updated to remove reference to 'MyUniversity'	Yes	Decommissioning of 'MyUniversity' website	No system change	16 November 2015
Course of Study (CO)	7.0	Updated to remove reference to 'MyUniversity'	Yes	Decommissioning of 'MyUniversity' website	No system change	16 November 2015

#### DATA ELEMENTS – 2016 Reporting Year

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E495 Indicative student contribution amount for a Commonwealth supported place	5.0	Updated to remove reference to 'MyUniversity'	Yes	Decommissioning of 'MyUniversity' website	No system change	16 November 2015
E496 Indicative tuition fee for a domestic fee-paying place	6.0	Updated to remove reference to 'MyUniversity'	Yes	Decommissioning of 'MyUniversity' website	No system change	16 November 2015
E573 Highest educational attainment of parent/guardian 1	5.0	Removed reference to gender of parent / guardian 1	Yes	To simplify reporting for this requirement	No system change	16 November 2015

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E574 Highest educational attainment of parent/guardian 2	5.0	Removed reference to gender of parent / guardian 2	Yes	To simplify reporting for this requirement	No system change	16 November 2015

## STAFF DATA COLLECTION – 2016 Reporting Year

### DATA ELEMENTS – 2016 Reporting Year

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E501 Highest qualification	5.0	Updated code 7 to include 'Master's extended'	No	Update of information	No system change	16 November 2015

## UNIVERSITY APPLICATIONS AND OFFERS DATA COLLECTION – 2016 Reporting Year

No changes to requirements for the 2016 reporting year.