

VET FEE-HELP Data Collection 2014 Reporting Year

Ministerial Notice: 27 March 2013

Issue Date: 31 July 2014

2014 Data Requirements and Change Control Document

Section 1 - 2014 Data Requirements

Under subclause 24(1) of Schedule 1A of the Higher Education Support Act 2003 (HESA), a VET FEE-HELP provider must give to the Minister such statistical and other information that the Minister by notice in writing requires. As noted in the Ministerial Notice of 19 June 2014 (the Notice), this document provides details of the VET FEE-HELP Data Collection for the 2014 Reporting Year, including links to relevant documents, and change control information.

As stated in the Notice, providers must monitor any changes to the data requirements which may be made from time to time. All changes will be noted in Part 2 of this document. Providers will also be provided notification of changes through the HEIMS Data Collections eNews at <http://heimshelp.education.gov.au/sites/heimshelp/news/pages/heimshelp-news>.

The documents related to the collection, available through the HEIMSHHELP website, include:

1. VET FEE-HELP Data Collection
http://heimshelp.education.gov.au/sites/heimshelp/2014_data_requirements/2014vet/pages/vet-2014
 - a. 2014 Reporting Schedule
 - b. 2014 File Scope guidelines
 - c. 2014 File Scope guidelines
 - d. 2014 Data Elements

A hard copy of all documents is available by phoning HEIMS Data Collections on (02) 6240 7487 or emailing HEIMS.datacollections@education.gov.au.

Section 2 – Change Control Summary for the 2014 Reporting Year

Changes for 2014 Data Requirements - issued 31 July 2014

VET STUDENT DATA COLLECTION

Element 315 - Gender Code.

Modification to coding notes to provide greater clarification of reporting of code X for indeterminate/intersex/unspecified gender for consistency with the Australian Government Guidelines on the Recognition of Sex and Gender.

Changes for 2014 Data Requirements - issued 05 March 2014

VET STUDENT COLLECTION

1. Addition of a new code '82' (Certificate IV) to element 310 and update to coding notes on element 310 to reflect the use of new code by providers participating in the Certificate IV trial.
2. Inclusion of state subsidised student codes to Element 490 – possible system change. These codes are 404, 408, 409, 410, 504, 508, 509 & 510 for New South Wales, Tasmania, Northern Territory and Australian Capital Territory government subsidised students.

Changes for 2014 Data Requirements - issued 16 October 2013

VET STUDENT DATA COLLECTION

1. Inclusion of state subsidised student codes to Element 490 – possible system change. These codes are 405, 407, 505 and 507 to be used for the currently participating states.
2. Update to coding notes on element 490 and element 310 to reflect the state codes.
3. The scope documents for all files have been updated so that there is a consistent format.

Changes for 2014 Data Requirements - issued 27 March 2013

VET STUDENT DATA COLLECTION

The 2014 data requirements have no significant changes from 2013 that require a system change

The Notice includes some minor amendments to coding notes and scope documents to provide greater clarification of reporting issues.

Section 3 - Change Control Details

VET FEE-HELP DATA COLLECTION – 2014 Reporting Year

Structure documents

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
No change to requirements for the 2014 reporting year.						

Scope documents

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
VET Commonwealth Assisted Students - HELP Due (VDU)	5.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Commonwealth Assisted Students - HELP Due (VDU)	5.0	Revised for improved clarity	No	To update information and for greater clarification	No system change	27 March 2013
VET Commonwealth Higher Education Student Support Number (CHESSN)	4.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Commonwealth Higher Education Student Support Number (CHESSN)	4.0	Revised for improved clarity	No	To update information and for greater clarification	No system change	27 March 2013
VET Course Completions (VCC)	5.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
VET Course Completions (VCC)	5.0	Revised for improved clarity	No	To update information and for greater clarification	No system change	27 March 2013
VET Course of Study (VCO)	5.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Course of Study (VCO)	5.0	Revised for improved clarity	No	To update information and for greater clarification	No system change	27 March 2013
VET Enrolment (VEN)	5.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Enrolment (VEN)	5.0	Revised for improved clarity.	No	To update information and for greater clarification.	No system change.	27 March 2013
VET Enrolment Revision (VER)	2.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Enrolment Revision (VER)	2.0	Revised for improved clarity	No	To update information and for greater clarification	for greater clarification No system change	27 March 2013
VET Student Load Liability (VLL) & Revised Student Load Liability (VRL)	5.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Student Load Liability (VLL) & Revised Student Load	5.0	Revised for improved clarity	No	To update information and for greater clarification	No system change	27 March 2013

File Name	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
Liability (VRL)						
VET Student Revisions (VSR)	5.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Student Revisions (VSR)	5.0	Revised for improved clarity	No	To update information and for greater clarification	No system change	27 March 2013
VET Unit of Study Completions (VCU)	5.1	Updated text and formatting	No	Clarification and consistency	No system change	16 October 2013
VET Unit of Study Completions (VCU)	5.0	Revised for improved clarity	No	To update information and for greater clarification	No system change	27 March 2013

DATA ELEMENTS – 2014 Reporting Year

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E310 Course of study type code	5.2	Addition of a new code '82' (Certificate IV) and coding notes for VET FEE-HELP.	Yes	New code for providers participating in the Certificate IV trial.	System change	05 March 2014
E310 Course of study type code	5.1	Update to coding notes that relate to VET FEE-HELP codes; Reference to Open learning was changed to Open Universities in codes 60 & 61	No	Update of information and to clarify the use of VET FEE-HELP codes	No system change	16 October 2013
E310 Course of study	5.0	1) Changed terminology in Codes 80 and 81 from	Yes	1) To be consistent with the terminology	No system change	27 March 2013

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
type code		'Vocational' to 'VET' 2) Updated coding notes to clarify the appropriate codes to be used for VET course of studies. 3) Applications and Offers Data Collection Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.		used in HESA and in VET FEE-HELP guidelines 2) For clarification. 3) To clarify information		
E313 Student identification code	3.1	Replaced reference to "DEEWR" with "the department"	No	Machinery of government changes	No system change	16 October 2013
E314 Date of birth	5.0	Applications and Offers Data Collection Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change	27 March 2013
E315 Gender code	5.1	Updated coding notes to confirm HEIMS system update that allows the reporting of code 'X' for indeterminate/intersex/unspecified gender	Yes	Consistency with the Australian Government Guidelines on the Recognition of Sex and Gender	Possible system change	31 July 2014
E316 Aboriginal and Torres Strait Islander code	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map.	Yes	To clarify information	No system change	27 March 2013

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E319 Location code of term residence	3.1	Updated coding notes	No	Added link to the appropriate appendices	No system change	16 October 2013
E320 Location code of permanent home residence	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change	27 March 2013
E327 New basis for admission to current course	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change	27 March 2013
E329 Mode of attendance code	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change	27 March 2013
E347 Year of arrival in Australia	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to Data Elements Map in the HEIMS Web Services Specification	Yes	To clarify information	No system change	27 March 2013
E348 Language spoken at home code	5.0	Applications and Offers Data Collection - Updated coding notes to	Yes	To clarify information	No system change	27 March 2013

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
		include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.				
E350 Course of study load	4.1	Updated description of classification code '00'. Reference to OLA changed to Open Universities Australia	No	Clarification	No system change	16 October 2013
E350 Course of study load	4.0	Updated coding notes for clarification	No	To clarify information	No system change	27 March 2013
E358 Citizen/resident indicator	5.0	Applications and Offers Data Collection Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change	27 March 2013
E402 Student surname	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to Data Elements Map in the HEIMS Web Services Specification	Yes	To clarify information	No system change	27 March 2013
E403 Student given name - first	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to Data Elements Map in the HEIMS Web Services Specification	Yes	To clarify information	No system change	27 March 2013

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E404 Student given name - others	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to Data Elements Map in the HEIMS Web Services Specification	Yes	To clarify information	No system change	27 March 2013
E406 Postal address - Part 1	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification and that the code should reflect the applicant's residential address (not postal address)	Yes	To clarify information	No system change	27 March 2013
E407 Postal address - part 2	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification and that the code should reflect the applicant's residential address (not postal address)	Yes	To clarify information	No system change	27 March 2013
E409 Postal address - postcode	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification	Yes	To clarify information	No system change	27 March 2013

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
		and that the code should reflect the applicant's residential address (not postal address)				
E416 Tax file number	3.1	Updated coding notes.	No	To clarify the code value and meaning.	No system change	16 October 2013
E461 Field of education code	5.0	Applications and Offers Data Collection Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change.	27 March 2013
E466 Postal address - suburb/town	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to Data Elements Map in the HEIMS Web Services Specification and that the code should reflect the applicant's residential address (not postal address)	Yes	To clarify information	No system change.	27 March 2013
E467 Postal address - state code	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to Data Elements Map in the HEIMS Web Services Specification and that the code should reflect the applicant's residential address (not postal address)	Yes	To clarify information	No system change	27 March 2013

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E468 Postal address - country name	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification and that the code should reflect the applicant's residential address (not postal address)	Yes	To clarify information	No system change	27 March 2013
E488 Commonwealth Higher Education Student Support Number (CHESSN)	5.0	Applications and Offers Data Collection Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change	27 March 2013
E490 Student Status code	4.3	Inclusion of the additional codes for state subsidised students for VET FEE-HELP: 404,408,409,410,504,508,509,510.	Yes	New codes for New South Wales, Tasmania, Northern Territory and Australian Capital Territory government subsidised students	Possible system change	05 March 2014
E490 Student Status code	4.2	Addition of two new OS-HELP codes (241 & 242; Update to the description of code 240; Inclusion of codes 405, 407, 505 & 507; update to coding notes; update to SA-HELP codes description;	Yes	The two new codes are required to identify the increased loan limit for study in Asia and the supplementary assistance for Asian language study; updated code description for clarity; inclusion of four	System change	16 October 2013

Name of Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
				codes to cater for QLD and WA Government subsidised students; updated coding notes to clarify the use of new codes; update SA-HELP codes description for clarity		
E493 Highest educational participation prior to commencement	5.0	Applications and Offers Data Collection - Updated coding notes to include reference to TAC's Data Elements Map in the HEIMS Web Services Specification.	Yes	To clarify information	No system change	27 March 2013
E566 Credit /status Higher Education provider code	3.1	Corrected the classification code range.	No	Document not updated earlier.	No system change	16 October 2013