

2026 Tertiary Collection of Student Information (TCSI) Data Collection Change Control Document

Section 1 – 2026 Data Requirements

The Education Ministerial Notice (higher education) and Department of Employment and Workplace Relations (DEWR) Secretary's Notice (VET Student Loans) require providers to check for any changes to data requirements which may be made from time to time.

This change control document details requirements the 2026 reporting for the tertiary data collections.

Providers will also be notified of changes through the TCSI Support site at

<https://www.tcsisupport.gov.au> and newsletter at <https://www.tcsisupport.gov.au/news>.

Section 2 – Change Control Summary for the 2026 Reporting Year

Changes for 2026 Data Requirements – update issued 28 November 2025

1. Submission timeframes

Updates to the 2026 data collections include data submission timeframes. In 2026, this includes specifying that only Tertiary Admission Centres (TACs) are required to submit a preliminary collection of Applications and Offers data in February. Universities and TACs will submit a final collection of Applications and Offers data in May.

2. Update to allowable values

The allowable values for one element, 315 Gender codes, have been updated and may require a system change by providers.

In addition to these changes, minor clarifications and updates to the reporting requirements have been documented to support reporting staff.

Section 3 Change Control Details

Tertiary Student Information Collection – 2026 Reporting Year

Reporting requirements – 2026 Data element specifications

Source of change	Version	Change and Impact	Collections	Issue Date
Data Collections Timeframes	N/A	<p>2025 Student - Verified data Due Fri 17 April 2026</p> <p>2026 Student - Applications and Offers Preliminary collection – <i>Tertiary Admission Centres only</i> Reference date Thu 29 January 2026 Submission date Thu 12 February 2026</p> <p>Final collection – <i>Universities and Tertiary Admission Centres</i> Reference date Thu 14 May 2026 Submission date Thu 28 May 2026</p> <p>2026 Staff - Verified data Reference date Tue 31 March 2026 Verified data Fri 26 June 2026</p>	N/A	05/11/2025
Changes to Reporting Elements				
Update to allowable values for gender code • Element 315 Gender Code	9.0	<p>Allowable values have been updated to;</p> <p>VALUE - MEANING</p> <p>F - Female/Woman</p> <p>M - Male/Man</p> <p>N - Non-Binary</p> <p>D - Different Term</p> <p>P - Prefer not to answer</p> <p>X - Indeterminate/Intersex/Unspecified</p> <p>Additional information has been updated to include;</p> <p>The value 'X - Indeterminate/Intersex/Unspecified' is expected to be retired after 2026.</p> <p>System changes may be required to facilitate updated values.</p>	HEP Student HEP Staff TEQSA Student TEQSA Staff Apps & Offers VET	05/11/2025

Update to allowable value for level left school • Element 612 Level Left School	1.1	Allowable values have been updated from; Value 9 meaning Year 9 to Value 9 meaning Year 9 or below No system change required.	HEP Student TEQSA Student VET	05/11/2025
Clarifications to Reporting Elements				
Requirement for values to be reported in Australian dollars	N/A	Elements requiring a currency amount must be in Australian dollars. Elements that can be charged or paid in an international currency must be converted to Australian dollars. Please note that the version issued 05/11/2025 included the text “at either the census or reference date (as applicable)” which has been removed in response to sector feedback.	N/A	05/11/2025 Updated 28/11/2025
• Element 381 Amount Paid Upfront	6.2	Additional information for this element has been updated to advise; Student fees or contribution amounts must be reported in Australian dollars. If converting from an international currency, please convert to Australian dollars. Please note that the version issued 05/11/2025 included the text “as at the unit of study census date” which has been removed in response to sector feedback. No system change required.	HEP Student TEQSA Student VET	05/11/2025 Updated 28/11/2025
• Element 384 Amount Charged	7.2	Additional information for this element has been updated to advise; Student fees or contribution amounts must be reported in Australian dollars. If converting from an international currency, please convert to Australian dollars. Please note that the version issued 05/11/2025 included the text “as at the unit of study census date” which has been removed in response to sector feedback.	HEP Student TEQSA Student VET	05/11/2025 Updated 28/11/2025

		No system change required.		
• Element 423 FTE Annual Salary Current Duties	5.1	<p>Additional information for this element has been updated to advise;</p> <p>Staff FTE annual salary must be reported in Australian dollars. If converting from an international currency, please convert to Australian dollars.</p> <p>Please note that the version issued 05/11/2025 included the text “as at the reference date” which has been removed in response to sector feedback.</p> <p>No system change required.</p>	HEP Staff TEQSA Staff	05/11/2025 Updated 28/11/2025
• Element 529 Loan Fee	6.2	<p>Additional information for these elements has been updated to advise;</p> <p>This value must be reported in Australian dollars.</p> <p>No system change required.</p>	HEP Student VET	05/11/2025
• Element 558 HELP Loan Amount	7.2	<p>Additional information for these elements has been updated to advise;</p> <p>This value must be reported in Australian dollars.</p> <p>No system change required.</p>	HEP Student VET	05/11/2025
• Element 598 Commonwealth Scholarship Amount	1.1	<p>Additional information for these elements has been updated to advise;</p> <p>This value must be reported in Australian dollars.</p> <p>No system change required.</p>	HEP Student	05/11/2025
• Element 623 RTP Stipend Amount	1.2	<p>Additional information for these elements has been updated to advise;</p> <p>This value must be reported in Australian dollars.</p> <p>No system change required.</p>	HEP Student	05/11/2025
Clarification for reporting course code	6.1	<p>Additional information is updated to clarify reporting; “This information is passed to the ATO and visible on the student’s account for UE, OS-HELP and Start-Up loans. SA-</p>	HEP Student TEQSA Student VET	05/11/2025

• Element 307 Course Code		HELP is reported to the ATO as 'SA-HELP' as the course name to avoid confusion for students studying multiple courses." No system change required.		
Clarification for reporting Initial Teacher Education courses	6.1	Update to the definition of Initial Teacher Education (ITE) special courses. This change reflects updated policy guidance and ensures accurate classification of ITE programs. 22 - A course providing initial teacher training, including graduate diplomas accredited by local Teacher Registration Authorities. No system change required.	HEP Student	05/11/2025
• Element 312 Special Course Type				
Clarification to requirement for Applications and Offers	N/A		N/A	05/11/2025
• Element 329 Mode of Attendance Code	7.2	Removed the advice that data for both Course Offers and Course Preferences is optional in all data submissions. No system change required.	HEP Student TEQSA Student Apps & Offers VET	05/11/2025
• Element 559 Campus Postcode	7.1	Removed the advice that the element is optional for Course Offers and Course Preferences. No system change required.	HEP Student TEQSA Student Apps & Offers	05/11/2025
• Element 702 Australian Year 12 Result Type Code	7.1	Removed the advice that submission of this data is discretionary in all submissions. No system change required.	Apps & Offers	05/11/2025
• Element 723 Offer response code	7.1	Removed the advice that submission of this data is discretionary in both submissions. No system change required.	Apps & Offers	05/11/2025
Clarification to allowable value for Citizen Resident code	7.2	Allowable values have been changed from; 8 - Students/applicants with permanent humanitarian visa (except those meeting the definition for value '2') to 8 - Students/applicants with permanent humanitarian visa or students eligible for HECS-HELP as a former permanent	HEP Student TEQSA Student Apps & Offers VET	05/11/2025
• Element 358 Citizen Resident Code				

		humanitarian visa holder (except those meeting the definition for value '2' or '1') No system change required.		
Clarification to reflect FEE-FREE Uni Ready program • Element 490 Student Status Code	7.3	Change to Student Status code 261 to reflect the implementation of the FEE-FREE Uni Ready program. Within Contribution-exempt students code table, the meaning of code 261 changed from; Code 261 A domestic student enrolled in an enabling course (i.e. bridging or supplementary programme) to Code 261 A domestic student enrolled in a FEE-FREE Uni Ready course (i.e. bridging or supplementary program) No system change required.	HEP Student TEQSA Student VET	05/11/2025
Clarification to reporting advice • Element 599 Course Outcome Code	3.1	Update to the Additional Information section to include additional reporting advice; Course outcome code is not required for: <ul style="list-style-type: none">• Non-award• Cross-institutional• STARTUP-HELP• Microcredentials• Enabling courses. Providers can choose to report a course outcome code against these course of study types, however the outcome will not be reflected in completion reports. Please note that the version issued 05/11/2025 included the text "a student completing a non-award course should be reported with a course outcome of withdrawn" which has been removed in response to sector feedback. No system change required.	HEP Student TEQSA Student VET	05/11/2025 Updated 28/11/2025

Course Admission Packet		<p>Update to the course admission packet to clarify the required reporting section within the Initial reporting requirement table for E599 and E592;</p> <p>E599 Footnote referencing course added under initial reporting requirement table:</p> <p>Course outcome code is not required for non-award, cross-institutional, STARTUP-HELP, microcredentials, enabling courses</p> <p>E592 The required reporting section within the initial reporting requirement table has been updated from:</p> <p>Required if a course of study (including an enabling course) or a bridging course for overseas-trained professionals is completed</p> <p>to</p> <p>Required if a course of study is completed</p> <p>No system change required.</p>		
Clarification to description of the campus country code requirement <ul style="list-style-type: none"> Element 644 Campus Country Code 	2.0	<p>To improve clarity the description of the element has changed from;</p> <p>The overseas country code of the campus where the course is being offered</p> <p>to</p> <p>The country code of the campus where the course is being offered</p> <p>No system change required.</p>	HEP Student TEQSA Student Apps & Offers	05/11/2025