



Australian Government

TCSI TERTIARY COLLECTION
OF STUDENT INFORMATION

TCSI June 2025 Provider Webinar

Wednesday 25 June 2025

Agenda

VSL and higher education providers:

- maintaining PRODA attributes
- triggering USI verification for historic records

VET providers (only):

- Late reporting of HELP Loan Amount increases

Higher Education Providers (only):

- 2025 Staff data verification
- Data quality engagement
- 2024 Student data collection
- HDR RTP Scholarship reports

Maintaining PRODA Attributes

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Maintaining PRODA Attributes

- 5 years is the maximum for **membership** of your organisation in PRODA
- 12 months is the maximum for **attributes** in PRODA
- **Delegable** attributes can reduce interactions with your director
- More information at: tcsisupport.gov.au/support/proda

Member details

PRODA RA (Individual)	8883291470
Role	Personnel
Identity	Verified
Member Status	Active
Start Date (DD/MM/YYYY)	25/06/2025
End Date (DD/MM/YYYY)	<input type="text" value="26/06/2026"/> 



*maximum 5 years

Remove this member

Delegations

Attribute Delegations

Name ↑↓	Service Provider ↑↓	Can Be Delegated ↑↓
<input type="text"/>	<input type="text"/>	<input type="text"/>
TCSI Analytics - Verify	Tertiary Collection of Student Information	Yes
TCSI Analytics - Signoff	Tertiary Collection of Student Information	No
TCSI Analytics - Read	Tertiary Collection of Student Information	No

<< < 1 > >> 10 ▾

3 records found



Triggering USI for historical records

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USI verification for migrated VET students

- Some VET FEE-HELP and VET Student Loans student record were reported with a USI in the legacy solution (HEPCAT/HEIMS)
- TCSI does not trigger USI verification for these records
- This only impacts VET students that had a USI reported in the legacy solution and return to study (may affect VET and dual sector providers).



USI verification for migrated VET students

To retrigger USI verification for these students:

1. Delete the USI from the student record in TCSI
2. Re-report the USI against the student record
3. Confirm if the USI has verified by checking the Provider Notifications report the next day

Providers can also request a TCSI data extract to check whether a USI has been triggered for verification



Late reporting of HELP Loan Amount increases

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Increasing VSL loan amounts

- Providers should have accurate HELP Loan Amounts in TCSI within 14 days of the census date
- Late reporting of loan increases can affect what students see on the statement at the Australian Taxation Office
- **A new fatal real-time validation (RTV) is being delivered in early July to prevent increases to previously paid amounts and amounts processed for payment**



Increasing VSL loan amounts

The RTV will ensure HELP Loan Amount (E558) cannot be increased if a payment has been made or is being processed by the department.

If you encounter the error you can:

1. Add the value to another unit enrolment loan that has not yet been processed (e.g. a future census date)

OR

2. Report a new unit enrolment with the same information except:
 - a) pre-fix 'INCR' to the original Unit of Study Code (E354) AND
 - b) Include the amount **added** to Amount Charged (E384), HELP Loan Amount (E558) and applicable Loan Fee (E529).



Increasing VSL loan amounts

Example for an enrolment in Unit of Study (UoS) Marketing101:

Original Unit Enrolment	
Unit of study code (E354)	Marketing101
UoS Census date (E489)	2025-03-01
UoS commencement date	2025-01-01
UoS status code (E355)	2
Student status code (E490)	401
Amount charged (E384)	\$1,500
Amount paid upfront (E381)	\$400
HELP loan amount (E558)	\$1,100
Loan fee (E529)	\$220
All other elements	xyz...



New Unit Enrolment to capture the increase	
Unit of study code (E354)	INCRMarketin
UoS Census date (E489)	2025-03-01
UoS commencement date	2025-01-01
UoS status code (E355)	2
Student status code (E490)	401
Amount charged (E384)	\$400
Amount paid upfront (E381)	\$0
HELP loan amount (E558)	\$400
Loan fee (E529)	\$80
All other elements	xyz...

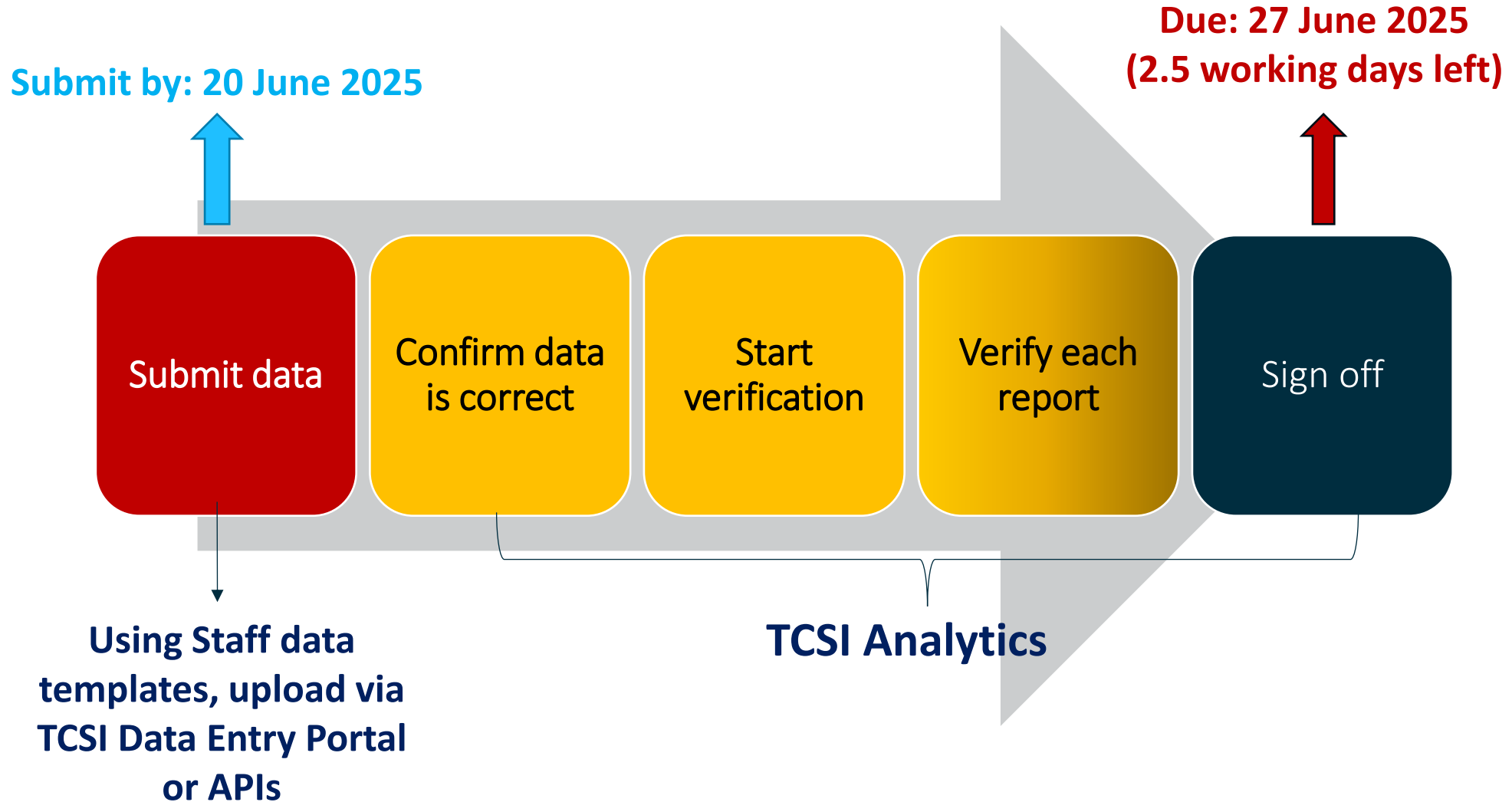
2025 Staff data verification

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2025 Staff data verification



Recordings – targeted support webinars


Submission walkthrough

WEBINAR

2025 Staff Data Submission walkthrough

The recorded webinar will soon be available for review. The webinar provides updates on: 2025 Staff data submission File upload demonstration Attachment 2025 Staff Data Submission Webinar ...

27 MAY 2025



Verification walkthrough

WEBINAR

2025 Staff Data Verification walkthrough

The recorded webinar is now available at TCSI Webinar - 2025 Staff Data Verification walkthrough. The webinar provides updates on: 2025 Staff data verification and sign off ...

11 JUN 2025



To access this webinar recording, please

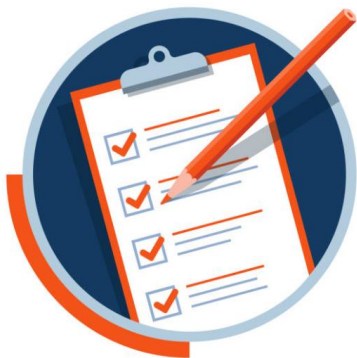
1. Visit [TCSI News Centre](#) page
2. Click on the information tile

Be mindful during verification



Data checking:

- Review and verify all reports before attempting to sign off
 - (refer to live reports and coding notes – [Data Verification](#) webpage)
- All empty reports also need to be verified and signed off



Reminders:

- Staff data verification sign off is due **27 June 2025**.
- Data needs to be accurate before signing off the Staff data collection(s).
- No changes can be made after your reports are signed off and the collection is finalised by the department.

Data quality engagements

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TCSI data quality engagements

Data quality reviews:

- If data quality issues are detected, the department will engage providers to learn more and provide support to resolve

Departmental provider engagements:

- Commencing July 2025 for HESA approved providers
- We will email TCSI primary and secondary contacts

Conduct your own quality checks in TCSI Analytics:

- Critical Loan Transfer Errors dashboard
- Expected Trends dashboard



2024 Student data collection – finalised

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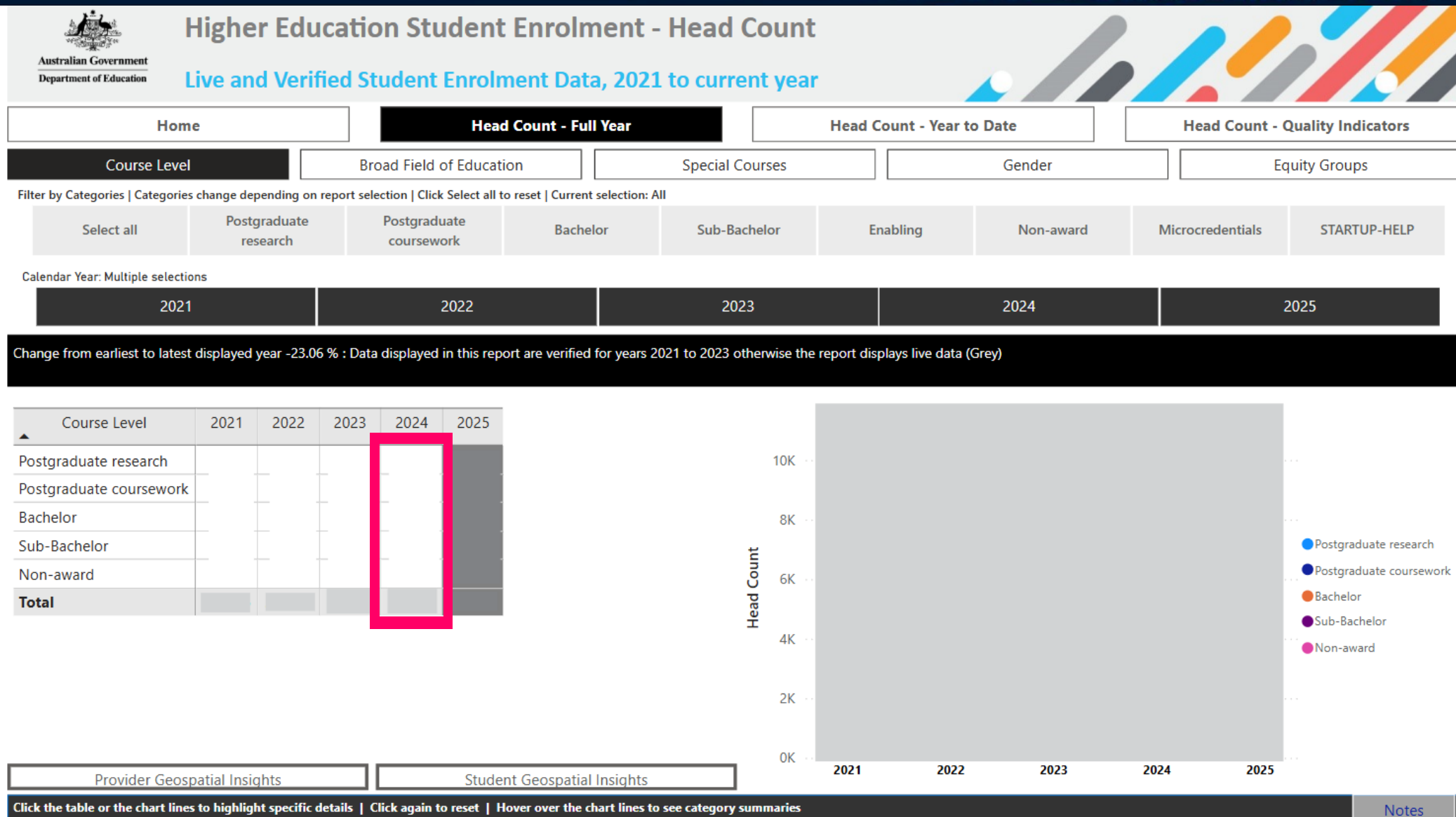
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Finalisation of 2024 student data

- **Verification** reports are no longer visible for student data
- **Verified** reports now include an extra year of data (2024 has been added)
- The **Expected Trends** dashboard will update soon



Finalisation of 2024 student data



HDR RTP Scholarship reports

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E623: RTP stipend amount – Reporting annual RTP amounts for transferring students



Background: Starting from the 2025 reporting year, [E623: RTP stipend amount](#) is being changed so that all providers should report the annual full-time equivalent amount regardless of whether a student has completed their course part-time or completed their course early in the year.



Question: If a student transfers from one research degree to another during the second half of the year, should the annual RTP amount be reported under both courses, or only under the new course?



Answer: The annual full-time equivalent RTP stipend rate is to be reported for each individual course admission record. As a student transferring between higher degrees by research (HDRs) would require multiple course admission records to be reported in the [HDR RTP Scholarship reports](#), the annual full-time equivalent RTP stipend rate is to be reported for each course that the student has been enrolled or admitted in.

Example - Reporting annual RTP amounts for transferring students



First 6 months: *A student commences their HDR studies in "course A" for the first 6 months of 2025 and is studying full-time. They are awarded a RTP stipend and receive \$20,000 in their bank account in 2025 while studying "course A".*

The annual full-time equivalent RTP stipend rate awarded to the student for "course A" is \$40,000 in 2025. A RTP stipend rate of \$40,000 is reported in E623.



Second 6 months: *The student then transfers to course "B" for the second 6 months of 2025 and is still studying full time. They are awarded a RTP stipend and receive \$20,000 in their bank account in 2025 while studying "course B".*

The annual full-time equivalent RTP stipend rate awarded to the student is \$40,000 in 2025. A RTP stipend rate of \$40,000 is reported in E623.

More information and support

Research Block Grants

RBGrants@education.gov.au

www.education.gov.au/research-block-grants

Coding notes for the reports

www.tcsisupport.gov.au/view-data/TCSI-Analytics

Questions?

Contact us at:

TCSIsupport@education.gov.au

