



Australian Government

TCSI TERTIARY COLLECTION
OF STUDENT INFORMATION

TCSI May 2025 Provider Webinar

Wednesday 28 May 2025

Agenda

VET Student Loans (VSL):

- Verified USI requirement for link between eCAF and TCSI
- VSL provider payment report enquiries

VSL and higher education providers:

- Student concordance reminder

Higher Education Providers (only):

- 2024 Student data collection
- 2025 Staff data submission and verification
- 2025 University Applications and Offers Collection
- HDR RTP Scholarship reports



Verified USI requirement for link between eCAF and TCSI

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HEP

PIR



Verified USI requirement for link between eCAF and TCSI

- The TCSI system now automatically retrieves TFNs from eCAF where:
 - a student record already exists in TCSI
 - there is a verified TFN for the student in eCAF.
- Scheduled validation (SV) [SV00128](#) will trigger for providers when a TFN cannot be found by the reporting deadline:

‘A TFN cannot be found for the student. Please ensure there is a verified TFN and USI in eCAF, and the provider student ID, USI, and date of birth data in TCSI exactly matches that in the student’s eCAF’.
- Note that a verified USI is required for an exact match to occur between the eCAF record and student record.
- If you experience any issues, first check that the USI is verified in eCAF and TCSI, if issues persist contact vetstudentloans@dewr.gov.au

VSL provider payment report enquiries

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VSL provider payment report enquiries

- Providers seeking further information about records within their VET Student Loan (VSL) Payment Report may find useful information in the TCSI Analytics 'Provider notifications report'.
- If you are unsure and require further guidance on the VET Student Loan (VSL) Payment Report, please send your questions to VFHVSLPayments@dewr.gov.au.
- If there is an error with the data you have reported to TCSI, and you are unable to resolve it with your vendor, the VET payments team are able to refer your issue to the TCSI Support team.

Student concordance process reminder

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Concordance process reminder

- Please refer to the [TCSI Student Concordance Factsheet | TCSI Support](#) before attempting student concordance in TCSI.
- If you experience any issues (RTV errors), please review the guide to see if the situation is covered.
- If you trigger [RTV10723](#) or [RTV10736](#) errors, please consult TCSI support at TCSIsupport@education.gov.au for IT intervention and specify:
 - the concurring and master E313 values or include the response file in your correspondence.

2024 Student data collection

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2025 Staff data submission and verification

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2025 Staff data verification

Legislative requirements:

- For **Universities**, staff data submission and verification are part of providers' reporting requirements under the *Higher Education Support Act 2003* (HESA). In scope [staff](#) need to be reported and verified as part of the staff data verification process.
- For **all other higher education providers**, staff data submission and verification are part of providers' reporting requirements under the *Tertiary Education Quality and Standards Agency Act 2011* (TEQSA) and form part of the TEQSA provider information request. In scope [academic staff](#) need to be reported and verified as part of the staff data verification process.

Sign off due date:

- 27 June 2025

Verification Process Overview

Submit by: 20 June 2025



Submit data

Confirm data
is correct

Start
verification
(Opened 23 May)

Verify each
report

Sign off

Sign off due: 27 June 2025



Using Staff data
templates, upload via
TCSI Data Entry Portal
or APIs

TCSI Analytics

Staff data submission

What data to submit?

Provider type	Collection names in TCSI Analytics	Reporting Year (E415)	Reporting requirements
Universities	HEP Full-time staff	2025 (reference date as 31 March 2025)	Higher Education Staff <ul style="list-style-type: none">• Full time staff packet• Work classifications packet• Casual estimates packet
	HEP Casual staff actuals	2024	<ul style="list-style-type: none">• Casual staff actuals packet
HESA-approved non-university providers (NUHEP)	HEP Full-time staff	2025 (reference date as 31 March 2025)	TEQSA Staff <ul style="list-style-type: none">• Full time staff packet (PIR)• Work classifications packet (PIR)• Casual estimates packet (PIR)
	HEP Casual staff actuals	2024	<ul style="list-style-type: none">• Casual staff actuals packet (PIR)
Provider Information Request (PIR) - not approved to offer FEE-HELP loans	PIR Full-time staff	2025 (reference date as 31 March 2025)	TEQSA Staff <ul style="list-style-type: none">• Full time staff packet (PIR)• Work classifications packet (PIR)• Casual estimates packet (PIR)
	PIR Casual staff actuals	2024	<ul style="list-style-type: none">• Casual staff actuals packet (PIR)

Staff data submission

Using TCSI Data Entry portal to submit staff data

- [Higher education file templates](#)

Attachment	Size
5.1 HEP Full Time Staff v1.1.xlsx (13.01 KB)	13.01 KB
5.2 HEP Casual Staff Actuals v1.0.xlsx (11.37 KB)	11.37 KB
5.3 HEP Casual Staff Estimates v1.0.xlsx (12.37 KB)	12.37 KB

Note:

- templates for HEP and PIR are identical
- data in the templates are examples only
- submit data that's applicable to the reporting year

- [PIR file templates](#)

Attachment	Size
5.1 PIR Full Time Staff v1.1.xlsx (13.01 KB)	13.01 KB
5.2 PIR Casual Staff Actuals v1.0 XLSX (11.37 KB)	11.37 KB
5.3 PIR Casual Staff Estimates v1.0 XLSX (12.32 KB)	12.32 KB

Staff data submission

Webinar recording - staff data submission walkthrough

WEBINAR

2025 Staff Data Submission walkthrough

The recorded webinar will soon be available for review. The webinar provides updates on: 2025 Staff data submission File upload demonstration Attachment 2025 Staff Data Submission Webinar ...

27 MAY 2025



To access this webinar recording, please

1. Visit [TCSI News Centre](#) page
2. Click on the information tile

Request for Information (RFI)

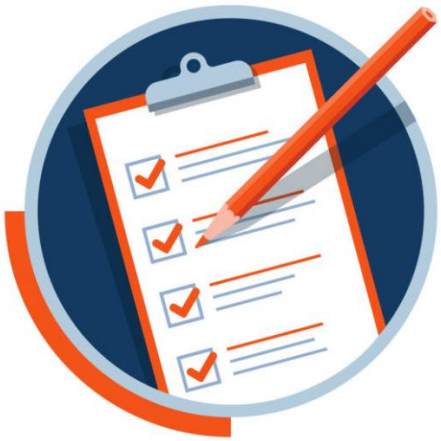
2025 Staff data verification – Request for Information (RFI)

- The RFI is designed to understand your submission and verification plans.
- To confirm primary and secondary TCSI contacts for your staff data collection and maintain our record.
- Seeking a single response for your institution.
- If you did not receive the RFI request, please contact us at TCSIsupport@education.gov.au



Response due: Tuesday 3 June 2025

Next steps



Checklist:

- ☐ Respond to RFI by 3 June 2025
- ☐ Submit the staff data as early as possible (before 20 June 2025)
- ☐ Review the staff data submission recording via the [News Centre](#) webpage on the TCSI Support website
- ☐ Register and attend the webinar on 11 June 2025 to learn how to verify data in TCSI Analytics

University - Applications and Offers

VET

HEP

PIR

HDR RTP Scholarship reports

VET

HEP

PIR

Enhancing the HDR RTP scholarship reports

Example of current summary report

Reporting Year	RTP Fees Offset	RTP Stipend	RTP Fees Offset, RTP Stipend	RTP Stipend, RTP Allowance	RTP Fees Offset, RTP Stipend, RTP Allowance	(Not Provided)	Total
2024	1,005	84	814	15	53	2,455	4,426
Doctorate by research	850	32	982	15	43	2,622	4,544
Masters (Research)	155	52	168	-	10	167	118

- The current HDR RTP scholarship summary report displays unique **student** counts rather than scholarship counts.

Enhancing the HDR RTP scholarship reports

Example of enhanced report

Reporting Year	RTP Fees Offset	RTP Stipend	RTP Fees Offset, RTP Stipend	RTP Stipend, RTP Allowance	RTP Fees Offset, RTP Stipend, RTP Allowance	Total
2024	1288	84	1158	25	58	2613
Doctorate by research	1132	32	989	25	46	2224
Masters (Research)	156	52	169		12	389
Total	1288	84	1158	25	58	2613

- To more accurately reflect HDR RTP scholarship data that has been reported, the enhanced HDR RTP scholarship summary report will display unique **scholarship** counts.
- Multiple scholarships will appear for a student enrolled in multiple courses and receiving multiple RTP scholarships, regardless of whether they are major or minor courses.
- The “(Not Provided)” column has been removed.
- There is no change to underlying data.

E487: Scholarship type reminder

Since 2021, only the following values are allowable for [E487: Scholarship type](#):

- 09 – A student receiving a Research Training Program (RTP) Fees Offset
- 10 – A student receiving a Research Training Program (RTP) Stipend
- 11 – A student receiving a Research Training Program (RTP) Allowance

Providers who reported historic values for the 2024 reporting year have been requested to amend their TCSI data.

E560: Credit used value

- [Research block grants](#) (RBGs) are calculated using 2 years of the most recently available research and development income and higher degree by research (HDR) student completions data.
- The department has been contacting providers for information on the circumstances of completions where timeframes appear shorter than expected in the 2024 reporting year.
- To assist the department in identifying the reasons for shorter than expected completion timeframes, providers are asked to ensure they report the EFTSL value of any credit/recognition of prior learning used towards the requirements of the course under [E560: Credit used value](#).
 - ✓ Reduce provider workload
 - ✓ Streamline verification processes

Reminder about E623: RTP stipend amount

- Starting from the 2025 reporting year, E623: RTP stipend amount is being changed so that all providers should report the annual full-time equivalent amount regardless of whether a student has completed their course part-time or completed their course early in the year.
- RTP allowances, RTP fees offsets, and top ups/co-contributions should be excluded from E623.



Example A: A student commences their HDR studies in **July** 2025 and is studying full-time. They are awarded a RTP stipend and receive \$20,000 in their bank account in 2025. The annual full-time equivalent RTP stipend rate awarded to the student is \$40,000 in 2025. A RTP stipend rate of \$40,000 is reported in E623.



Example B: A student commences their HDR studies in January 2025 and is **studying part-time**. They are awarded a RTP stipend and receive \$20,000 in their bank account in 2025. The annual full-time equivalent RTP stipend rate awarded to the student is \$40,000 in 2025. A RTP stipend rate of \$40,000 is reported in E623.

More information and support

Research Block Grants

RBGrants@education.gov.au

www.education.gov.au/research-block-grants

Coding notes for the reports

www.tcsisupport.gov.au/view-data/TCSI-Analytics

Questions?

Contact us at:

TCSIsupport@education.gov.au

