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TCSI TERTIARY COLLECTION
OF STUDENT INFORMATION

TCSI March 2025 Provider Webinar

Wednesday 26 March 2025

Agenda

VET and Higher Education Providers:

- Removal of CHESN notifications

Higher Education providers (only):

- 2024 Higher Education Provider (HEP) Student data verification
- Scheduled Validations update
- Reporting students in FEE-FREE Uni Ready courses

Removal of CHESN notifications

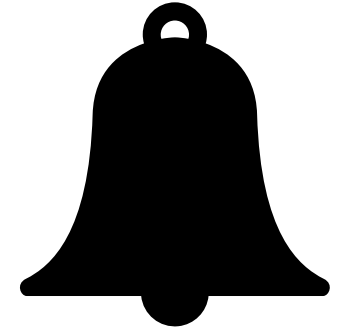
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Removal of CHESN notifications

- CHESN notifications will no longer be triggered in TCSI.
- Providers are not required to report, update, or remove CHESN details in TCSI.
- Attempted changes to CHESN will be ignored by TCSI – other information on the student record will be processed normally.
- TCSI will continue to populate the CHESN field when the tax file number (TFN) or Unique Student Identifier (USI) verifies
 - If both are supplied, both must verify.



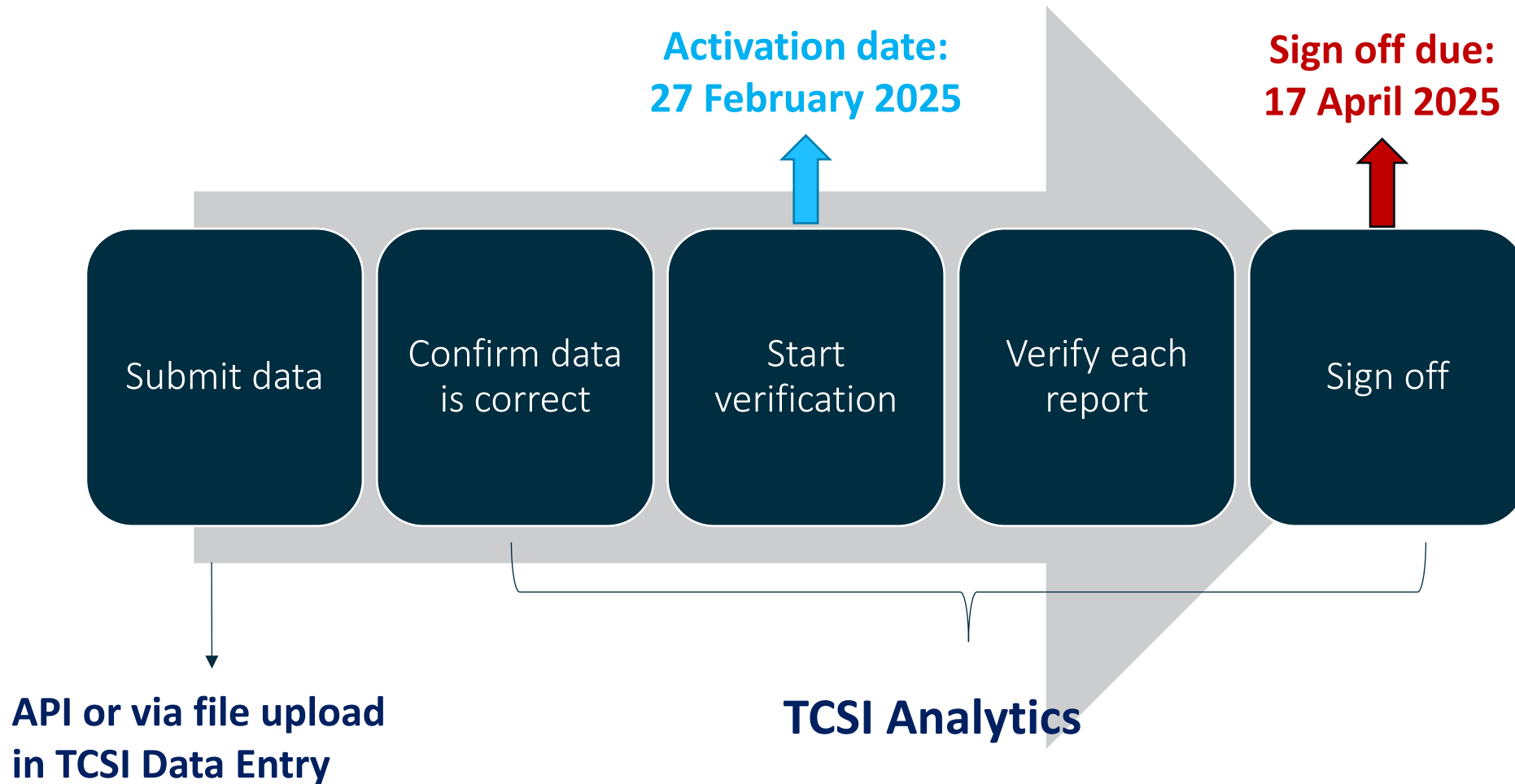
2024 Higher Education Provider (HEP) – Student data verification

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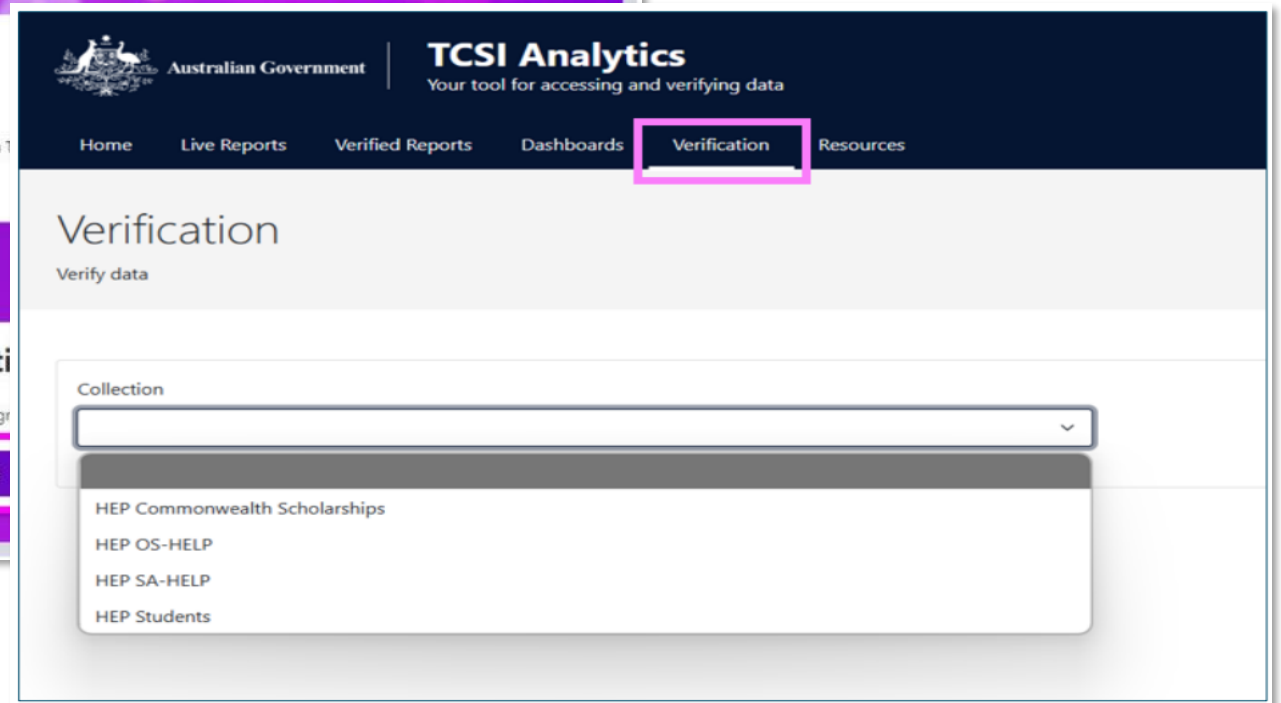
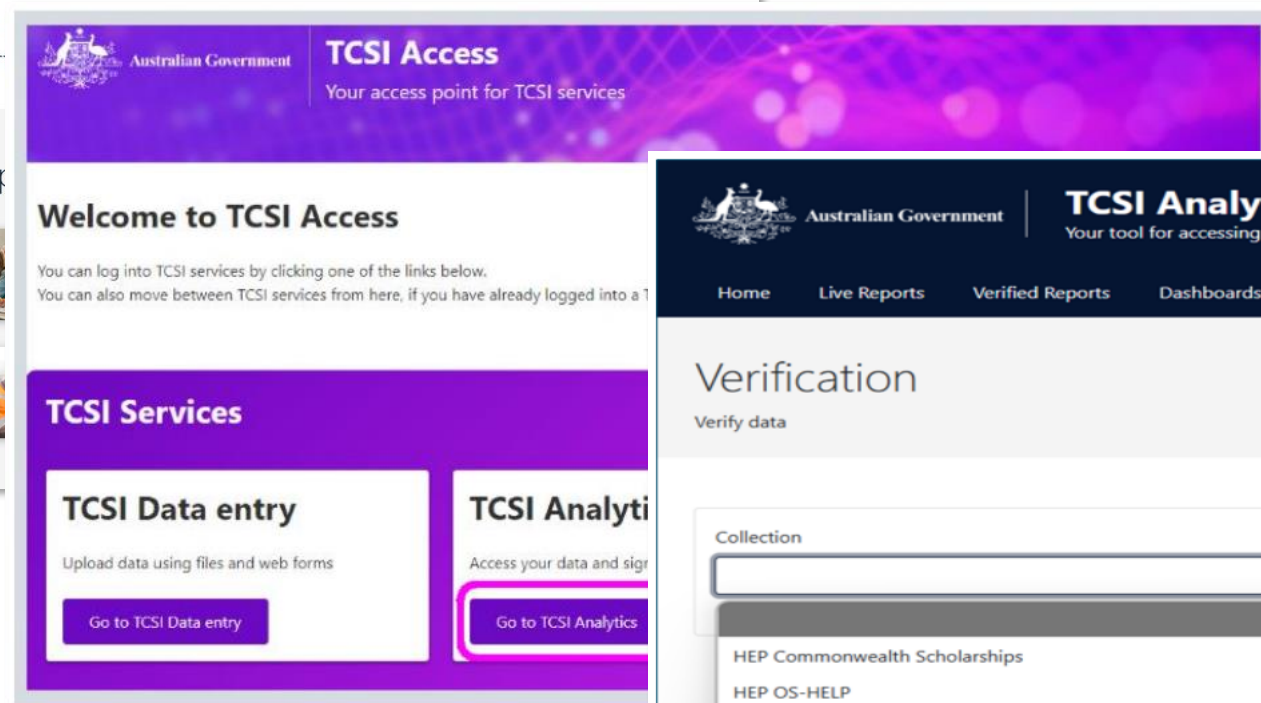
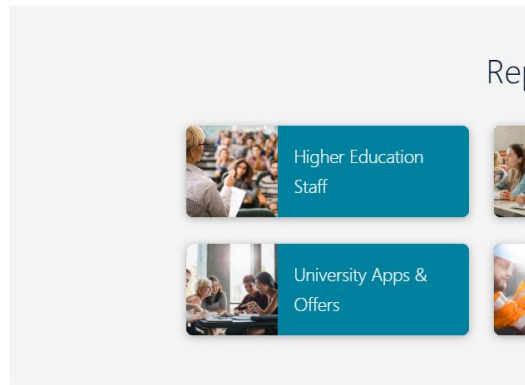
Verification Process Overview



Detailed verification process



TCSI Support gives
you need to repor



Detailed verification process

Activated

- Status applies when the department opens a collection for verification.
- The **START VERIFICATION** button has been enabled for providers to start verification.

The screenshot displays the HECS-Help Verification interface. The top navigation bar includes links for Home, Live Reports, Verified Reports, Dashboards, Verification, and Resources. The main heading is 'Verification' with a sub-link 'Verify data'.

On the left sidebar, there is a 'Collection' dropdown menu set to 'HEP Students'. Below it, there are fields for 'Year', 'Status', 'Due date', 'Data refresh start', and 'Data refresh end'. A 'Start verification' button is visible, highlighted with a pink box. Below this button is a 'Confirmed as accurate' checkbox.

The main content area shows the 'Verification' details for the 'HEP Students' collection. The status is 'ACTIVATED'. Below this, there are buttons for 'Start verification' (highlighted with a pink box), 'Refresh data', 'Sign off', and 'Request Reset'. A 'Confirmed as accurate' checkbox is also present.

At the bottom, there is a 'Report' dropdown menu and a table with columns for 'Status' and 'Status date'. The table contains three rows, all with a status of 'NOT VERIFIED' and a status date of 'DD/MM/YYYY'. A 'Back to top' button is located at the bottom right of the table.

| Report | Status | Status date |
|---|--------------|-------------|
| Unit of Study Completions Verification Report | NOT VERIFIED | DD/MM/YYYY |
| HECS-Help Verification Report | NOT VERIFIED | DD/MM/YYYY |
| HEP ESETL Verification Report | NOT VERIFIED | DD/MM/YYYY |

Detailed verification process

Verifying

- Status after the provider has selected the collection and clicks "Start verification"
- Providers verify by checking the accuracy of the data, one report at a time.


The screenshot shows the TCSI Analytics interface for the 'Verification' section. The page title is 'Verification' with the subtitle 'Verify data'. The navigation bar includes 'Home', 'Live Reports', 'Verified Reports', 'Dashboards', 'Verification', and 'Resources'. The main content area shows a 'Collection' dropdown menu set to 'HEP Students'. Below this, there is a 'Start verification' button highlighted with a pink box. Other buttons include 'Refresh data', 'Sign off', and 'Request Reset'. A 'Confirmed as accurate' checkbox is also present. At the bottom, there is a 'Report' dropdown menu with a list of reports, including 'Unit of Study Completions Verification Report', 'HECS-HELP Verification Report', and 'HDR EFTSL Verification Report'. The 'Unit of Study Completions Verification Report' is highlighted with a pink box.

| Report | Status | Status date |
|---|--------------|-------------|
| Unit of Study Completions Verification Report | NOT VERIFIED | DD/MM/YYYY |
| HECS-HELP Verification Report | NOT VERIFIED | DD/MM/YYYY |
| HDR EFTSL Verification Report | NOT VERIFIED | DD/MM/YYYY |

Detailed verification process

Verified


- Status after the provider indicates that all reports within the collection have been checked and **VERIFIED**.
- Requires PRODA role: **TCSI Analytics – Verify**.

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TCSI Analytics
Your tool for accessing and verifying data

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Verify

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Unit of StHDR RTP Scholarship Verification | NOT VERIFIED | Data refresh: Started 26/03/2025 01:14 AM - Ended 26/03/2025 03:14 AM

Verify

Verify

Fullscreen

Reporting Year

All

Gender

All

Citizenship Type

All

Type of Attendance

All

Indigenous Status

All

| Reporting Year | Total |
|----------------|-------|
|----------------|-------|



Detailed verification process

Refreshing

- Status after the provider selects **REFRESH DATA** to update the reports.
- Providers refresh their reports when errors are detected after starting verification, and the data has been corrected in TCSI live data.
- Refresh is an overnight process and the collection will not be available while the refresh is in progress.



Home Live Reports Verified Reports Dashboards Verification Resources

Verification

Verify data

Collection
HEP Students

Collection
Year
Status
Due date
Data refresh started
Data refresh ended

Start verification

☐ Confirmed as accurate

Report **Unit of Study Completions Verification Report**
[HECS-HELP Verification Report](#)
[HDR EFTSL Verification Report](#)

Collection
HEP Students

Collection
Year
Status
Due date
Data refresh started
Data refresh ended

Start verification Refresh data Sign off Request Reset

☐ Confirmed as accurate

| Report | Status | Status date |
|---|--------------|-------------|
| Unit of Study Completions Verification Report | NOT VERIFIED | DD/MM/YYYY |
| HECS-HELP Verification Report | NOT VERIFIED | DD/MM/YYYY |
| HDR EFTSL Verification Report | NOT VERIFIED | DD/MM/YYYY |

Detailed verification process

Signed Off

- Status appears when the collection is **SIGNED OFF**.
- Requires PRODA role: **TCSI Analytics – Signoff**.
- **RESET REQUEST** updates the status to **RESET** and is used if the sign off was performed in error. The status will return to **VERIFIED** if the department accepts the request.
- When all providers have signed off, the Collection is **FINALISED** by Education.



The screenshots show the 'HEP Students' collection in the TCSI Analytics system. The status is 'SIGNEDOFF', highlighted with a pink box. The interface includes a 'Report' dropdown menu with options like 'Unit of Study Completions Verification Report', 'HECS-HELP Verification Report', 'HDR EFTSL Verification Report', 'FEE-HELP Verification Report', and 'Enrolment Verification Report'. The 'Confirmed' checkbox is checked, and the 'Confirmed as accurate' checkbox is also checked. The bottom screenshot shows a table with the following data:

| Report | Status | Status date |
|---|----------|-------------|
| Unit of Study Completions Verification Report | VERIFIED | |
| HECS-HELP Verification Report | VERIFIED | |
| HDR EFTSL Verification Report | VERIFIED | |
| FEE-HELP Verification Report | VERIFIED | |
| Enrolment Verification Report | VERIFIED | |

Be mindful during verification

Useful Resources:

| | |
|----------------|---|
| What to verify | Data Verification webpage <ul style="list-style-type: none">List of verification reports |
| How to verify | Provider Data Verification User Guide <ul style="list-style-type: none">Pages 13 – 22 step-by-step instruction Monitoring reports <ul style="list-style-type: none">Null Value Compliance Live data' report'Provider Notifications - Scheduled validation error' reportPrevious years 'Verification data comparisons table' |
| Webinars | February recording |

Remember:

- Data needs to be accurate before signing off the Collection(s).
- No changes can be made after your verification reports are signed off and the Collections are finalised by the department.

Scheduled Validations update

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Removal of new/updated scheduled validations

Scheduled validations to be removed

- SV00126 – checking term address against citizen resident code
- SV00022 – checking ATAR for students who recently left school
- SV00023 – checking selection rank for students who recently left school

These validations will be returned to production after 2024 HEP Student verification is complete and the validations are functioning as intended.

Please ignore these validations until they are re-released.

Reporting students in FEE-FREE Uni Ready courses

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Reporting students in FEE-FREE Uni Ready courses

What codes do I report for FEE-FREE Uni Ready students

- FEE-FREE Uni Ready students should be reported in a course with of Course of study type code (E310) of '30'.
- Domestic Commonwealth supported students enrolled in FEE-FREE Uni Ready courses should be reported with a Student status code (E490) of '261'.
- Full-Fee paying students in enabling courses should be reported with a Student status code (E490) that reflects their relevant full-fee paying circumstance, for example:
 - E490= '230' for those deferring all or part of Enabling course tuition fee through FEE-HELP
 - E490= '302' for those who paid full Enabling course tuition fee.

What are the changes?

- A proposed minor change to the Student status code (E490) to update the allowable value description for '261' reflecting the introduction of the FEE-FREE Uni Ready program in 2025:
 - Code text to read: *A domestic student enrolled in an enabling/FEE-FREE Uni Ready courses (i.e. bridging or supplementary programme)*

Questions?

Contact us at:

TCSIsupport@education.gov.au

