



Australian Government
Department of Employment
and Workplace Relations

VET STUDENT LOANS ACT 2016

**Notice under Subsection 53(1) of the *VET Student Loans Act 2016*
– 2025 VET Student Loans Data Collection (No.1)**

I, Saloni Sharan, Acting Assistant Secretary, VET Student Loans Branch, Department of Employment and Workplace Relations, delegate of the Secretary of the Department under subsection 114(1) of the [VET Student Loans Act 2016](#) (the Act) exercise the Secretary's powers under the Act are as follows.

Under subsection 53(1) of the Act, the Secretary may by notice in writing, require an approved course provider to provide the Secretary with information or documents that relate to the provision of vocational education and training by the provider, or the provider's compliance with the Act. The Secretary may specify the form and other requirements that the information or documents must be provided in.

I exercise the powers under subsection 53(1) of the Act to issue this notice to all course providers approved under the Act and approve the form and requirements in which all 2025 data must be lodged. This notice replaces the previous 'Notice under Subsection 53(1) of the Act – 2024 VET Student Loans Data Collection (No. 1)' dated 12 December 2023 which ceases to apply as from the date of this notice.

From the date of this notice, the 2025 VET Student Loans data reporting requirements are:

1. Tertiary Collection of Student Information (TCSI)

The [2025 Reporting Requirements webpage](#) lists all data packets which are reportable in TCSI. The individual packet pages detail the scope and structure of each packet and the due dates for reporting.

Submission is via the following channels using the TCSI system:

- APIs (Application Programming Interface) for submission from the provider's student management system to the Government; or
- file upload or web form submission via the TCSI Data Entry portal.

2. Accuracy of Data

The information or documents reported by a provider must be accurate and only be in relation to genuine students (as defined in the VET Student Loan Rules 2016). The information must be reported by an executive officer as defined in the Act, or a person approved by an executive officer to report the information.

Advice on how to rectify incorrect information is provided in the Data Reporting Requirements for 2025.

3. Compliance

Failure to comply with this notice may give rise to a civil penalty provision and a strict liability offence (both 60 penalty units – per subsections 53(4) and (5) of the Act). A person is also liable to a civil penalty of 240 penalty units if the person provides information or a document that is false or misleading or omits any matter or thing without which the information or document is misleading (section 106 of the Act).

4. Further information and contacts

Further information on submission methods are available at tcsisupport.gov.au or by contacting TCSIsupport@education.gov.au

Approved course providers are required to check for and comply with any changes which may, from time to time, be made to the VET Student Loans data reporting requirements. All changes to the requirements for the VET Student Loans Data Collection will be noted in the *2025 Reporting Requirements Change Control* document.

A handwritten signature in black ink, appearing to read 'Saloni Sharan', with a stylized flourish at the end.

Saloni Sharan
Acting Assistant Secretary
VET Student Loans Branch

12 December 2024