TCSI Provider March Webinar

Wednesday 27 March 2024

Agenda

All providers:

- Updating Records in TCSI Data Entry

All Higher Education:

- 2023 HEP Student data verification

- TCSI Renewal & Provider Engagement Update

- HELP Policy Update

Higher Education – CSP providers only

- SLEMS – Vertical Double Degree Processing and TCSI Analytics Reports

Updating Records in TCSI Data Entry

VET   HEP   PIR

Updating Records in TCSI Data Entry

Original record existing in TCSI

	A	B	C	D	E	F	G	H	X	Y	Z	AA	AB
1	Information Type	E313 Student Identification Code	E314 Date of Birth	E402 Student family name	E403 Student given name first	E404 Student given name others	E410 Residential Address Street	E469 Residential address suburb	E615 Disability code	E609 Disability Effective From date	E610 Disability Effective To date	E358 Citizen resident code	E609 Citizenship Effective From date
2	Student	E369154	1955-07-23	Watts	Naomi	9999	2862 Tree Frog Lane	Durham					
3	Disability	E369154							18	2020-06-22			
4	Disability	E369154							11	2019-08-29			

Wanting to update the record due to surname change and incorrectly reported E609 value
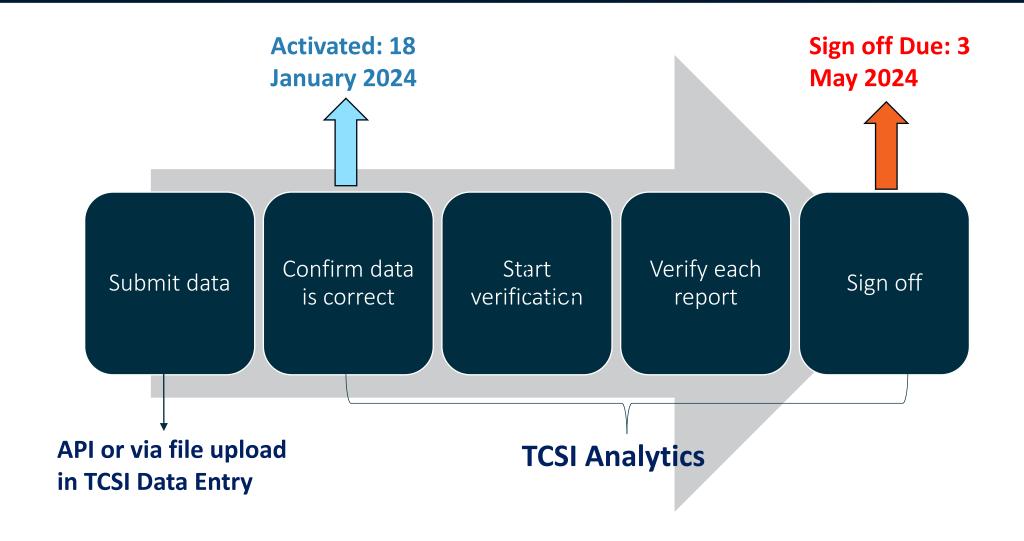
	A	B	C	D	E	F	G	H	X	Y	Z	AA	AB
1	Information Type	E313 Student Identification Code	E314 Date of Birth	E402 Student family name	E403 Student given name first	E404 Student given name others	E410 Residential Address Street	E469 Residential address suburb	E615 Disability code	E609 Disability Effective From date	E610 Disability Effective To date	E358 Citizen resident code	E609 Citizenship Effective From date
2	Student	E369154	1955-07-23	Smith	Naomi	9999	2862 Tree Frog Lane						
3	Disability	E369154							18	2020-11-22			
4													
5	Student	E369154	1955-07-23	Smith	Naomi	9999	2862 Tree Frog Lane	Durham					
6	Disability	E369154							18	2020-11-22			
7	Disability	E369154							11	2019-08-29			

- Outlined cells in **red** is the **incorrect** way to update the record. If uploaded, this will cause the E469 and the 2020 disability record to be deleted in TCSI.
- Outlined cells in **green** is the **correct** way to update the record. If uploaded, this will update the surname and the E609 date for the record existing in TCSI. It's important when making updates to report the full record and include all extension records if making updates to these elements.

Verification Process Overview

Activated: 18 January 2024

Sign off Due: 3 May 2024

Submit data → Confirm data is correct → Start verification → Verify each report → Sign off

API or via file upload in TCSI Data Entry

TCSI Analytics

OS - HELP & Commonwealth Scholarships

For **non-university** higher education providers under HESA

- The Collections of OS – HELP and Commonwealth Scholarships do NOT apply

- Please verify an empty report as part of the 2023 HEP Student verification

Verification Report	Commonwealth Scholarships Verification Report
Verification Report	OS-HELP Details Verification Report

Be mindful during verification

Resolve NULL Value Report errors

Live Summary Data	NULL Value Compliance Live Data Report

Provider Name (Provider Code)

	Students with missing values that must be populated	
Number of students	**Notification Error Code**	**E691_NotificationText**
	SV00003	Student Status Code (E490) must be populated.
	SV00005	Maximum student contribution code (E392) must be populated where the student is Commonwealth supported for the unit enrolment.
	SV00025	Type of HDR Primary Field of Research (E594) must be populated when the admission is for a higher degree by research course.
	SV00026	Basis For Admission (E327) must be populated.
	SV00031	Residential Address Country Code (E658) must be populated.
	SV00032	Term Address Country Code (E661) must be populated.
	SV00035	Year Arrived in Australia (E347) must be populated for students residing in Australia but born overseas.
	SV00036	Year Left School (E572) must be populated for a domestic student.
	SV00037	Level Left School (E612) must be populated for a domestic student.
	SV00039	Highest Educational Attainment Code Parent 2 (E574) must be populated for domestic undergraduate students.
	SV00040	Tax File Number (E416) must be populated for a domestic student who is enrolled at the census date and is accessing a loan.
	SV00062	Highest Educational Attainment Code Parent 2 (E574) must be populated for domestic undergraduate students
	SV00071	Term Address Country Code (E661) must be populated
	SV00073	Year Arrived in Australia (E347) must be populated for students residing in Australia but born overseas
	SV00077	Highest Educational Attainment Code Parent 2 (E574) must be populated for domestic undergraduate students
	SV00078	Tax File Number (E416) must be populated for a student accessing an SA HELP loan
	SV00082	HDR Thesis Submission Date (E591) must be populated for students that have completed a higher degree by research course
	SV00083	Specialisation Code (E463) must be populated
	SV00084	Year Arrived in Australia (E347) must be populated for students residing in Australia but born overseas
	SV00092	Commonwealth Scholarship Amount (E598) must be populated for students with an active Commonwealth Scholarship
	SV00104	Unique Student Identifier (E584) must be populated for Commonwealth assisted students with a Course of Study Commencement Date (E534) on or after 1 January after 1 January 2021.
	SV00105	Unique Student Identifier (E584) must be populated for Commonwealth assisted students with a Unit of Study Census Date (E489) on or after 1 January 2023.

(Left vertical label: Sensitive Info)

- NULL value may indicate poor data quality

- Could delay finalisation

- Could impact on quality of data output

- Report details can be viewed from NULL Value Compliance Live Data Report in TCSI Analytics

Be mindful during verification

Resolve scheduled validations errors

- [Scheduled validations](#) (SV) reflect on live data quality

- Are data completeness checks prompting providers to supply data by the deadline

- Report details can be viewed from [Provider Notifications](#) Report in TCSI Analytics

- Providers please review and resolve SV errors before signing off to ensure data verified are correct and complete

Be mindful during verification

Prioritisation fields - Resolve NULL Value and SV Report errors

E584	Unique student identifier
E358	Citizen resident code
E490	Student status code
E315	Gender code
E316	Aboriginal and Torres Strait Islander code
E615	Disability code
	Residential address (all relevant elements)
E329	Mode of attendance code
E330	Type of attendance code

Be mindful during verification

Data Checking:

- Review and verify **ALL** Verification reports before being able to sign off

- Verification reports are mirrors of the live data report version, until the "***Start Verification"*** button is clicked on.

When changes to the live data report is made after the "***start verification"*** button has been clicked, the "***Refresh***" button is required to update the verification report

- ➤ Once clicked on ***Refresh***, verification report will take overnight to update and capture the latest data. You cannot further verify this report until the next day.
- ➤ Make sure to click on "***Start Verification***" button again when you are verifying again after the refresh.

Useful Tools:

- Verification landing page
- Provider Data Verification User Guide

- Your 2022 data as comparison

% Change	Variation Colour	Purpose
Less than 10%		Low
Between 10% and 30%		Intermediate
Greater than 30%		High

Remember:

- Data needs to be complete and accurate when signing off.
- No changes can be made after your signed-off reports are finalised.

Request for Information (RFI)

The RFI for the 2023 HEP student data verification is now open

- To understand your data submission and verification timeline and provide appropriate support

- To confirm primary and secondary TCSI contacts for your student data collection and maintain our record

- Seeking a single response for your organisation

Response due: Wendesday 3 April 2024

Link to access the RFI

HELP Policy Update

VET · HEP · PIR

SLEMS – Vertical Double Degree Processing and TCSI Analytics Reports

1. Vertical Double Degrees

- Under current SLEMS processing for Additional SLE (ALSE), ASLE will not be awarded correctly where:

  1. A vertical double degree is reported as an undergraduate course – no ASLE will be awarded

  2. A vertical double degree is reported as a postgraduate course – ASLE will be awarded for the whole degree, rather than the postgraduate component, which is the part that is entitled to ASLE under the *SLE Guidelines*

- To manage this issue without the requirement to report a new value for all course admissions in TCSI, a new SLE table solution has been developed, and is outlined on the following pages.

2. Vertical Double Degrees

- To correctly assign ASLE to the postgraduate component of a Vertical Double degree (e.g. Bachelor of Arts / Master of Teaching) a new SLE table will be created in TCSI.

- Where SLEMS detects that a course is a vertical double degree (based on inclusion in the table), it will process ASLE using the postgraduate EFTSL amount in the table for that course. Planned fields in the table to process ASLE will be as follows:

UID5_CoursesResKey	E306_ProviderCode	E307_CourseCode	E308_CourseName	E609_EffectiveFromDate	E610_EffectiveToDate	E799_PostgradCourseOfStudyLoad
[Correlated by SLEMS using provided E306 and E307 values]	Department pre-filled/ Provider supplied	Department pre-filled/ Provider supplied	[Correlated by SLEMS using provided E306 and E307 values]	[Correlated by SLEMS using E609 of the Course (UID5) record for existing courses for initial entries] Provider supplied for any new entries entered in the table.	Department pre-filled/ Provider supplied	Provider supplied

3. Vertical Double Degrees – Processing Example

Higher Education Providers supply the Department with information on vertical double degrees they offer, via studentlearningentitlement@education.gov.au, the Department will review and update the table periodically.

Once the table is in place, additional SLE will be awarded to students as follows (example):

1. Student A enrols in the Bachelor of Arts/Master of Teaching at a Provider, which is included on the SLE vertical double degree table. In the table, the course has an effective from date of 1 January 2024, with no effective to (end) date. The postgraduate component has an EFTSL value of 1 EFTSL. Student A has not previously consumed any Additional SLE.

2. The Course Admission is reported to the Department on 12 December 2023 with a Course of Study Commencement date of 19 January 2024.

3. The Course Admission is linked to an entry on the SLE vertical double degree table, and the Course of Study Commencement Date sits within the effective date range on the table, so Student A is awarded 1 EFTSL of Additional SLE (EFTSL value of postgraduate component of the course **minus** and ASLE previously consumed).

The Additional SLE amount is awarded as at 12 December 2023, as it is the earlier of the date the Course Admission is reported to the Department and the Course of Study Commencement Date.

TCSI Analytics Reports

Work is continuing on SLE specific TCSI Analytics reports, which will consist of:

- A Live Data Report – a report to outline student SLE amounts and unit enrolment information in bulk

- A Course Coverage Live Data Report – a report to outline how the student's enrolments compare to their SLE amounts in relation to the Commonwealth Supported Place (CSP) course load they are enrolled in

Further advice will be provided on these reports in the coming weeks.

Questions?

Contact us at:

TCSIsupport@education.gov.au