



Australian Government

**TCSI** TERTIARY COLLECTION  
OF STUDENT INFORMATION

# TCSI Provider October Webinar

Wednesday 25 October 2023

# Agenda

All providers:

- 2024 reporting requirements
- Student concordance
- RPL reporting bug (VSL providers)

Higher education:

- Staff data submission and verification
- Warning validations for late loans
- Reporting course prior credit for student transfers
- 2022 and 2023 Apps and Offers
- SLEMS – Reporting of vertical double degrees



# 2024 reporting requirements

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# Updates to the reporting requirements

## Citizen resident code (E358) clarification:

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- Australian citizens = '1' regardless of other citizenships/residency
- New Zealand citizens = '2' unless they align with '1'
- New Zealand diplomats, consular representatives, their staff, spouse or dependent relatives = '2' unless they align with '1'
- Permanent humanitarian visa holders = '8' unless they align with '1' or '2'
- Pacific engagement visa holders = 'P' unless they align with '1' or '2'
- Permanent residents = '3' unless they align with '1', '2', '8', or 'P'
- All other individuals = '4' or '5' depending on whether they are inside ('4') or outside ('5') of Australia

# Updates to the reporting requirements

## Pacific Australia Labour Mobility (PALM) scheme

- New citizen resident code (E358), 'P', to identify individuals with a Pacific Engagement Visa

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## Grandfathered students

- Maximum Student Contribution Code (E392), '0', removed so grandfathering information is available for accurate payments

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## Nuclear Powered Submarine Student Pathways

To support the development of sovereign nuclear-related expertise, the Australian Government has created 4,000 additional Commonwealth Supported places from 2024-2027

- New Maximum Student Contribution Code (E392), 'S', to track uptake of the program
- This will only apply to providers within the program.

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# Updates to the reporting requirements

## Country of Birth Code E346 :

- Allowable value meanings will replace 'student' with 'person' to support existing staff collections

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## Organisational Unit Code E510 :

- No requirement to change existing '1XXX' values
- Clarify that '1XXX' can be shorter if desired i.e. '1X' or '1XX'

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## HDR end-user engagement:

- "31 January 2023, or 7 days after the student completed their course, whichever is later."
- The transitional arrangement is no longer relevant
- Additional information on E593 to be redrafted

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# Updates to the reporting requirements

## Microcredentials pilot for higher education

- New Course of Study Type Code (E310) '52'
- Update allowable value meanings for Student Status Code (E490):
  - Code '230' amended to read "Deferred all or part of Award or Enabling course or Microcredential course tuition fee through FEE HELP"
  - Code '302' amended to read "Paid full Award or Enabling course or Microcredential course tuition fee"

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## Startup Year program

- New Course of Study Type Code (E310) '51'
- New Student Status Code (E490) '290'

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# Student Concordance

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# Preventing duplicates

- TCSI returns warning 10661 if a provider has two students with the same DOB, family name and given name first
- Do not ignore these warnings – it is easier to fix duplicates **before** records and loans are linked
- TCSI also checks for duplicates on:
  - Student ID (Validation 10045)
  - TFN (Validation 10860)
  - USI (Validation 10872)
  - CHESSN (Validation 10850)



# Changing Student Identification Code (E313)

- Changing E313 is **not** concordance in TCSI
- E313 is just another reportable value and can be updated using your system or TCSI Data Entry record screens
- For VSL, changes to E313 can impact the link with the student's eCAF – check with the department before making bulk updates

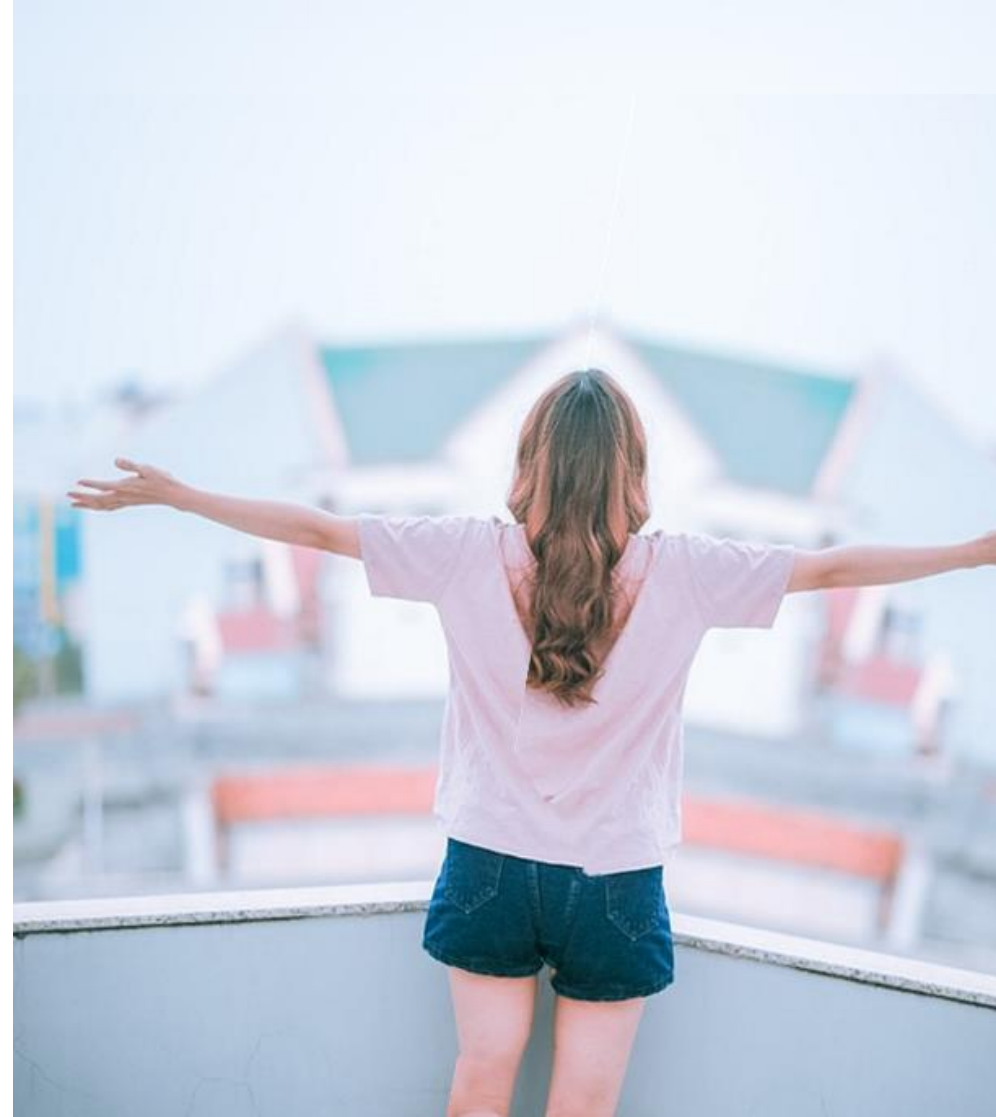
## Revising and adding data

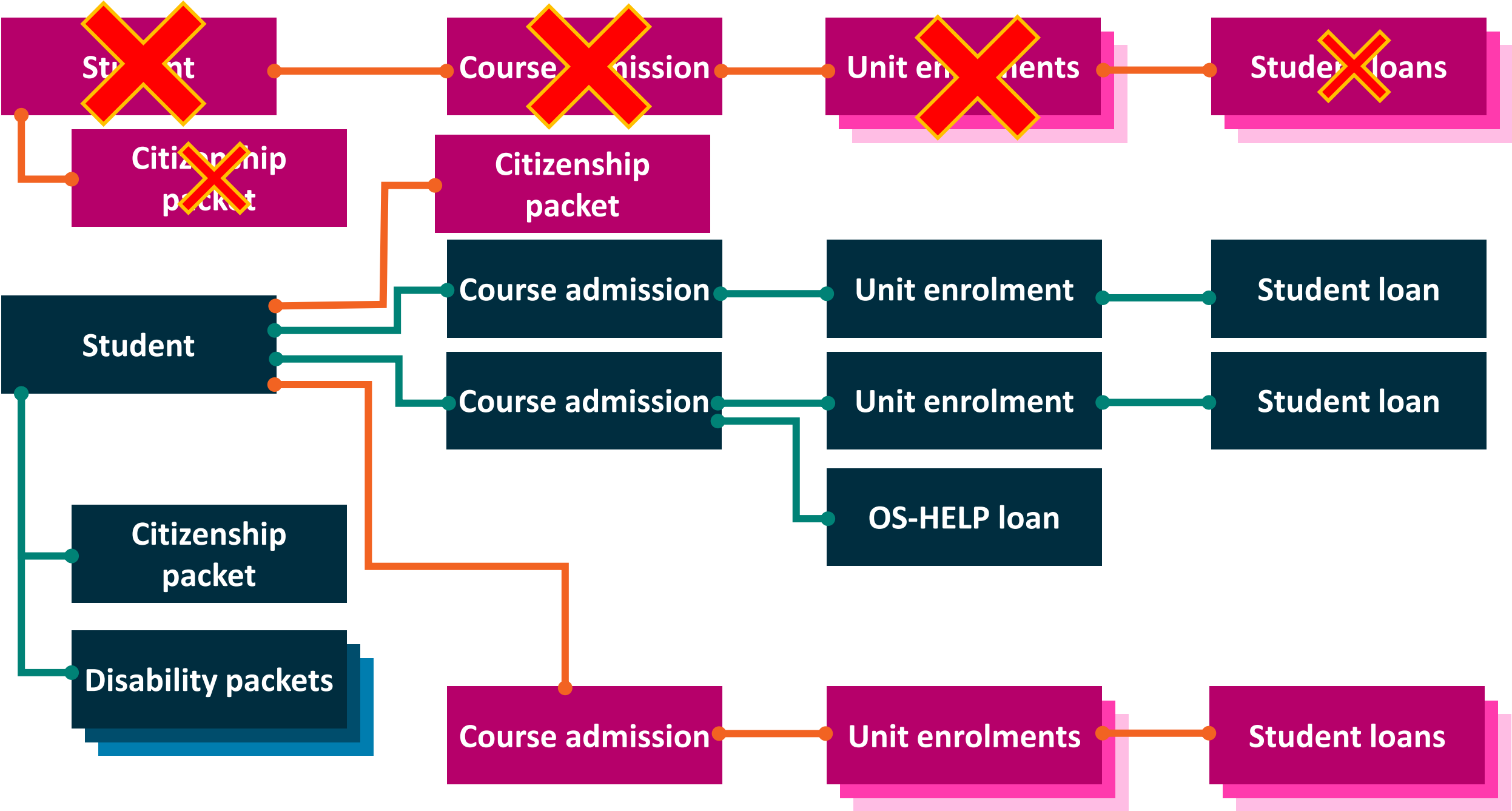
A provider can revise any data already in a student packet after the initial packet is reported as per the table below.

| Element                                  | Revisions required      |
|--|-------------------------|
| <u>E313: Student identification code</u> | Corrections only        |
| <u>E314: Date of birth</u>               | Corrections only        |
| <u>E402: Student family name</u>         | Update to current value |
| <u>E403: Student given name - first</u>  | Update to current value |

# When is concordance needed?

- When two student records are already linked to course admissions and unit enrolments
- To reduce the need to delete or manually modify records
- To reduce impacts on loan processing with TCSI and the ATO

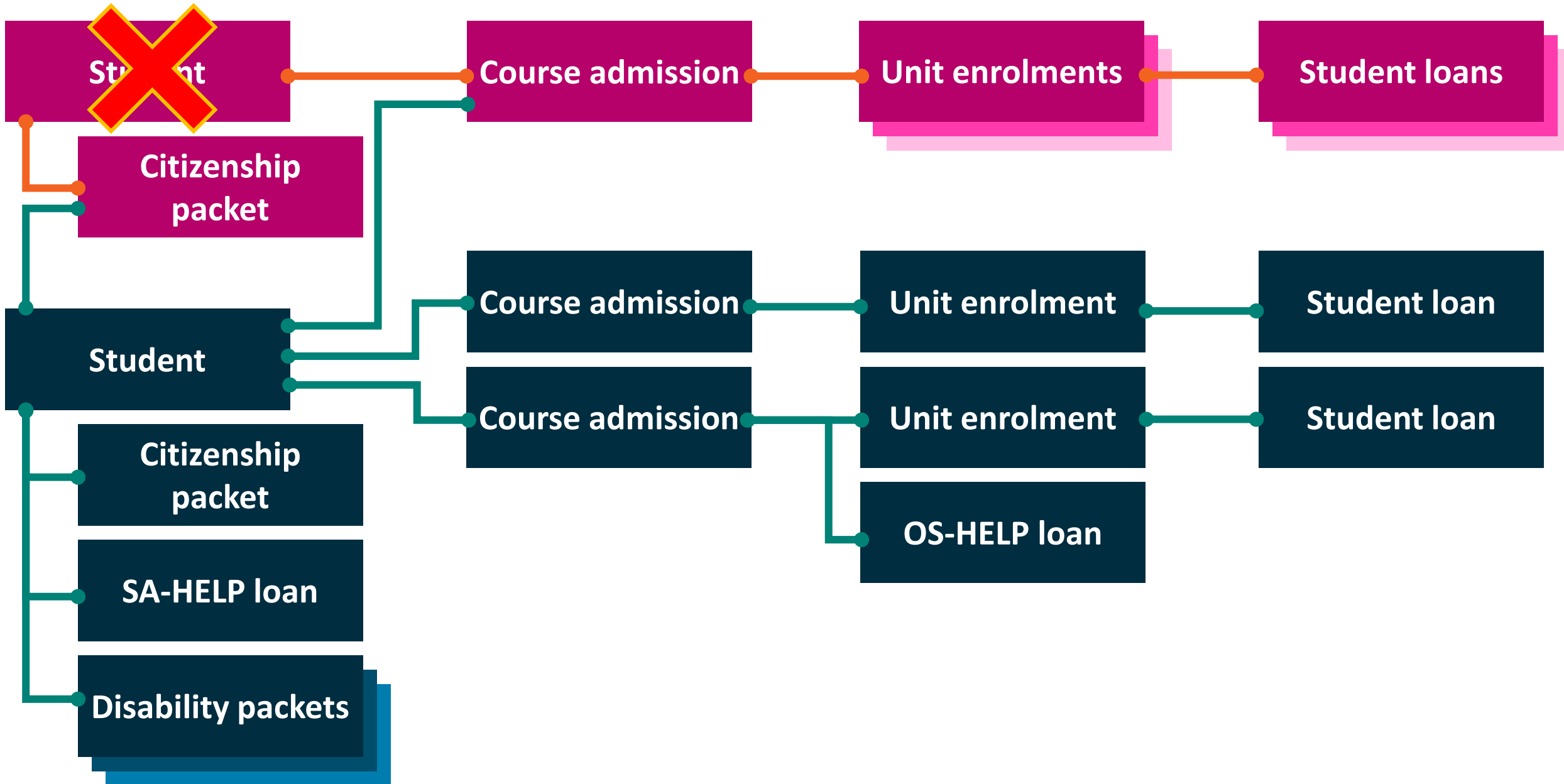




# Preparing records for concordance

- Provider find the identifiers for both student records and sends them via APIs or TCSI Data Entry
- Validations will check the compatibility of the student records before concordance can proceed
  - citizenship details
  - Demographic information (e.g. country of birth)
  - duplicate checks on course admissions and unit enrolments
- Manage validation errors and re-attempt







# After concordance

- Check for warnings returned
- View the student's records to confirm everything aligns as expected
- Update any details that couldn't be reported before concordance
- Report any records that may have been blocked





# RPL reporting for VSL may trigger a new bug

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# RPL reporting bug

See outstanding issues in production for the bug description and workaround:  
<https://www.tcsisupport.gov.au/support/TCSI-Releases-and-upcoming-development>

## Outstanding Issues in Production

| Issue Number | Title               | Issue / Description  | Status              | Published Date | Comments  |
|--------------|---------------------|--|---------------------|----------------|---|
| 454109       | RTV 10303 misfiring | RTV 10303 is being incorrectly triggering when providers attempt to report a RPL unit enrolment record with an EFTSL value of '0.000000001'. | Under Investigation | 11/09/2023     | As an interim solution the provider can report the RPL unit with a Unit of study status code (E355) of '4', a Recognition of prior learning code (E577) of 'Blank/NULL', and an EFTSL (E339) of '0.00000001'. Once successfully reported, providers can then patch/edit the RPL unit to a Unit of study status code of '5', the appropriate Recognition of prior learning code (E577), and EFTSL of '0.000000001' without triggering RTV 10303. |



# Higher education and PIR Staff Data Submission and Verification

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# Staff Data Submission and Verification

- Big thank you for all your effort
- What's next - Data quality check:
  - Longitudinal data to be reviewed by Higher Education Analysis Team
  - If required, TCSI Support will assist in data Reset and Re-verify





# Warning RTVs for seriously late loans

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# New warning

- See production release notes:

## 13 October 2023 - Production Release Notes

### Validation Added

| Validation Error Code | Type    | Packet  | HEP | VET | Error Message                                  | Error Description  |
|-----------------------|---------|---------|-----|-----|--|--|
| RTV11052              | Warning | SA-HELP | Yes | No  | Seriously late SA-HELP loan has been reported. | If a SA-HELP loan is posted on or after 20 April in the financial year after the financial year of the HELP Debt Incurral Date (E527), then the warning message is to be displayed.  |
| RTV11053              | Warning | OS-HELP | Yes | No  | Seriously late OS-HELP loan has been reported. | If an OS-HELP loan is posted on or after 20 April in the financial year after the financial year of the HELP Debt Incurral Date (E527), then the warning message is to be displayed. |



# Reporting course prior credit when students transfer



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# Course Prior Credit Packet (higher education)

The course prior credit packet is used to report the credit values and codes ([E560: Credit used value](#), [E561: Credit basis code](#) and [E566: Credit provider code](#)) when credit is applied towards the requirements of the course for the student.

A course prior credit packet for a course admission will be created as part of the course admission packet if the provider reports credit values and codes ([E560: Credit used value](#), [E561: Credit basis code](#) and [E566: Credit provider code](#)) when the course admission packet is established.

A provider may create as many additional course prior credit packets as necessary to add additional credits that are applied to a course for the student.



# Scope

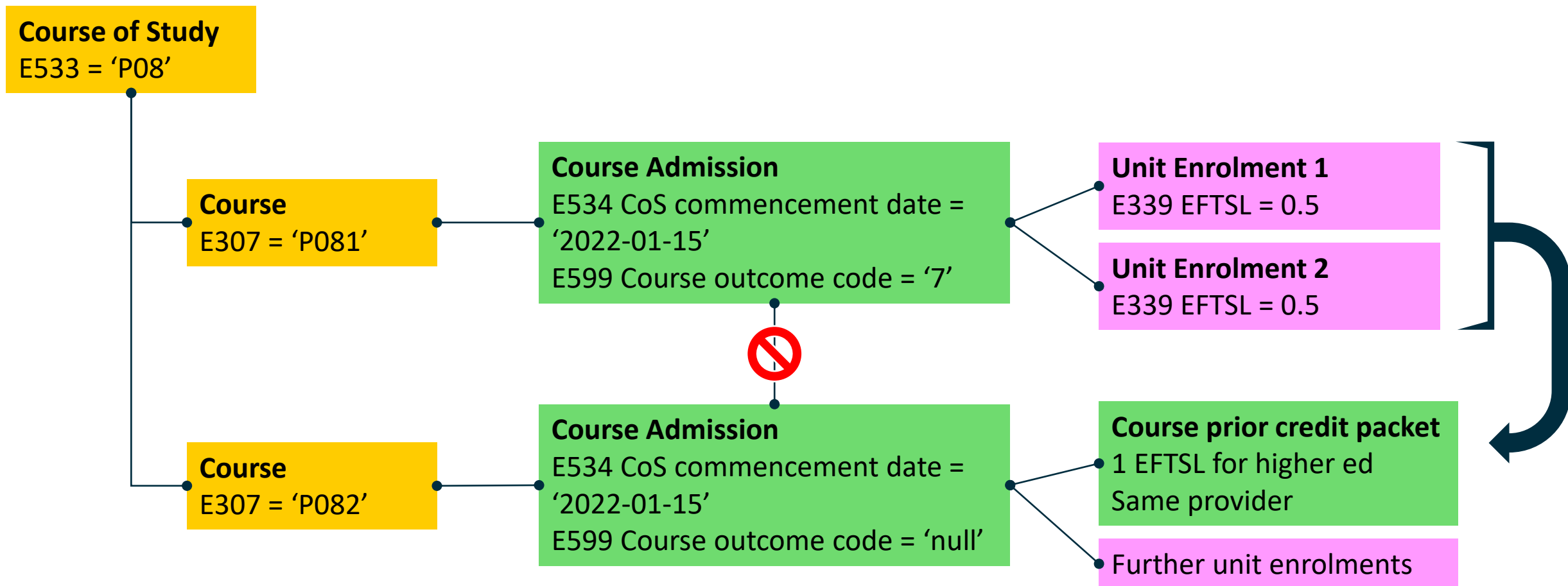


Providers are required to report a course prior credit packet only when credit is applied to a course for a student and:

- credit is received from more than one source of credit ([E561: Credit basis code](#) or [E566: Credit provider code](#)); or
- credit was not reported as part of the original course admission packet.

# Reporting Framework

For the one student transferring from course P081 to P082 within the same Course of Study (CoS):







# University providers – 2022 and 2023 Apps and Offers



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# University 2022 and 2023 Apps and Offers

## What to Report

Universities are required to report the following:

- Course application
- Course preferences
- Course offers
- Basis for admission

Scope, deadlines and data elements for each packet are outlined in [University Applications and Offers](#) page.

### University Applications and Offers 2023

Select a year: 2023 ▼

#### Version Details

Version: 1.00

All higher education providers ('providers') that are approved under the [Higher Education Support Act 2003](#) <sup>®</sup> (HESA) are required to report data for the Higher Education Data Collection. This document sets out the reporting requirements for the Higher Education Data Collections for implementation for the 2023 reporting year.

#### Applications group 2023

Course application packet 2023

#### Preferences group 2023

Course preferences packet 2023

#### Offers group 2023

Course offers packet 2023

Basis for admission packet (University offers) 2023

Select a year to see the different packets for 2022 and 2023

# University 2022 and 2023 Apps and Offers

## Reference date and how to report

Reference date:

- 2022 – 14 May 2022
- 2023 – 15 May 2023

All data can be reported through:

- API from each provider's student management system

OR

- [TCSI Data Entry](#).

Applications, preferences and offers

The links in this table will download the attachment

| Attachment  | Size     |
|---|----------|
| <a href="#">6.1 HEP Course Application v1.0.xlsx</a> (12.77 KB) | 12.77 KB |
| <a href="#">6.2 HEP Course Preferences v1.0.xlsx</a> (11.82 KB) | 11.82 KB |
| <a href="#">6.3 HEP Course Offers v1.1.xlsx</a> (11.95 KB)      | 11.95 KB |

# University 2022 and 2023 Apps and Offers

## Submission due date and confirmation

Submission due date:

- 10 November 2023

Submission confirmation

- The department will monitor submission and compare with previous years.
- Please email [TCSIsupport@education.gov.au](mailto:TCSIsupport@education.gov.au) if you are not on track to meet the due date



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# SLEMS – Reporting of vertical double degrees

TCSI Provider Webinar – 25<sup>th</sup> of October 2023

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# Background

- On 1 January 2022, the Student Learning Entitlement (SLE) came into effect and provides students with 7 years of full-time equivalent study (EFTSL) in a Commonwealth Supported Place (CSP).
- On 17 March 2023, the Student Learning Entitlement Management System (SLEMS) and additions to the myHELPbalance portal went live. The SLEMS solution interfaces with TCSI to calculate a student's SLE amount.
- The calculation and provision of Additional SLE requires specific course type codes (E310) to be reported
- Additional SLE is awarded to a student if they are enrolled in one of the following in a CSP
  - Undergraduate course with a course load greater than 6 EFTSL
  - An honours course with a course load equal to or less than 1 EFTSL
  - A postgraduate or graduate entry bachelor course

# How does SLEMS calculate Additional SLE for postgraduate/graduate entry bachelor courses?

- Where the student meets the citizenship eligibility requirements
  - $E358 = 1, 2, 3 \text{ or } 8$
- And the student enrolled in a course type that awards Additional SLE on or after 1 January 2022
  - $E310 = 04, 05, 06, 07, 08, 11, 12 \text{ or } 14$
- They will receive an amount of Additional SLE equal to the course load ( $E350$ ) minus the EFTSL value of any Additional SLE they have previously consumed.



# How is Additional SLE Calculated for a vertical double degree?

- A vertical double degree refers to a course that has both an undergraduate and postgraduate component.
- For example: Provider A offers a Bachelor of Commerce/Master of Management with a course load of 4 EFTSL, this is made up of the following components:
  - Bachelor of Commerce – 3 EFTSL
  - Master of Management – 1 EFTSL
- If reported as the one course to the Department, will only have a course type code (E310) that refers to the course as either undergraduate or postgraduate.



# Continued

- If the Bachelor of Science/Master of Teaching course is reported as an undergraduate course where:
  - E310 = 10 - Bachelors Pass
  - E350 = 4 EFTSL
  - The student will not receive any Additional SLE
- Instead, if the course is reported as Masters (Coursework) course where:
  - E310 = 04 - Masters (Coursework)
  - E350 = 4 EFTSL
  - The student will receive 4 EFTSL of Additional SLE
- Both reporting approaches are inconsistent with the SLE provisions in HESA, as both result in the incorrect amount of Additional SLE is awarded to the student.

# How is Additional SLE Calculated for a vertical double degree, reported as two separate courses?

- Instead if the Bachelor of Science/Master of Teaching is reported to the Department as follows:
  - Bachelor of Science where:
    - E310 = 10 - Bachelors Pass
    - E350 = 3 EFTSL
  - Master of Teaching where:
    - E310 = 04 – Masters Coursework
    - E350 = 1 EFTSL
- The student will receive the correct amount of 1 EFTSL of Additional SLE

# Next steps for reporting vertical double degrees to the Department

- The preferred methodology from an SLEMS perspective is for vertical double degrees to be reported as separate courses
- If this is deemed unfeasible, other methodology will be advised
- If there are any issues with the proposed reporting methodology, please contact [studentlearningentitlement@education.gov.au](mailto:studentlearningentitlement@education.gov.au)
- Formal advice for providers will be advised at the next TCSI provider update



# Updates to SLEMS (Student Learning Entitlement Management System) – TCSI Analytics

- The Department is working on additions to TCSI Analytics to add reports to help providers manage the Student Learning Entitlement policy.
- Further RTVs to notify providers of student SLE amounts are being considered and developed.
- For any providers that have questions or interest in the change they should contact [studentlearningentitlement@education.gov.au](mailto:studentlearningentitlement@education.gov.au)
- General updates will be provided at future TCSI Provider Webinars

# Changes to E392 – Maximum Student Contribution Code

- The changes to E392 – Maximum Student Contribution Code will be released into production on the 27<sup>th</sup> of October.
- The key changes are as follows:

| E490      | Old E392 options     | New E392 options |
|-----------|----------------------|------------------|
| 201, 204  | Null/blank and 2 – 9 | 7, 8, 9          |
| 260 – 263 | Null/blank and 0     | 7, 8, 9          |

- Full details are available in last month's provider webinar slides



Questions?

*Contact us at:*

[TCSIsupport@education.gov.au](mailto:TCSIsupport@education.gov.au)

