Australian Government

TCSI TERTIARY COLLECTION OF STUDENT INFORMATION

TCSI Provider August Webinar

Wednesday 30 Aug 2023

Agenda

- Efforts to increase data quality

- STARTUP-HELP and Microcredentials

- Staff data reporting in 2023 (HE and TEQSA PIR providers)

Efforts to increase data quality

Data quality

Well done!

Both VET and higher education providers have reduced the number of scheduled validation errors

Thank you also to teams at higher education providers who have resolved delayed loans and verified their 2022 student data collections

The department is monitoring late reported loans that might impact a student

Data quality

TCSI Support and our IT colleagues have:

- Updated SV00086

- Removed SV00093

- Updated SV00083 so it doesn't seek a specialisation for enabling courses
(non-award and cross-institutional under development)

- Started work on self-service reports for:

  - Loan impacts due to missing TFN, TFN verification, and missing Maximum Student Contribution Code (E392)

  - There is ongoing funding to make changes/upgrades after the first versions are released

**Startup year and Microcredentials
(Higher education only)**

Startup Year

The Australian Government has established Startup Year to support students' participation in startup courses at Australian higher education providers.
More information can be found at:

www.education.gov.au/higher-education-loan-program/startup-year.

Reporting in TCSI:

- New Course of Study Type (E310) '51'
- EFTSL limits between 0.5 and 1.0
- New Student Status Code (E490) '290'.
- Student entitlements will be visible via:
  - the HELP balances API
  - TCSI Data Entry portal.

Microcredentials Pilot

Reporting in TCSI:

- New Course of Study Type (E310) '52'
- Student Status Code (E490) aligns with other FEE-HELP approved courses i.e. '302' or '230'
- New validations will restrict:
  - Course EFTSL
  - the number of student places at the provider
  - Specific fields of education
- The Policy team will work with Pilot participants to gather further information outside of the TCSI solution.

# Upcoming verification walk through webinar

Register for our 2022-23 staff data webinar

2pm [AEST], Wednesday 6 September 2023

The webinar will cover:

- How to use TCSI Data Entry to submit, revise and delete staff data
- How verification works in TCSI Analytics
- Tips to be mindful when verifying data

Please register via the TCSI News Centre page and invite along staff data reporting colleagues within your organisation.

Staff data submission

Submit
data

↓

Verify
data

Sign off
data
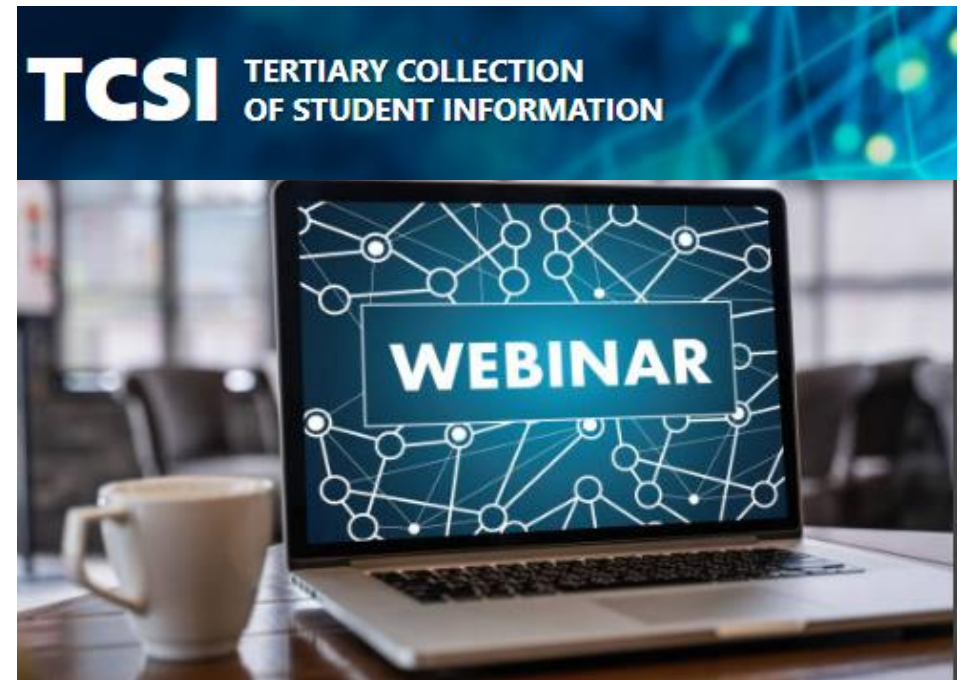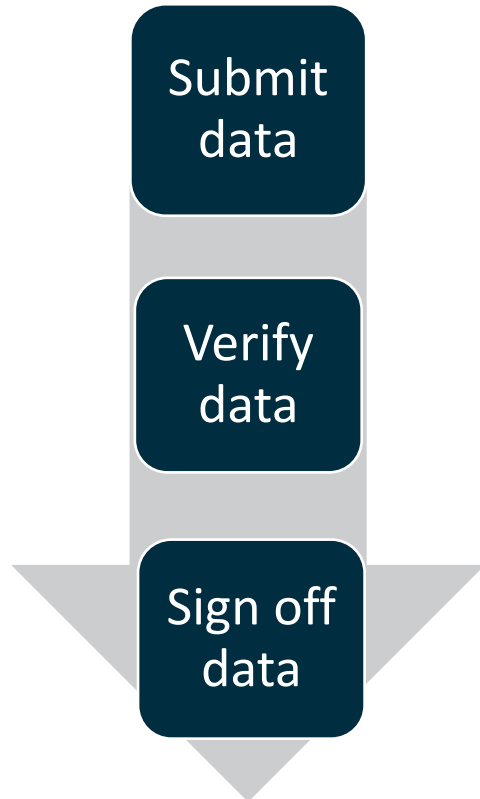
Staff data are due to be submitted and verified by **30 September 2023**.

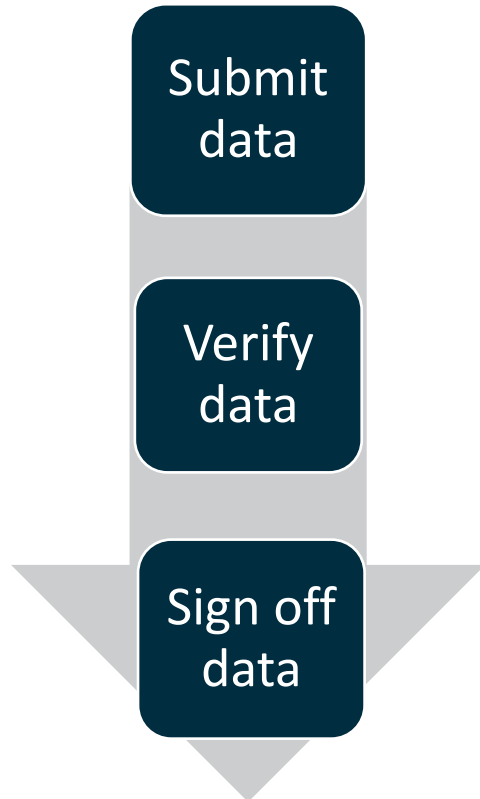Universities – please check the [Higher Education Staff reporting requirements](#)

Higher education staff 2023

Select a year: 2023 ∨

All higher education providers ('providers') that are approved under the *Higher Education Support Act 2003* (HESA) are required to report data for the Higher Education Data Collection. This document sets out the reporting requirements for the Higher Education Data Collections for implementation for the 2023 reporting year.

Full-time staff group 2023

   Full-time staff packet 2023

   Work classifications packet 2023

Casual staff actuals group 2022

   Casual staff actuals packet 2022

Casual staff estimates group 2023

   Casual staff estimates packet 2023

Staff data submission

Submit data

Verify data

Sign off data

Staff data are due to be submitted and verified by **30 September 2023**.

Non-university higher education providers – please check the PIR Staff requirements:
- [Full-time staff packet (PIR) 2023](#)
- [Casual staff actuals packet (PIR) 2022](#)
- [Casual staff estimate packet (PIR) 2023](#)

If your organisation is **HESA approved**, report staff data using the "**HEP**" header.
If your organisation is **not HESA approved**, report staff data using the "**PIR**" header.
If your organisation received HESA approval in 2022 or 2023 contact TCSI Support.
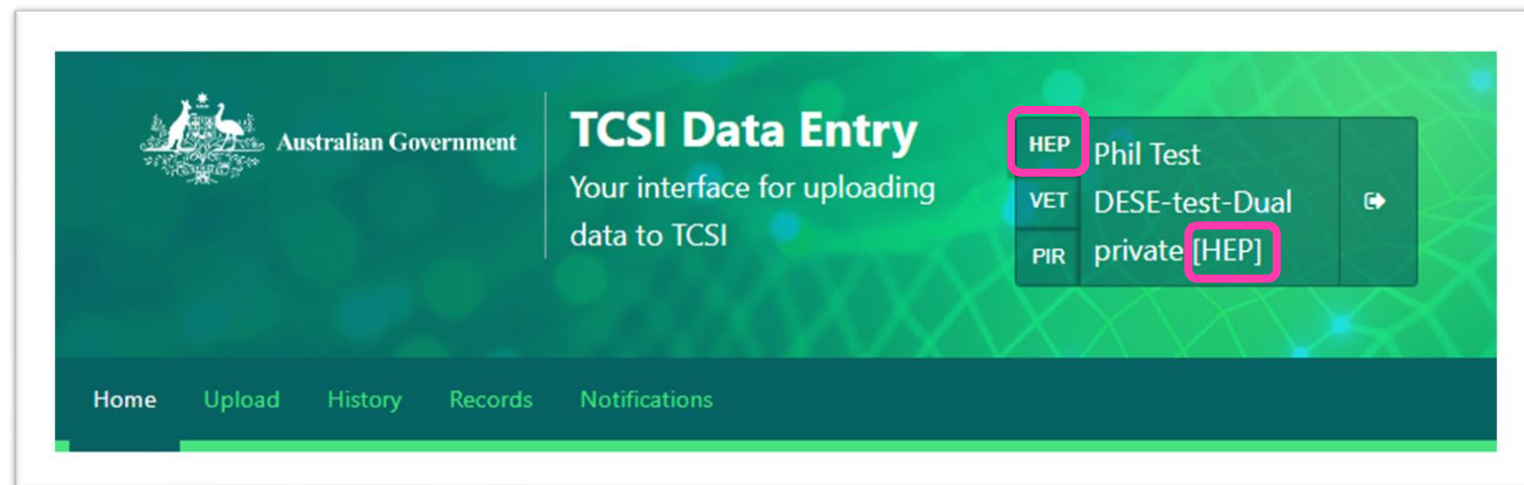
Staff Verification HE and TEQSA PIR providers

What is Staff data verification

- Verification is part of the reporting requirements under the *Higher Education Support Act (HESA)* for Higher Education providers or the *Tertiary Education Quality and Standards Agency (TEQSA) Act* for PIR providers.

- It is a declaration to the department or TEQSA that the staff data reported in 2023 is complete, accurate and finalised.

Why this process is important

- The verification process gives you a final opportunity to check your data carefully, as changes cannot be made to 2023 publications after verification.

Staff Verification HE and TEQSA PIR providers

Reports to be verified by 30 September 2023

HESA approved providers
- HEP Full-Time Staff 2023
- HEP Casual Staff Actual 2022

PIR providers (not HESA approved)
- PIR Full-Time Staff 2023
- PIR Casual Staff Actual 2022

Coding notes explain:
- How to read each report
- What is counted and excluded
- https://www.tcsisupport.gov.au/view-data/TCSI-Analytics

Higher Education and PIR Data Verification

Verification is part of the reporting requirements and is a declaration that the data reported is complete, accurate and finalised. The department uses the verified data to publish information on each organisation and may affect provider financials. The verification process gives providers a final opportunity to check data carefully, as changes cannot be made to datasets after verification.

The verification guide and sections below provide details on data verification for each collection and list the verification reports and coding notes.

Higher Education Provider Data Verification User Guide

Provider Guide - Verification 2022 (24 May 2023).docx	4.56 MB
Provider Guide - Verification 2022 (24 May 2023).pdf	2.96 MB

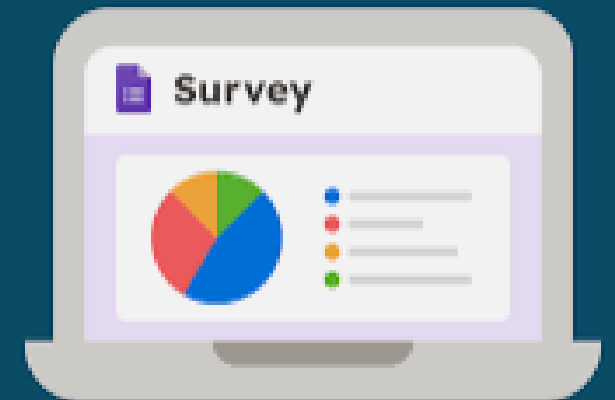# Upcoming request for information

Staff verification request for information – due 13 September

- To understand your data submission and verification timeline and provide appropriate support

- Seeking primary and secondary TCSI contacts for staff data collection

- Will be sent as part of the August Provider Newsletter

- Seeking a single response for your organisation

Next Steps for staff data

1. Register for the 6 September webinar

2. Submit your data in TCSI Data Entry or via B2G APIs

3. Respond to Staff verification Request for Information
- Seek your plans for completing verification
- Link will be shared in the coming August Provider Newsletter

4. Review your verification reports