



Australian Government

**TCSI** TERTIARY COLLECTION  
OF STUDENT INFORMATION

# TCSI Provider June Webinar

Wednesday 28 June 2023

# Agenda

- Reminder on due dates
- Upcoming release
- HEIMS Online Access – Multi-Factor Authentication
- Higher Education 2022 Student Data Verification

# Reminder on due dates

Collection	VET Student Loans	Higher Education (HESA approved)	Tertiary Admission Centres	TEQSA Provider Information Request
Student submission	Event based	Event based	n/a	TBC
Student verification	n/a	31 July 2023	n/a	TBC
Staff submission and verification	n/a	September 2023	n/a	September 2023
University apps, preferences & offers	n/a	November 2023	November 2023	n/a



**Upcoming release**

# Upcoming release

## *Scheduled Validations*

- Update to SV00086 (known issue 239376)
- Removal of SV00093 (known issue 237386)

## *Staff deletion files in TCSI Data Entry*

- Deletion files for full-time staff, casual staff actuals and casual staff estimates
- Follows the pattern of student data deletions
- Business verification testing underway

## *Applications and offers*

- Applications and offers open in production for Universities and Tertiary Admission Centres
  - API and file upload are available
  - Bugs have been identified in production
  - Not due to be submitted until November 2023

## *Microcredentials pilot*

- New E310 Course of Study Type code – ‘52’
- Communications planned for pilot participants

Information type	E401 Person Identification Code	E415 Reporting Year	E505 Appointment Term	E507 Current Duties Term	E510 Organisational Unit Code	E511 Work Sector Code	E412 Function Code
Full-time staff	S320183						
Work classification	S320183	2022	61	61	2900	1	4
Work classification	S320183	2023	61	24	2900	1	4
Work classification	S320183	2023	61	24	3600	1	4
Work classification	P987665	2023	61	24	2900	1	4



# **Multifactor authentication for HEIMS Online**

# Re-cap on new method for accessing HEIMS Online

## ***Why:***

- Due to the recent changes made by the Australian Cyber Security Centre, Multi-Factor Authentication will be implemented to access HEIMS Online to protect the application from cyber threats.

## ***For:***

- HEIMS Legacy reports
- Program Funding Systems
  - CGS, HECS-HELP, FEE-HELP and OS-HELP
  - Institution Payment Information

## ***Benefits:***

- Providers can manage access in PRODA
- Removes the need to submit paper forms
- No more password resets



# Attributes in PRODA to access HEIMS Online

## Information & Support

Help ▼

Technical Support ▼

Resources ▼

Information for providers ▼

Information for students

**PRODA**

*Further information is available from the TCSI Support [PRODA page](#).*

## Accessing TCSI services (PRODA)

### **4. Identify which delegations members require** ^

To access HEIMS Legacy Data in HEIMS online:

- **HEIMS Data Read** - View data reported in HEIMS prior to 2021.

To access funding program applications in HEIMS Online:

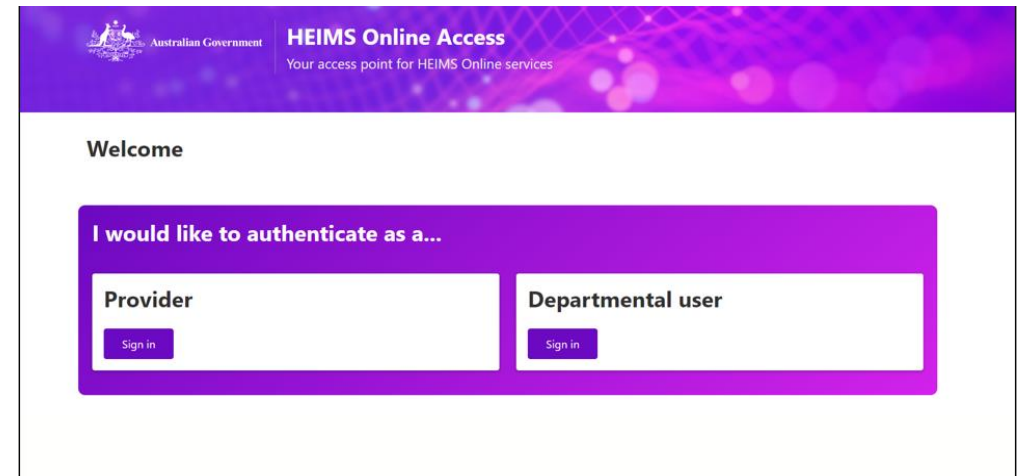
- **Institution Payment Information Reports** - View institution payment information.
- **Program Funding CGS HECS-HELP Approval** - Approve CGS HECS-HELP funding estimates.
- **Program Funding CGS HECS-HELP Read** - View CGS HECS-HELP funding estimates.
- **Program Funding CGS HECS-HELP Update** - Update CGS HECS-HELP funding estimates.
- **Program Funding FEE-HELP Approval** - Approve FEE-HELP funding estimates.
- **Program Funding FEE-HELP Read** - View FEE-HELP funding estimates.
- **Program Funding FEE-HELP Update** - Update FEE-HELP funding estimates.
- **Program Funding OS-HELP Approval** - Approve OS-HELP funding estimates.
- **Program Funding OS-HELP Read** - View OS-HELP funding estimates.
- **Program Funding OS-HELP Update** - Update OS-HELP funding estimates.

# Preparing for Multi-factor Authentication

## *Key dates and information:*

- **28 June** - Attributes for HEIMS Online released to PRODA.
  - **9 July** - HEIMS URL and user credentials will be active to this date.
  - **10 July** - Multi-Factor Authentication and new subscription process for HEIMS Online will be released.
- ❑ **Provider impacts**
- HEIMS credentials will no longer be required
  - HEIMS Online URL will be re-directed
  - Access to HEIMS Online will be through PRODA
  - Email addresses for July payment run will be sourced from HEIMS, thereafter sourced from new subscription method.

## *Redirection to PRODA for accessing HEIMS Online*



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**HEIMS Online Access**  
Your access point for HEIMS Online services

Welcome

I would like to authenticate as a...

Provider

Sign in

Departmental user

Sign in

# Accessing payment information and notifications

## For continued access:

- **To payment information:**
  - Directors can start attributing roles to members ready for July payment run.
- **To receive funding notifications:**
  - New subscription process will be release
  - Subscribe by entering email address and select applicable funding program when accessing HEIMS Online through PRODA.
- **Email subscriptions will be suspended:**

If a user has not accessed HEIMS Online for 12 months.

## *New subscription process to receive funding notifications within HEIMS Online*

**Program Funding and Institution Payment Information Email Notifications:**

Please submit your email address to subscribe to....

\* Email Address for notifications:

☐ CGS/HECS-HELP ☐ FEE-HELP ☐ OS-HELP  
☐ IPInfo

The background of the slide features a dark blue gradient. At the top and bottom, there are horizontal bands of an abstract, glowing network pattern. This pattern consists of numerous small, bright yellow and green nodes connected by thin, light blue lines, creating a complex, web-like structure that resembles a digital or molecular network.

# **2022 Higher Education Data Verification**

# 2022 Higher Education Student Data Verification

Verification of 2022 Higher education student data has started and must be completed by **31 July 2023**.

## *Common queries received*

Report/Collection	Query	TCSI Support advise
HDR EFTSL Report	Student has finished Scholarship 09 - RTP Fee Offset, during 2022 year, when drilling through the scholarship type an enrolment record is returned which is beyond the scholarship effective to date? Would the record be categorised as "No Scholarship"?	If a student has a valid RTP scholarship for the reporting year i.e., 2022, the HDR EFTSL Report will display the student against the reported scholarship type code of 09 - RTP Fee Offset regardless if the scholarship effective to date is prior to the census date. See <a href="#">HDR EFTSL report coding notes</a>
All Reports that use Citizenship	What is the logic for determining the citizenship code of a student that changes citizenship status during an academic year?	If multiple citizenship values exist, the last citizenship record with the latest Effective from date (E609 - Effective from date) in the reporting year will be used in the report and drill through. See <a href="#">enrolment data report coding notes</a> .

# Learnings from 2021

## ***Data Checking:***

- Review and verify ALL reports
- If live data reports are loading slowly, try “Start verification” to view verification reports
- “Refresh” only when changes are made in your reported data

## ***Useful Tools:***

- [TCSI Support page](#)
- [Provider Data Verification User Guide](#)
- [7 June Verification walkthrough recording](#)
- [21 June Verification drop-in recording](#)
- Your 2021 data as comparison

% Change	Variation Colour	Purpose
Less than 10%		Low
Between 10% and 30%		Intermediate
Greater than 30%		High

## ***Remember:***

- Raise issues early
- No changes can be made after your signed-off reports are finalised

# Upcoming request for information

## ***Verification request for information:***

- Will be sent to TCSI primary and secondary contacts
- Seeking a single response for your organisation
- Purpose is to tailor our support by:
  - Understanding your verification timeline
  - Identifying gaps in our guides/web content



Questions?

*Contact us at:*

[TCSIsupport@education.gov.au](mailto:TCSIsupport@education.gov.au)

