



VET STUDENT LOANS ACT 2016

Notice under Subsection 53(1) of the *VET Student Loans Act 2016* – 2022 VET Student Loans Data Collection (No.2)

I, Kathy Dennis, Assistant Secretary, VET Student Loans Branch, Department of Education, Skills and Employment, as delegate of the Secretary of the Department under subsection 114(1) of the *VET Student Loans Act 2016* (the Act) exercise the Secretary's powers under the Act as follows.

Under subsection 53(1) of the Act, the Secretary may by notice in writing, require an approved course provider to provide the Secretary with information or documents that relate to the provision of vocational education and training by the provider, or the provider's compliance with the Act. The Secretary may specify the form and other requirements that the information or documents must be provided in.

I exercise the powers under subsection 53(1) of the Act to issue this notice to all approved course providers approved under the Act and approve the form and requirements in which all 2022 data must be lodged. This notice replaces the previous 'Notice under Subsection 53(1) of the Act – 2022 VET Student Loans Data Collection' dated 15 November 2021 which ceases to apply as from the date of this notice.

From the date of this notice, the 2022 VET Student Loans data reporting requirements are:

1. Tertiary Collection of Student Information (TCSI)

The [2022 Reporting Requirements webpage](#) lists all data packets which are reportable in TCSI. The individual packet pages detail the scope and structure of each packet and the due dates for reporting. The *2022 Reporting Requirements Change Control* document, also available on the webpage, details the change control summary for the 2022 reporting year for the VET Student Loans data collection.

Submission is via the following channels using the TCSI system:

- APIs (Application Programming Interface) for submission from the provider's student management system to the Government; or
- file upload or web form submission via the TCSI Data Entry portal.

Transitional arrangements for providers reporting via the TCSI portal entry will continue to apply in 2022, allowing providers to request an exemption allowing monthly reporting rather than event-based reporting. Providers that had exemptions from event-based reporting in 2021 will not need to re-apply. Providers seeking to apply for an exemption should contact VETstudentloans@dese.gov.au.

2. Accuracy of Data

The information or documents reported by a provider must be accurate and only be in relation to genuine students (as defined in the *VET Student Loan Rules 2016*). The information must be reported by an executive officer as defined in the Act, or a person approved by an executive officer to report the information.

Advice on how to rectify incorrect information is provided in the VSL Data Reporting Fact Sheet 2022.

Compliance

Failure to comply with this notice may give rise to a civil penalty provision and a strict liability offence (both 60 penalty units – per subsections 53(4) and (5) of the Act). A person is also liable to a civil penalty of 240 penalty units if the person provides information or a document that is false or misleading, or omits any matter or thing without which the information or document is misleading (section 106 of the Act).

Further information and contacts

Further information on submission methods is available on the Department's TCSI Support website at www.tcsisupport.gov.au/reporting/vsl.

Assistance can be obtained by contacting:

- TCSIsupport@dese.gov.au
- VSLDataRequests@dese.gov.au.

Approved course providers are required to check for and comply with any changes which may, from time to time, be made to the VET Student Loans data reporting requirements. All changes to the requirements for the VET Student Loans Data Collection will be noted in the 2022 Reporting Requirements Change Control document.



Kathy Dennis
Assistant Secretary
VET Student Loans Branch

1 April 2022