

University Applications and Offers:

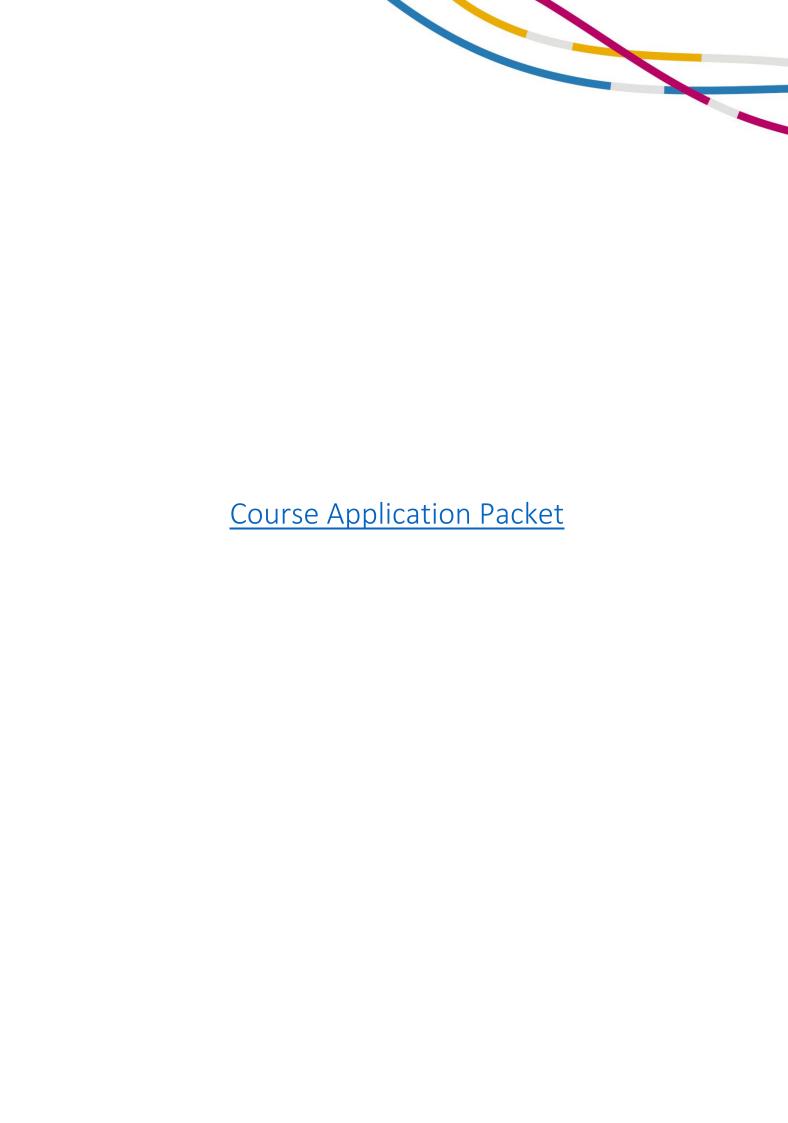
Changes between HEIMS and TCSI



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E700: Application Identification code

Existing code

Description:

A code that uniquely identifies an application as assigned by the institution or admissions centre during the application phase.

Code Format

Data Type: Alphanumeric String

Width: 20

Input Packets

<u>Course application packet</u>

<u>Preference Details</u>

<u>Offer Details</u>

Additional Information

HEPs / TACs

Data is required in all submissions.

First character must not be a space.

No more than one data record in the Application Details File may have the same Application identification code from a submitter at a single Submission Date.

The Application identification code must be unique between records submitted by a Provider in a reporting year.

Different individual applicants may have the same Application identification code in different submission years.

An individual applicant may have multiple Application identification codes in a single submission year and in different submission years.

E415: Reporting Year

New Element

Description:

The reporting year to which the individual data record relates

Code Format

Data Type: Integer

Width: 4

Input Packets

Commonwealth scholarship packet
RTP stipend amount packet
Full-time staff packet
Casual staff actuals packet
Casual staff estimates packet
Course application packet

Additional Information

This element describes the Reporting Year to which this record relates in the format YYYY.

E701: Application Status

Existing code

Description:

A code to indicate the current status of the application

Code Format

Data Type: Numeric String

Width: 1

Input Packets

Course application packet

Additional Information

HEPs / TACs

Data is required in all submissions.

Records are not included in respect of applications cancelled/withdrawn by the higher education provider or admissions centre as duplicate applications or because the applicant is deceased or has falsified documentation or for other administrative reasons.

E358: Citizen Resident Code Citizen/Resident Indicator

Existing code

Description:

A code indicating a student's/applicant's citizenship and residence status

Code Format

Data Type: Numeric String

Width: 1

Allowable Values Classification Code

VALUE MEANING

- 1 Australian citizen (including Australian citizens with dual citizenship)
- New Zealand citizen or a diplomatic or consular representative of New Zealand, a member of the staff of such a representative or the spouse or dependent relative of such a representative, excluding those with Australian citizenship. (Note: includes any such persons who have Permanent Resident status)
- 8 Students/applicants with permanent humanitarian visa
- 3 Students/applicants with permanent visa other than permanent humanitarian visa
- Student/applicant has a temporary entry permit or is a diplomat or a dependent of a diplomat (except New Zealand) and resides in Australia during the unit of study
- Not one of the above categories and student/applicant is residing outside Australia during the unit of study/time of application

Input Packets

Student packet (VET)

Citizenship packet (VET)

Student packet

Citizenship packet

Course application packet

Commonwealth Higher Education Student Support Number (CHESSN)

Student Load/Liability (LL) & Revised Student Load/Liability (RL)

Past Course Completions (PS)

SA-HELP (SA)

VET Commonwealth Higher Education Student Support Number (CHESSN) Student Load/Liability (VLL) & Revised Student Load/Liability (VRL)

Additional Information

Code overseas students residing overseas as "5"

Applications and Offers only

HEPs / TACs

Data is required in all submissions.

Records are not included in the collection for applicants who are coded "4", "5" or b (space).

International applicants would be coded as either "4" or "5" depending on whether they had already relocated to Australia.

VET only

VET providers are only to report codes "1", "2" and "8". Students with Australian citizenship, holders of New Zealand Special Category or permanent humanitarian visas are eligible for VET assistance.

E314: Date of Birth

Existing code

Description:

The day, month and year of birth of the person

Code Format

Data Type: Numeric Date

Width: **8** 10

Input Packets

Student packet (VET)

Student packet

Full-time staff packet

Course Application Packet

Higher Education Student:

- Commonwealth Assisted Students HELP Due (DU)
- Commonwealth Higher Education Student Support Number (CHESSN)
- Student Enrolment (EN)
- Enrolment Revisions (ER)
- Past Course Completions (PS)
- TFN LookUp (TL)
- TFN Revision (TR)
- Full-time and FFT (FT)

¥ET:

- TFN LookUp (TL)
- TFN Revision (TR)
- VET Commonwealth Assisted Students (VDU)
- VET Commonwealth Higher Education Student Support Number (CHESSN)
- VET Student Enrolment (VEN)
- VET Enrolment Revisions (VER)

Additional Information

Where date of birth cannot be provided, report '1901-01-01' 19010101

Application and Offers Only

HEPs / TACs

Data is required in all submissions.

E315: Gender Code

Existing code

Description:

A code which identifies the sex of a person

Code Format

Data Type: Alphanumeric String

Width: 1

Allowable Values Classification Code

VALUE MEANING
F Female
M Male

X Indeterminate/Intersex/Unspecified

Input Packets

Student packet (VET)

Student packet

Full-time staff packet

Casual staff actuals packet

Course application packet

Higher Education Student

- Commonwealth Assisted Students (DU)
- Commonwealth Higher Education Student Support Number (CHESSN)
- Student Enrolment (EN)
- Enrolment Revisions (ER)
- Past Course Completions (PS)
- Actual Casual (CA)
- Staff Full-time and Fractional Full-time (FT)

VET:

- Commonwealth Assisted Students (VDU)
- VET Commonwealth Higher Education Student Support Number (CHESSN)
- Student Enrolment (VEN)
- VET Enrolment Revisions (VER)

Additional Information

Providers/TACs should make a determination of the gender of the student/applicant/ staff member where the information has not been provided.

A person who does not provide their gender should not be coded, by default, as X, as this may misclassify the individual.

Providers/TACS should make a determination of the gender of the person where the information has not been provided.

In response to the Australian Government Guidelines on the Recognition of Sex and Gender, the department has updated the HEIMS systems to allow the reporting of code X (indeterminate/Intersex/Unspecified).

Application and Offers Only

HEPs / TACs

Data is required in all submissions.

E402: Student Family Name Student Surname

Existing code

Description:

The family name of the student/applicant.

The surname of the student/applicant.

Code Format

Data Type: Alphanumeric String

Width: 30 40

Allowable Values Classification Code

VALUE MEANING

Any Data Text provided by the student/applicant

9999 Family Name cannot be provided (course applicants only)

Input Packets

Student packet (VET)

Student packet

Course application packet

Higher Education Student:

- Commonwealth Assisted Students (DU)
- Commonwealth Higher Education Student Support Number (CHESSN)
- Commonwealth Scholarship (CS)
- TFN LookUp (TL)
- TFN Revision (TR)

VET:

- TFN LookUp (TL)
- TFN Revision (TR)
- VET Commonwealth Assisted Students (VDU)
- VET Commonwealth Higher Education Student Support Number (CHESSN)

Additional Information

This is the text provided by the student/applicant.

For students with one name, report it as a family name.

Applications and Offers only

HEPs / TACs

Data is required.

Data is required in all submissions.

Where family name cannot be provided, report '9999'.

Where surname cannot be provided, report 'Unknown'.

E403: Student Given Name – First Given Name First

Existing code

Description:

The first given name of the student/applicant

Code Format

Data Type: Alphanumeric String

Width: 45 40

Allowable Values Classification Code

VALUE MEANING

Any Data Text provided by the student/applicant

9999 Student only has one name

Input Packets

Student packet (VET)

Student packet

Course application packet

Higher Education Student:

- Commonwealth Assisted Students (DU)
- Commonwealth Higher Education Student Support Number (CHESSN)
- Commonwealth Scholarship (CS)
- TFN LookUp (TL)
- TFN Revision (TR)

VET:

- TFN LookUp (TL)
- TFN Revision (TR)
- VET Commonwealth Assisted Students (VDU)
- VET Commonwealth Higher Education Student Support Number (CHESSN)

Additional Information

This is the text provided by the student/applicant.

For students with one name, report it as a family name (element 402) and report '9999' for element 403 Student given name first.

Data is required in all submissions.

Applications and Offers only

E410: Residential Address Street

New Element

Description:

The street address of the student's residence

Code Format

Data Type: String

Width: 255

Input Packets

Student packet (VET)
First reported address packet (VET)
Student packet
First reported address packet
Course application packet

Additional Information

This code must reflect the street number and/or name of the student's residential address.

The residential address is where a student/applicant comes from, and not a temporary semester/term address.

Wherever possible, this must be the physical address of the student and should not be their postal address.

E469: Residential Address Suburb

New Element

Description:

The suburb of the student's/applicant's residence

Code Format

Data Type: String

Width: 48

Input Packets

Student packet (VET)

First reported address packet (VET)

Student packet

First reported address packet

Course application packet

Additional Information

The residential address is where a student/applicant comes from, and not a temporary semester/term address. Report text provided by the student.

E620: Highest Attainment Code

New Element

Description:

Highest attainment identifies the highest level of prior educational achievement successfully completed by the student

Code Format

Data Type: String

Width: 3

Allowable Values

VALUE	MEANING
110	Doctoral Degree
120	Master Degree
200	Graduate Diploma or Graduate Certificate
300	Bachelor Degree
410	Advanced Diploma and Associate Degree
420	Diploma
511	Certificate IV
514	Certificate III
521	Certificate II
524	Certificate I
000	None of the above

Input Packets

Course admission packet (VET)
Course admission packet
Course application packet

Additional Information

For more detail about the classification of awards

Refer to Australian Standard Classification of Education (ASCED), 2001

Applications and Offers only

HEPs

Data is required in both submissions.

E320: Residential Address Postcode Location of Permanent

Home Residence

Existing code

Description:

The Australian postcode of a student's/applicant's residence

The Australian postcode or overseas country code of a student's/applicant's permanent home residence

Code Format

Data Type: Alphanumeric String

Width: 54

Allowable Values Classification Code

VALUE MEANING

0001 to 9999 Australian Postcode

0000 No information on location of residence

X1200 to X9299 Overseas country code from countries classification

X9999 Overseas country, but not classifiable

A0001 to A9998 Australian Postcode

99999 No information on location of residence

Input Packets

Student packet (VET)

First reported address packet (VET)

Student packet

First reported address packet

Course application packet

Higher Education Student:

- Student Enrolment (EN)
- Enrolment Revisions (ER)

Universities Applications and Offers:

Application Details (AD)

VET Student:

- Student Enrolment (VEN)
- VET Enrolment Revisions (VER)

Additional Information

Refer to: Appendix B – Australian Post Codes

This code must reflect the postcode of the student's residential address.

The residential address is where a student/applicant comes from, and not a temporary semester/term address.

All relevant submissions

Refer to:

Appendix C – Standard Australian Classification of Countries

This code must reflect the permanent home residence and is to be provided by the student each year.

The permanent home residence is where a student/applicant comes from, and not a temporary semester/term address.

Overseas students/applicants would have an overseas country as their permanent home residence.

Application and Offers only

For domestic school leaver applicants this code must reflect the permanent home residence of the applicant in the last year of their secondary study.

HEPs / TACs

Data is required in all submissions.

E470: Residential Address State

New Element

Description:

The Australian state or territory of the student's/applicant's residence

Code Format

Data Type: String

Width: 3

Allowable Values

VALUE MEANING

NSW New South Wales

VIC Victoria
QLD Queensland

WA Western Australia SA South Australia

TAS Tasmania

NT Northern Territory

ACT Australian Capital Territory

AAT Australian Antarctic Territories

Input Packets

Student packet (VET)

First reported address packet (VET)

Student packet

First reported address packet

Course application packet

Additional Information

The residential address is where a student/applicant comes from, and not a temporary semester/term address.

Do not report if address of student is an overseas country.

E702: Australia Year 12 Result Type Code

Existing code

Description:

A code indicating the type of principal Australian Year 12 qualification (including International Baccalaureate) attempted by an applicant in the current year

Code Format

Data Type: Numeric String

Width: 2

Allowable Values Classification Code

VALUE	MEANING
01	Australian Capital Territory Year 12 Certificate
02	New South Wales Higher School Certificate
03	Queensland Certificate of Education
04	South Australian Certificate of Education or Northern Territory
	Certificate of Education
05	Tasmanian Certificate of Education
06	Victorian Certificate of Education
07	Western Australian Certificate of Education
08	International Baccalaureate
09	Not Applicable as not a current Year 12 applicant or Year 12
	qualification not to be reported (as listed below in notes)
10	No Information

Input Packets

Course application packet

Additional Information

HEPs / TACs

Data is discretionary in all submissions.

Data is discretionary in all submissions except for the University of Tasmania which requires this data in all submissions.

Current year means the year in which the most recent Australian State and Territory school-leaver cohort completed Year 12 i.e. the year immediately prior to the reference year for the detailed collections.

For the preliminary collection (TACs only), this element should reflect the Year 12 qualification being attempted.

Only one qualification is to be reported in cases where an application is made by an individual with more than one current Australian Year 12 qualification.

The following qualifications are coded as '09': Victorian Certificate of Applied Learning, Accelerated Christian Education and Rudolf Steiner/Waldorf Education.

QCE ('03') may also be used for the Queensland Senior Certificate by internal examination but the Queensland Senior Certificate by external examination is excluded.

International Baccalaureate qualifications are coded '08' for all students who are confirmed by the Australian Office of the International Baccalaureate Organisation (regardless of whether the qualification was achieved at an onshore Australian school).

E710: International Baccalaureate Aggregate Score

Existing code

Description:

The aggregate score associated with a secondary qualification attempted in the current year by an applicant who has qualified for the award of an International Baccalaureate Diploma or Bilingual International Baccalaureate Diploma

Code Format

Data Type: Numeric Integer

Width: 2

Allowable Values Classification Code

VALUE	MEANING
21 to	Aggregate score out of 45 points for an applicant who completed the
45	Diploma or Bilingual Diploma in the current year
99	Applicant qualified for an International Baccalaureate aggregate score in the current year but the value is unknown or cannot be reported

Input Packets

Course application packet

Additional Information

International Baccalaureate qualifications are reported for students whose confirmed candidature has been notified by the Australian Office of the International Baccalaureate Organisation.

Current year means the year in which the most recent Australian State and territory school-leaver cohorts completed Year 12.

If the submitter is a TAC, report bb where the applicant has not qualified for an International Baccalaureate aggregate score.

If the submitter is a Higher Education Provider, this field may be left blank if no details on the International Baccalaureate aggregate score are collected.

E632: Australian Tertiary Admission Rank

New Element

Description:

The Australian Tertiary Admission Rank (ATAR) obtained by a student commencing an undergraduate award course OR an applicant applying for an undergraduate award course

Code Format

Data Type: Decimal

Width: 4(2)

Allowable Values

VALUE MEANING

O ATAR is not available

0.05 to 99.95 ATAR

Input Packets

Course admission packet
Course application packet

Additional Information

The ATAR is a ranking up to 99.95 agreed by COAG as a nationally equivalent measure of a person's relative academic ranking within their complete age cohort in the year they graduated from senior secondary school. The ATAR reported on this element is to be the 'raw ATAR' and is not to include any adjustment factors, such as bonus points.

Data must be reported for all domestic students and domestic applicants who are recent school leavers as defined in the glossary. Data should also be reported for other students and applicants if the Provider has this information.

For students who completed high school in Queensland before Queensland adopted the ATAR, the "Overall Position" (OP) values are to be reported at the ATAR equivalent.

For students who complete the International Baccalaureate in Australia, Scores are to be reported at the ATAR equivalent.

Those values are to be reported in full, without rounding.

E404 Student Given Name – Others Given Name

Others

Existing code

Description:

The other given name or names of the student/applicant

Code Format

Data Type: Alphanumeric String

Width: 30 40

Allowable Values Classification Code

VALUE MEANING

Any data Text provided by the student/applicant

9999 Student has no other given names

Input Packets

Student packet (VET)

Student packet

Course application packet

Higher Education Student:

- Commonwealth Assisted Students (DU)
- Commonwealth Higher Education Student Support Number (CHESSN)
- TFN LookUp (TL)
- TFN Revision (TR)

University Applications and Offers:

Application Details (AD)

VET Student:

- TFN LookUp (TL)
- TFN Revision (TR)
- VET Commonwealth Assisted Students (VDU)
- VET Commonwealth Higher Education Student Support Number (CHESSN)

Additional Information

This is the text provided by the student/applicant.

Applications and Offers only HEPs / TACs

Data is optional.

Data is discretionary in all submissions.

E316: Aboriginal and Torres Strait Islander Code

Existing code

Description:

A code which identifies whether or not the student/applicant identifies as being of Aboriginal and/or Torres Strait Islander descent

Code Format

Data Type: Numeric String

Width: 1

Allowable Values Classification Code

VALUE MEANING

- 2 Non indigenous neither Aboriginal nor Torres Strait Islander origin
- 3 Of Aboriginal origin but not Torres Strait Islander
- 4 Of Torres Strait Islander origin but not Aboriginal
- 5 Both Aboriginal and Torres Strait Islander origin
- 9 No information

Input Packets

Student packet (VET)

Student packet

Full-time staff packet

Course application packet

Higher Education Student:

- Student Enrolment (EN)
- Enrolment Revisions (ER)
- Past Course Completions (PS)

Higher Education Staff:

- Full-time and Fractional Full-time (FT)

University Applications and Offers:

Application Details (AD)

VET Student:

- Student Enrolment (VEN)
- VET Enrolment Revisions (VER)

Additional Information

HEPs / TACs - data is optional in all submissions.

HEPs / TACs - data is required in all submissions.

Applications and Offers only

HEPs / TACs

Data is optional in all submissions.

Course Preferences Packet

E700: Application Identification Code

Existing code

Description:

A code that uniquely identifies an application as assigned by the institution or admissions centre during the application phase

Code Format

Data Type: Alphanumeric String

Width: 20

Input Packets

Course application packet
University Applications and Offers:
Application Details (AD)
Preference Details (PD)
Offer Details (OD)

Additional Information

HEPs / TACs

Data is required in all submissions.

First character must not be a space.

The Application identification code must be unique between records submitted by a Provider in a reporting year.

Different individual applicants may have the same Application identification code in different submission years.

An individual applicant may have multiple Application identification codes in a single submission year and in different submission years.

No more than one data record in the Application Details File may have the same Application identification code from a submitter at a single Submission Date.

E415: Reporting Year

New Element

Description:

The reporting year to which the individual data record relates

Code Format

Data Type: Integer

Width: 4

Input Packets

Commonwealth scholarship packet
RTP stipend amount packet
Full-time staff packet
Casual staff actuals packet
Casual staff estimates packet
Course application packet

Additional Information

This element describes the Reporting Year to which this record relates in the format YYYY.

E713: Preference Ordinal Position

Existing code

Description:

The ordinal position of a preference in the set of preferences of an applicant as at the Reference date

Code Format

Data Type:

Width: Numeric String

Allowable Values Classification Code

VALUE MEANING

OP Provider does not require applicants to express a preference order

O1 to 98 Actual or notional ordinal position assigned to a preference

May be reported for course offers if the offered course is not a

current preference and such data is captured

00 to 99 Actual or notional ordinal position assigned to a preference

Input Packets

<u>Course preferences packet</u> Course offers packet

Additional Information

Higher Education Providers

Providers report '00' or a notional Preference ordinal position if applicants are not required to express a preference order

Where applicants are not required to express a preference order, either the value '00' or a notional Preference ordinal position may be reported

Element 713 (Preference ordinal position) must be different in each Course Preference linked to a single element 700 (Application identification code) for the reference year (unless 00 is reported)

The only value for element 713 (Preference ordinal position) that may be repeated for each unique value of element 700 (Application identification code) in the Preference Details File or Offer Details File is a value of '00'

If only one preference is submitted against a unique value for element 700 (Application identification code) then the Preference ordinal position of '01' should be assigned

If the submitter is a TAC

Provision of full details of the Preference ordinal position is required for all Preference Details and Offer Details data records.

Element 713 (Preference ordinal position) must be different in each Course Preference linked to a single element 700 (Application identification code) for the reference year.

Element 713 (Preference ordinal position) must be different in each Course Offer linked to a single element 700 (Application identification code) which has the same element 705 (Date offered) for the reference year. This rule does not apply to the reporting of '99'.

The value of '99' may be reported in the Offer Details if the offered course is no longer a current preference and such data is captured

The value of '00' must not be reported in the Preference or Offer Details

In the Preference Details, no more than a one data record may have the same concatenated matched values for element 700 (Application identification code) and element 713 (Preference ordinal position)

In the Offer Details, no more than a one data record may have the same concatenated matched values of element 700 (Application identification code), element 705 (Date offered) and element 713 (Preference ordinal position), with the exception of the Preference ordinal position value of '99'

E306: Provider Code Higher Education Provider Code

Existing code

Description:

A code which uniquely identifies the Provider.

A code which uniquely identifies the Higher Education Provider

Code Format

Data Type: Numeric String

Width: 4

Allowable Values Classification Code

VALUE MEANING

1000 to 9999 Higher Education Provider code issued by the department

1000 to 9999 Provider code listed in Appendix A

0000 Provider not in Appendix A

Input Packets

Course preferences packet

Course offers packet

Higher Education Student:

- Commonwealth Higher Education Student Support Number (CHESSN)
 University Applications and Offers:
 - Preference Details (PD)
 - Offer Details (OD)

VET Student:

 VET Commonwealth Higher Education Student Support Number (CHESSN)

Additional Information

Use to code a student's preference of Provider for course application submitted.

Use to code a student's preference of HEP for course application submitted.

Refer to: Appendix A – Higher Education Providers Codes and Names

Higher Education Providers / TACs

Data is required for all Course Offers & Course Preferences.

E310: Course of Study Type

Existing code

Description:

A code which indicates the type of course

A code which indicates the type of higher education/VET course

Code Format

Data Type: Numeric String

Width: 2

Allowable Values Classification Code

VALUE	MEANING
01	Higher Doctorate
02	Doctorate by research
03	Masters (Research)
04	Masters (Coursework)
05	Postgraduate Qualifying or Preliminary (for Master's, Doctorate or Higher Doctorate)
06	Graduate Diploma/ Postgraduate Diploma (pass or honours) involving new academic, professional or vocational area
07	Graduate Diploma/ Postgraduate Diploma (pass or honours) extending
	skills and knowledge in a professional area previously studied
08	Bachelors Graduate Entry
09	Bachelors Honours
10	Bachelors Pass
11	Graduate Certificate
12	Doctorate by coursework
13	Associate degree
14	Masters (Extended)
20	Advanced Diploma
21	Diploma
22	Other undergraduate award course
23	Undergraduate short course
30	Enabling course
41	Cross Institutional program for undergraduate courses at home Higher
	Education Provider
42	Cross Institutional program for postgraduate courses at home Higher Education Provider

50	Non-award course (including Bridging for overseas trained professionals)
60	Open Universities Australia undergraduate studies
	·
61	Open Universities Australia postgraduate studies
80	VET Graduate Certificate
81	VET Graduate Diploma

Input Packets

<u>Course of study packet</u> Course preferences packet

Course offers packet

Higher Education Student:

- Course of Study (CO)

University Applications and Offers:

- Offer Details (OD)
- Preference Details (PD)

VET Student:

- VET Course of Study (VCO)

Additional Information

Higher Education only

Code post-course legal studies programs which do not lead to an award of the higher education provider as 22 (other undergraduate award course). Code preparatory courses being undertaken by fee-paying overseas students as 22 (other award course).

Codes 60 and 61 are for Open Universities Australia (OUA) only.

For the department's coding purposes, Higher Doctorates include those awards, which are granted in recognition of original work that was not conducted as part of a supervised candidature within the higher education provider.

VET

Course of study type is not reported by VET providers.

VET providers are to report the following codes:

- 80 (VET Graduate Certificate)

- 81 (VET Graduate Diploma)
- 20 (Advanced Diploma)
- 21 (Diploma)

Codes 80 and 81 should not be reported for state subsidised students.

Higher education providers / Tertiary Admission Centres (TACs)

Data is required for all Course Preferences & Course Offers.

TACs

Use code 99 for "Course below Diploma (AQF terminology) /Associate diploma (pre-AQF terminology)" (e.g. other VET courses).

E724: Sector Code

Existing code

Description:

A code to identify the sector of a course and the funding source for a higher education course

Code Format

Data Type: Numeric String

Width: 1

Allowable Values Classification Code

VALUE	MEANING
1	Higher education sector Commonwealth supported place
2	Higher education sector Domestic Fee-paying place
3	Vocational education and training (VET) sector
4	Other (e.g. New Zealand institution)

Input Packets

<u>Course preferences packet</u> <u>Course offers packet</u>

Additional Information

HEPs / TACs

Data is required in all submissions.

Higher education sector, a Provider as listed in subdivision 16-b of the *Higher Education Support Act 2003* (HESA) and Providers as determined by the Minister under section 16-35 of HESA.

The default value for Table A Higher Education providers would be '1'.

VET sector - Registered training organisations listed on training.gov.au

E709: Intake Year Intake Date

Existing code

Description:

The calendar year in which the course will potentially commence for which the applicant has a preference or in which an offer has been made

The calendar month and year in which the course will potentially commence for which the applicant has a preference or in which an offer has been made

Code Format

Data Type: Numeric Integer

Width: 64

Allowable Values Classification Code

VALUE MEANING

YYYY Date course commences in YYYY format

YYYYMM Date course commences in YYYYMM format

Input Packets

Course preferences packet
Course offers packet

Additional Information

For the purpose of the Application and Offers collection, the intake year is the year the course commences which may differ to the year the student first starts studying in that course. Report in YYYY format.

Required when reporting Course Preferences and Course Offers.

Data is required in all submissions.

Where the full details of the intake year cannot be provided, the default is the current reference year.

Code '00' in MM subfield if the month commencing is unknown or not applicable.

YYYYMM format:

- 1st 4 digits Year sub-field (e.g. 2010)
- 2nd 2 digits Month sub-field (e.g. 03)

E461: Field of Education Code

Existing code

Description:

A code which identifies the field of education to which the course is classified

Code Format

Data Type: Numeric String

Width: 6

Allowable Values Classification Code

VALUE MEANING

000000 Non-award course, BOTP, or OUA unit

000000 Non-award course, BOTP, OUA unit, or cross-institutional

study

010000 to Field of education code

129999

Input Packets

Course packet

Course fields of education packet

Course preferences packet

Course offers packet

Additional Information

Requirement to determine and report an ASCED code for cross-institutional courses is no longer applicable.

Refer to: Appendix E – Field of Education Classification

VET only:

VET providers reporting the 4-digit narrow field of education code consistent with those published on Opens in a new window:Training.gov.au should include two trailing zeros.

Applications and Offers only

Course Offers

HEPs / TACs

Data is required

HEPs / TACs - data is required in all submissions.

Course Preferences

HEPs

Data is required.

HEPs - data is required in both submissions.

TACs

Data is required in detailed submissions but optional in preliminary submission.

TACs - data is required in detailed submissions but discretionary in preliminary submission.

E462: Field of Education Supplementary Code

Existing code

Description:

A code which identifies the supplementary field of education to which a combined course is classified

Code Format

Data Type: Numeric String

Width: 6

Allowable Values Classification Code

VALUE MEANING

000000 Course is not a combined course or is a non-award course or

is an OUA unit

000000 Non-award course, BOTP, OUA unit, or cross-institutional

study

010000 to Field of education code

129999

Input Packets

Course packet

Course fields of education packet

Course preferences packet

Course offers packet

Higher Education Student:

- Course of Study (CO)

University Applications and Offers:

- Preference Details (PD)
- Offer Details (OD)

Additional Information

Refer to Appendix E - Field of Education Classification.

Combined courses must be assigned a substantive field of education (i.e. spaces or all zeros are not valid).

Report six zeroes for courses other than combined courses, even though some single-award courses may have dual strands

Field to be filled with zeroes for courses other than combined courses, even though some single-award courses may have dual strands.

Element 461 (Field of education code) is to be used to indicate the primary field of education for the course and will be the element used in tables where continuity of statistical reporting is essential.

Applications and Offers only

The substantive field assigned by Higher Education Providers is to be provided to TACs.

Course Offers

HEPs / TACs - data is required in both submissions.

HEPs / TACs

Data is required.

Course Preferences

HEPs

Data is required.

HEPs - data is required in both submissions.

TACs

Data is required in detailed submissions but discretionary in preliminary submissions.

E744: Intake Month

New Element

Description:

The calendar month in which the course will potentially commence for which the applicant has a preference or in which an offer has been made

Code Format

Data Type: String

Width: 2

Allowable Values

VALUE MEANING

1 to 12 Month course commences in M - MM format

The month commencing is unknown or not applicable

Input Packets

Course preferences packet
Course offers packet

Additional Information

For the purpose of the Application and Offers collection, the intake month is the month the course commences which may differ to the month the student first starts studying in that course. Report in M - MM format.

Required when reporting Course Preferences and Course Offers.

E559: Campus Postcode Course Campus Postcode

Existing code

Description:

The Australian postcode campus of the Provider where the course is being offered

The Australian postcode or overseas country code of the delivery location/ campus of the Higher Education Provider where the course is being offered

Code Format

Data Type: Alphanumeric String

Width: 54

Allowable Values Classification Code

VALUE MEANING

0001 to 9999 Australian Postcode

X.1200 to X.9299 Overseas country code from countries classification

A0001 to A9998 Australian Postcode

Input Packets

Campus packet

Course preferences packet

Course offers packet

Higher Education Student:

- Campus File (CM)
- Campus Deletions (CD)

University Applications and Offers:

- Preference Details (PD)
- Offer Details (OD)

Additional Information

Refer to Appendix B – Australian Postcodes

Appendix C - Standard Australian Classification of Countries

Higher Education only

This code must reflect the Australian postcode of the campus of the Provider where the course is being offered.

This code must reflect the Australian postcode or overseas country code of the campus of the Provider where the course is being offered.

Applications and Offers only

This code must reflect the Australian postcode of the campus of the Higher Education provider where the applicant would be primarily undertaking the course of study. Where possible, the postcode should reflect the location of the campus rather than the postal address. If the course is taken externally or the location is not specified, then the postcode to be reported is that of the campus of the institution from where the course is administered.

For the Preference Details and Offer Details Files, this code must reflect the Australian postcode or overseas country code of the campus of the Higher Education Provider where the applicant would be primarily undertaking the course of study. Where possible, the postcode should reflect the location of the campus rather than the postal address. If course is taken externally or location is not specified, then the postcode to be reported is that of the campus of the institution from where the course is administered.

HEPs / TACs

Reporting is optional for Course Offers and Course Preferences

data in Offers Details (OD) and Preference Details (PD) files is discretionary in all submissions.

E329: Mode of Attendance Code

Existing code

Description:

A code which identifies the mode of attendance by which the student undertakes a unit of study OR the mode of attendance for a preference or offered course as indicated by an applicant

Code Format

Data Type: Numeric String

Width: 1

Allowable Values Classification Code

VALUE MEANING

- 1 Internal Mode of Attendance at an on-shore or off-shore campus (includes classroom based)
- 2 External Mode of Attendance at an on-shore or off-shore campus (includes electronic based, on line and correspondence)
- 3 Multi-modal Mode of Attendance
- 6 Employer based (VET providers only)

Higher Education Only Higher Education Only - Course Completions

VALUE MEANING

- Completed course for which ALL units of study have been completed either solely through the Open Universities Australia (OUA) or through the OUA and another Higher Education provider
- 7 Completed course for which ALL units of study have been completed through one or more higher education providers, other than OUA
- Award granted on the basis of submission of original work which is not the result of supervised candidature within the Higher Education provider

Input Packets

Unit enrolment packet (VET)
Aggregated awards packet
Unit enrolment packet
Course preferences packet
Course offers packet

Higher Education Student:

- Student Load/Liability (LL) & Revised Student Load/Liability (RL)
- Past Course Completions (PS)

University Applications and Offers:

- Preference Details (PD)
- Offer Details (OD)

VET Student:

VET Student Load/Liability (VLL) & Revised VET Student Load/Liability (VRL)

Additional Information

Higher Education only

If a student is attending an off-shore campus as an internal student at that campus, they are to be coded "1", not "2".

For aggregated award completions, the code to be assigned for mode of attendance relates to the final year of attendance.

For the Past Course Completions file, the code to be assigned for mode of attendance relates to the final year of attendance.

Codes 4 and 5 are only to be used for reporting data in the Past Course Completions file.

Applications and Offers only

The codes '4', '5' and '7' are not applicable to this collection.

When no information is available on an applicant's mode of attendance preference but:

- the course itself only provides internal attendance options, report as "1"
- the course itself only provides external attendance options, report as "2"
- the course provides both internal and external attendance options do not report a value

The codes '4' and '5' are not applicable to this collection.

When no information is available on an applicant's mode of attendance preference but:

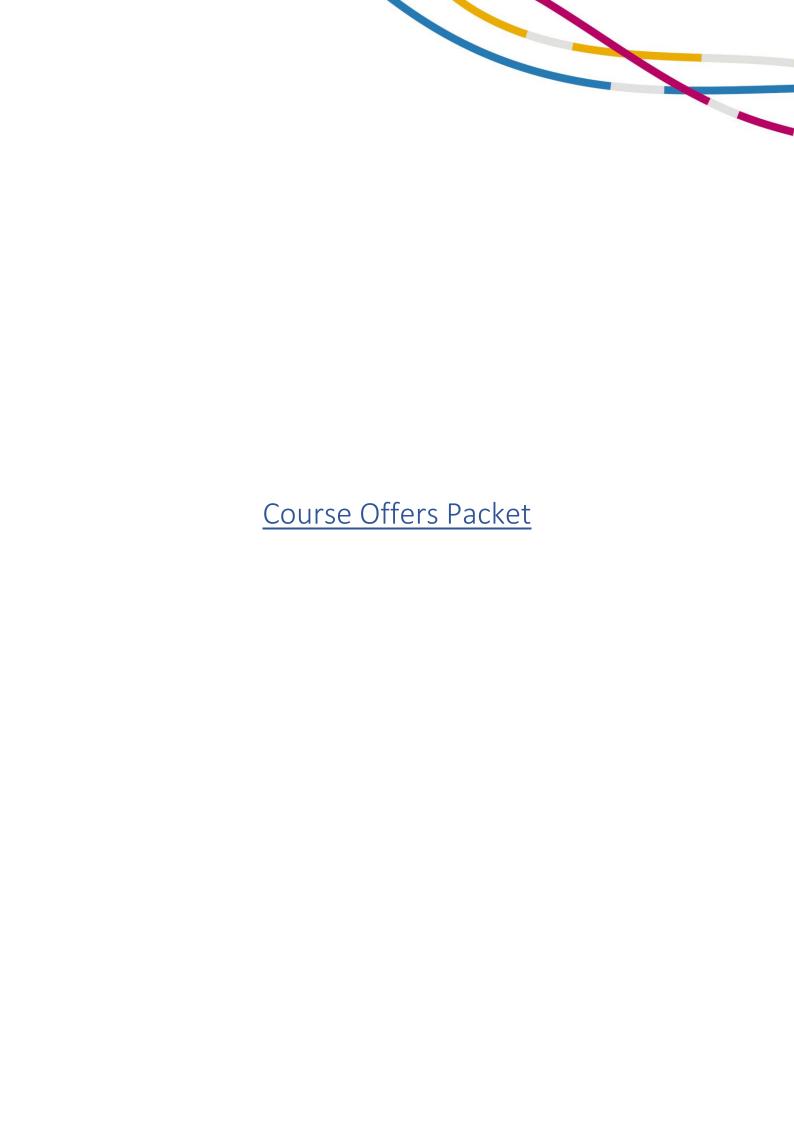
- the course itself only provides internal attendance options report as "1"
- the course itself only provides external attendance options report as "2"

 the course provides both internal and external attendance options report as b

HEPs / TACs

Data for both Course Offers and Course Preferences are optional in all submissions.

Data for both Offer Details (OD) and Preferences Details (PD) is discretionary in all submissions.



E700: Application Identification Code

Existing code

Description:

A code that uniquely identifies an application as assigned by the institution or admissions centre during the application phase

Code Format

Data Type: Alphanumeric String

Width: 20

Input Packets

Course application packet
University Applications and Offers:
Application Details (AD)
Preference Details (PD)
Offer Details (OD)

Additional Information

HEPs / TACs

Data is required in all submissions.

First character must not be a space.

The Application identification code must be unique between records submitted by a Provider in a reporting year.

Different individual applicants may have the same Application identification code in different submission years.

An individual applicant may have multiple Application identification codes in a single submission year and in different submission years.

No more than one data record in the Application Details File may have the same Application identification code from a submitter at a single Submission Date.

E415: Reporting Year

New Element

Description:

The reporting year to which the individual data record relates

Code Format

Data Type: Integer

Width: 4

Input Packets

Commonwealth scholarship packet
RTP stipend amount packet
Full-time staff packet
Casual staff actuals packet
Casual staff estimates packet
Course application packet

Additional Information

This element describes the Reporting Year to which this record relates in the format YYYY.

E713: Preference Ordinal Position

Existing code

Description:

The ordinal position of a preference in the set of preferences of an applicant as at the Reference date

Code Format

Data Type:

Width: Numeric String

Allowable Values Classification Code

VALUE MEANING

OP Provider does not require applicants to express a preference order

O1 to 98 Actual or notional ordinal position assigned to a preference 99 May be reported for course offers if the offered course is not a

current preference and such data is captured

00 to 99 Actual or notional ordinal position assigned to a preference

Input Packets

<u>Course preferences packet</u> Course offers packet

Additional Information

Higher Education Providers

Providers report '00' or a notional Preference ordinal position if applicants are not required to express a preference order

Where applicants are not required to express a preference order, either the value '00' or a notional Preference ordinal position may be reported

Element 713 (Preference ordinal position) must be different in each Course Preference linked to a single element 700 (Application identification code) for the reference year (unless 00 is reported)

The only value for element 713 (Preference ordinal position) that may be repeated for each unique value of element 700 (Application identification code) in the Preference Details File or Offer Details File is a value of '00'

If only one preference is submitted against a unique value for element 700 (Application identification code) then the Preference ordinal position of '01' should be assigned

If the submitter is a TAC

Provision of full details of the Preference ordinal position is required for all Preference Details and Offer Details data records.

Element 713 (Preference ordinal position) must be different in each Course Preference linked to a single element 700 (Application identification code) for the reference year.

Element 713 (Preference ordinal position) must be different in each Course Offer linked to a single element 700 (Application identification code) which has the same element 705 (Date offered) for the reference year. This rule does not apply to the reporting of '99'.

The value of '99' may be reported in the Offer Details if the offered course is no longer a current preference and such data is captured

The value of '00' must not be reported in the Preference or Offer Details

In the Preference Details, no more than a one data record may have the same concatenated matched values for element 700 (Application identification code) and element 713 (Preference ordinal position)

In the Offer Details, no more than a one data record may have the same concatenated matched values of element 700 (Application identification code), element 705 (Date offered) and element 713 (Preference ordinal position), with the exception of the Preference ordinal position value of '99'

E306: Provider Code Higher Education Provider Code

Existing code

Description:

A code which uniquely identifies the Provider.

A code which uniquely identifies the Higher Education Provider

Code Format

Data Type: Numeric String

Width: 4

Allowable Values Classification Code

VALUE MEANING

1000 to 9999 Higher Education Provider code issued by the department

1000 to 9999 Provider code listed in Appendix A

0000 Provider not in Appendix A

Input Packets

Course preferences packet

Course offers packet

Higher Education Student:

- Commonwealth Higher Education Student Support Number (CHESSN)
 University Applications and Offers:
 - Preference Details (PD)
 - Offer Details (OD)

VET Student:

 VET Commonwealth Higher Education Student Support Number (CHESSN)

Additional Information

Use to code a student's preference of Provider for course application submitted.

Use to code a student's preference of HEP for course application submitted.

Refer to: Appendix A – Higher Education Providers Codes and Names

Higher Education Providers / TACs

Data is required for all Course Offers & Course Preferences.

E310: Course of Study Type

Existing code

Description:

A code which indicates the type of course

A code which indicates the type of higher education/VET course

Code Format

Data Type: Numeric String

Width: 2

Allowable Values Classification Code

VALUE	MEANING
01	Higher Doctorate
02	Doctorate by research
03	Masters (Research)
04	Masters (Coursework)
05	Postgraduate Qualifying or Preliminary (for Master's, Doctorate or Higher Doctorate)
06	Graduate Diploma/ Postgraduate Diploma (pass or honours) involving new academic, professional or vocational area
07	Graduate Diploma/ Postgraduate Diploma (pass or honours) extending skills and knowledge in a professional area previously studied
08	Bachelors Graduate Entry
09	Bachelors Honours
10	Bachelors Pass
11	Graduate Certificate
12	Doctorate by coursework
13	Associate degree
14	Masters (Extended)
20	Advanced Diploma
21	Diploma
22	Other undergraduate award course
23	Undergraduate short course
30	Enabling course
41	Cross Institutional program for undergraduate courses at home Higher Education Provider
42	Cross Institutional program for postgraduate courses at home Higher Education Provider

50	Non-award course (including Bridging for overseas trained
	professionals)
60	Open Universities Australia undergraduate studies
61	Open Universities Australia postgraduate studies
80	VET Graduate Certificate
81	VET Graduate Diploma

Input Packets

<u>Course of study packet</u> Course preferences packet

Course offers packet

Higher Education Student:

- Course of Study (CO)

University Applications and Offers:

- Offer Details (OD)
- Preference Details (PD)

VET Student:

VET Course of Study (VCO)

Additional Information

Higher Education only

Code post-course legal studies programs which do not lead to an award of the higher education provider as 22 (other undergraduate award course).

Code preparatory courses being undertaken by fee-paying overseas students as 22 (other award course).

Codes 60 and 61 are for Open Universities Australia (OUA) only.

For the department's coding purposes, Higher Doctorates include those awards, which are granted in recognition of original work that was not conducted as part of a supervised candidature within the higher education provider.

VET

Course of study type is not reported by VET providers.

VET providers are to report the following codes:

- 80 (VET Graduate Certificate)
- 81 (VET Graduate Diploma)

- 20 (Advanced Diploma)
- - 21 (Diploma)

Codes 80 and 81 should not be reported for state subsidised students.

Higher education providers / Tertiary Admission Centres (TACs)

Data is required for all Course Preferences & Course Offers.

TACs

Use code 99 for "Course below Diploma (AQF terminology) /Associate diploma (pre-AQF terminology)" (e.g. other VET courses).

E724: Sector Code

Existing code

Description:

A code to identify the sector of a course and the funding source for a higher education course

Code Format

Data Type: Numeric String

Width: 1

Allowable Values Classification Code

VALUE	MEANING
1	Higher education sector Commonwealth supported place
2	Higher education sector Domestic Fee-paying place
3	Vocational education and training (VET) sector
4	Other (e.g. New Zealand institution)

Input Packets

Course preferences packet
Course offers packet

Additional Information

HEPs / TACs

Data is required in all submissions.

Higher education sector, a Provider as listed in subdivision 16-b of the *Higher Education Support Act 2003* (HESA) and Providers as determined by the Minister under section 16-35 of HESA.

The default value for Table A Higher Education providers would be '1'.

VET sector - Registered training organisations listed on training.gov.au

E709: Intake Year Intake Date

Existing code

Description:

The calendar year in which the course will potentially commence for which the applicant has a preference or in which an offer has been made

The calendar month and year in which the course will potentially commence for which the applicant has a preference or in which an offer has been made

Code Format

Data Type: Numeric Integer

Width: 64

Allowable Values Classification Code

VALUE MEANING

YYYY Date course commences in YYYY format

YYYYMM Date course commences in YYYYMM format

Input Packets

<u>Course preferences packet</u> Course offers packet

Additional Information

For the purpose of the Application and Offers collection, the intake year is the year the course commences which may differ to the year the student first starts studying in that course. Report in YYYY format.

Required when reporting Course Preferences and Course Offers.

Data is required in all submissions.

Where the full details of the intake year cannot be provided, the default is the current reference year.

Code '00' in MM subfield if the month commencing is unknown or not applicable.

YYYYMM format:

- 1st 4 digits Year sub-field (e.g. 2010)
- 2nd 2 digits Month sub-field (e.g. 03)

E744: Intake Month

New Element

Description:

The calendar month in which the course will potentially commence for which the applicant has a preference or in which an offer has been made

Code Format

Data Type: String

Width: 2

Allowable Values

VALUE MEANING

1 to 12 Month course commences in M - MM format

The month commencing is unknown or not applicable

Input Packets

Course preferences packet
Course offers packet

Additional Information

For the purpose of the Application and Offers collection, the intake month is the month the course commences which may differ to the month the student first starts studying in that course. Report in M - MM format.

Required when reporting Course Preferences and Course Offers.

E705: Date Offered

Existing Element

Description:

Code Format

Data Type: Alphanumeric Date

Width: **§** 10

Allowable Values Classification Codes

VALUE MEANING

YYYYMMDD Date offer made in YYYYMMDD

Input Packets

Course offers packet

Additional Information

YYYYMMDD format:

1st 4 digits - Year sub-field (e.g. 2010) 2nd 2 digits - Month sub-field (e.g. 01) 3rd 2 digits - Day sub-field (e.g. 15)

HEPs / TACs

Data is required in all submissions.

Where the date offered cannot be provided report the reference date.

E461: Field of Education Code

Existing code

Description:

A code which identifies the field of education to which the course is classified

Code Format

Data Type: Numeric String

Width: 6

Allowable Values Classification Code

VALUE MEANING

000000 Non-award course, BOTP, or OUA unit

000000 Non-award course, BOTP, OUA unit, or cross-institutional

study

010000 to Field of education code

129999

Input Packets

Course packet

Course fields of education packet

Course preferences packet

Course offers packet

Additional Information

Requirement to determine and report an ASCED code for cross-institutional courses is no longer applicable.

Refer to: Appendix E – Field of Education Classification

VET only:

VET providers reporting the 4-digit narrow field of education code consistent with those published on Opens in a new window:Training.gov.au should include two trailing zeros.

Applications and Offers only

Course Offers

HEPs / TACs

Data is required

HEPs / TACs - data is required in all submissions.

Course Preferences

HEPs

Data is required.

HEPs - data is required in both submissions.

TACs

Data is required in detailed submissions but optional in preliminary submission.

TACs - data is required in detailed submissions but discretionary in preliminary submission.

E462: Field of Education Supplementary Code

Existing code

Description:

A code which identifies the supplementary field of education to which a combined course is classified

Code Format

Data Type: Numeric String

Width: 6

Allowable Values Classification Code

VALUE MEANING

000000 Course is not a combined course or is a non-award course or

is an OUA unit

000000 Non-award course, BOTP, OUA unit, or cross-institutional

study

010000 to Field of education code

129999

Input Packets

Course packet

Course fields of education packet

Course preferences packet

Course offers packet

Higher Education Student:

- Course of Study (CO)

University Applications and Offers:

- Preference Details (PD)
- Offer Details (OD)

Additional Information

Refer to Appendix E - Field of Education Classification.

Combined courses must be assigned a substantive field of education (i.e. spaces or all zeros are not valid).

Report six zeroes for courses other than combined courses, even though some single-award courses may have dual strands

Field to be filled with zeroes for courses other than combined courses, even though some single-award courses may have dual strands.

Element 461 (Field of education code) is to be used to indicate the primary field of education for the course and will be the element used in tables where continuity of statistical reporting is essential.

Applications and Offers only

The substantive field assigned by Higher Education Providers is to be provided to TACs.

Course Offers

HEPs / TACs - data is required in both submissions.

HEPs / TACs

Data is required.

Course Preferences

HEPs

Data is required.

HEPs - data is required in both submissions.

TACs

Data is required in detailed submissions but discretionary in preliminary submissions.

E559: Campus Postcode Course Campus Postcode

Existing code

Description:

The Australian postcode campus of the Provider where the course is being offered

The Australian postcode or overseas country code of the delivery location/ campus of the Higher Education Provider where the course is being offered

Code Format

Data Type: Alphanumeric String

Width: 54

Allowable Values Classification Code

VALUE MEANING

0001 to 9999 Australian Postcode

X.1200 to X.9299 Overseas country code from countries classification

A0001 to A9998 Australian Postcode

Input Packets

Campus packet

Course preferences packet

Course offers packet

Higher Education Student:

- Campus File (CM)
- Campus Deletions (CD)

University Applications and Offers:

- Preference Details (PD)
- Offer Details (OD)

Additional Information

Refer to Appendix B – Australian Postcodes

Appendix C - Standard Australian Classification of Countries

Higher Education only

This code must reflect the Australian postcode of the campus of the Provider where the course is being offered.

This code must reflect the Australian postcode or overseas country code of the campus of the Provider where the course is being offered.

Applications and Offers only

This code must reflect the Australian postcode of the campus of the Higher Education provider where the applicant would be primarily undertaking the course of study. Where possible, the postcode should reflect the location of the campus rather than the postal address. If the course is taken externally or the location is not specified, then the postcode to be reported is that of the campus of the institution from where the course is administered.

For the Preference Details and Offer Details Files, this code must reflect the Australian postcode or overseas country code of the campus of the Higher Education Provider where the applicant would be primarily undertaking the course of study. Where possible, the postcode should reflect the location of the campus rather than the postal address. If course is taken externally or location is not specified, then the postcode to be reported is that of the campus of the institution from where the course is administered.

HEPs / TACs

Reporting is optional for Course Offers and Course Preferences

data in Offers Details (OD) and Preference Details (PD) files is discretionary in all submissions.

E329: Mode of Attendance Code

Existing code

Description:

A code which identifies the mode of attendance by which the student undertakes a unit of study OR the mode of attendance for a preference or offered course as indicated by an applicant

Code Format

Data Type: Numeric String

Width: 1

Allowable Values Classification Code

VALUE MEANING

- 1 Internal Mode of Attendance at an on-shore or off-shore campus (includes classroom based)
- 2 External Mode of Attendance at an on-shore or off-shore campus (includes electronic based, on line and correspondence)
- 3 Multi-modal Mode of Attendance
- 6 Employer based (VET providers only)

Higher Education Only Higher Education Only - Course Completions

VALUE MEANING

- Completed course for which ALL units of study have been completed either solely through the Open Universities Australia (OUA) or through the OUA and another Higher Education provider
- 7 Completed course for which ALL units of study have been completed through one or more higher education providers, other than OUA
- Award granted on the basis of submission of original work which is not the result of supervised candidature within the Higher Education provider

Input Packets

Unit enrolment packet (VET)
Aggregated awards packet
Unit enrolment packet
Course preferences packet
Course offers packet

Higher Education Student:

- Student Load/Liability (LL) & Revised Student Load/Liability (RL)
- Past Course Completions (PS)

University Applications and Offers:

- Preference Details (PD)
- Offer Details (OD)

VET Student:

VET Student Load/Liability (VLL) & Revised VET Student Load/Liability (VRL)

Additional Information

Higher Education only

If a student is attending an off-shore campus as an internal student at that campus, they are to be coded "1", not "2".

For aggregated award completions, the code to be assigned for mode of attendance relates to the final year of attendance.

For the Past Course Completions file, the code to be assigned for mode of attendance relates to the final year of attendance.

Codes 4 and 5 are only to be used for reporting data in the Past Course Completions file.

Applications and Offers only

The codes '4', '5' and '7' are not applicable to this collection.

When no information is available on an applicant's mode of attendance preference but:

- the course itself only provides internal attendance options, report as "1"
- the course itself only provides external attendance options, report as "2"
- the course provides both internal and external attendance options do not report a value

The codes '4' and '5' are not applicable to this collection.

When no information is available on an applicant's mode of attendance preference but:

- the course itself only provides internal attendance options report as "1"
- the course itself only provides external attendance options report as "2"

 the course provides both internal and external attendance options report as b

HEPs / TACs

Data for both Course Offers and Course Preferences are optional in all submissions.

Data for both Offer Details (OD) and Preferences Details (PD) is discretionary in all submissions.

Offer Response Code Response Code

Existing Element

Description:

A code to identify the response of an applicant to an offer of admission to a course

Code Format

Data Type: Numeric String

Width: 1

Allowable Values Classification Code

VALUE	MEANING
1	Accepted the offer
2	Rejected the offer
3	Deferred the offer
4	Offer deemed to have lapsed
5	Offer superseded by later offer
6	Response unknown or not yet recorded, or not required

Input Packets

Course offers packet

Additional Information

HEPs / TACs

Provision of data is discretionary in both submissions.

A response to an offer can be an explicit response from the applicant or applicant's agent or inferred by the institution from the applicant's failure to respond by the lapse date (coded as '4') or from the applicant's enrolment in an institution course corresponding to the course (coded as '1').

If '6' is recorded, change to '1' at such time as the applicant enrols.

A failure to enrol does not supersede an acceptance of the offer.

The most recent response is reported where an applicant explicitly changes his/her response to an offer.

Concurrent acceptance of multiple offers is not invalid.

E327: Basis for Admission Basis for Admission to current

course

Existing Element

Description:

A code which identifies the applicant background and, for those with recent secondary education, the main assessment pathway used by the education provider in making an offer of admission to a course

A code which identifies the main criterion used by the Higher Education/VET Provider in granting a student admission to the current course, OR a Higher Education Provider granting an offer/admission to an applicant in a course

Code Format

Data Type: Numeric String

Width: 2

Allowable Values Classification Codes

VALUE	MEANING
31	A higher education award course (Australian or overseas equivalent; complete or incomplete)
32	An enabling or bridging course delivered by a higher education provider (complete or incomplete)
34	A VET award course or VET delivered enabling or bridging course other than a secondary education course (Australian or overseas equivalent; complete or incomplete)
40	Work and life experience
41	Recent secondary education (whether undertaken at school, VET or another Australian provider) – ATAR only
42	Recent secondary education (whether undertaken at school, VET or another Australian provider) – ATAR plus other criteria
43	Recent secondary education was undertaken (whether undertaken at school, VET or another Australian or overseas provider) – only other criteria, ATAR not considered
01	Not a commencing student
33	Secondary education undertaken at school, VET or other Higher
	Education Provider (Australian or overseas equivalent)
36	Mature age special entry provisions
37	A professional qualification
20	Other hasis

For Use by Tertiary Admission Centres only:

99 Basis for admission not specified

Input Packets

Course admission packet (VET)

Basis for admission packet (VET)

Course admission packet

Basis for admission packet

Course offers packet

Basis for admission packet (University offers)

Higher Education Student:

- Enrolment (EN)
- Enrolment Revisions (ER)

University Applications and Offers:

- Offer Details (OD)

VET Student:

- VET Enrolment (VEN)
- VET Enrolment Revisions (VER)

Additional Information

Code '41' is to be used where the student/applicant recently left secondary education and was admitted/selected solely on the basis of ATAR, Queensland overall position (OP) or International Baccalaureate aggregate score, regardless of whether this includes the consideration of adjustment factors such as equity or subject bonus points.

Code '42' is to be used where the student/applicant recently left secondary education and was admitted/selected on the basis of ATAR, Queensland overall position (OP) or International Baccalaureate aggregate score, and some other criteria such as a portfolio, audition, extra test, early offer conditional on minimum ATAR, etc.

Code '43' is to be used where the student/applicant recently left secondary education and neither ATAR nor Queensland overall position (OP) were a factor in the admission/selection and only other criteria were considered. For example, overseas assigned ranking or score, special consideration, portfolio alone, audition alone, school recommendation scheme with no minimum ATAR requirement.

Code '40' is to be used for students/applicants who did not recently leave secondary education and were not admitted on the basis of prior VET or higher education study. This may include students admitted on the basis of professional qualifications, mature age provisions or other work and like experience.

Providers can report up to two codes if needed.

VET only

Reporting of data for this element is optional. VET providers may submit null values (spaces) instead of any of the listed codes.

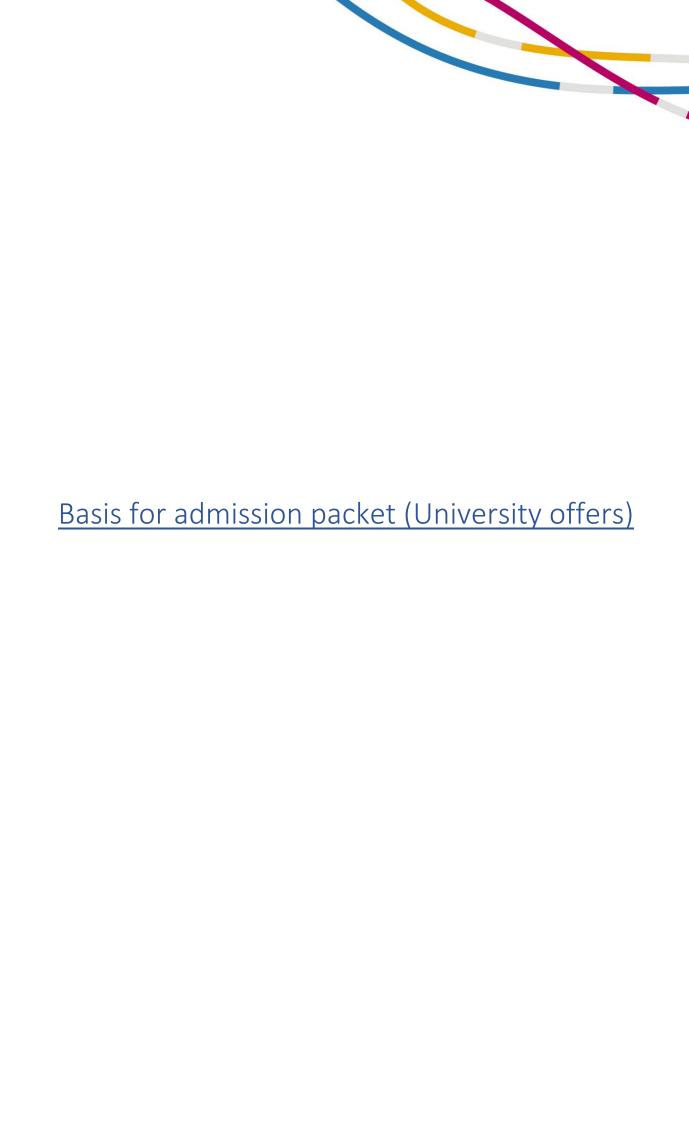
Please refer to the Glossary for further information about terminology used in this document.

Commencing students and Recent school leaver definitions are in the glossary.

Applications and Offers only

HEPs / TACs

Data is required in all submissions.



E327: Basis for Admission Basis for Admission to current

course

Existing Element

Description:

A code which identifies the applicant background and, for those with recent secondary education, the main assessment pathway used by the education provider in making an offer of admission to a course

A code which identifies the main criterion used by the Higher Education/VET Provider in granting a student admission to the current course, OR a Higher Education Provider granting an offer/admission to an applicant in a course

Code Format

Data Type: Numeric String

Width: 2

Allowable Values Classification Codes

VALUE	MEANING
31	A higher education award course (Australian or overseas equivalent; complete or incomplete)
32	An enabling or bridging course delivered by a higher education provider (complete or incomplete)
34	A VET award course or VET delivered enabling or bridging course other than a secondary education course (Australian or overseas equivalent; complete or incomplete)
40	Work and life experience
41	Recent secondary education (whether undertaken at school, VET or another Australian provider) – ATAR only
42	Recent secondary education (whether undertaken at school, VET or another Australian provider) – ATAR plus other criteria
43	Recent secondary education was undertaken (whether undertaken at school, VET or another Australian or overseas provider) – only other criteria, ATAR not considered
01	Not a commencing student
33	Secondary education undertaken at school, VET or other Higher
	Education Provider (Australian or overseas equivalent)
36	Mature age special entry provisions
37	A professional qualification
20	Other hasis

For Use by Tertiary Admission Centres only:

99 Basis for admission not specified

Input Packets

Course admission packet (VET)

Basis for admission packet (VET)

Course admission packet

Basis for admission packet

Course offers packet

Basis for admission packet (University offers)

Higher Education Student:

- Enrolment (EN)
- Enrolment Revisions (ER)

University Applications and Offers:

- Offer Details (OD)

VET Student:

- VET Enrolment (VEN)
- VET Enrolment Revisions (VER)

Additional Information

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Code '42' is to be used where the student/applicant recently left secondary education and was admitted/selected on the basis of ATAR, Queensland overall position (OP) or International Baccalaureate aggregate score, and some other criteria such as a portfolio, audition, extra test, early offer conditional on minimum ATAR, etc.

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VET only

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Applications and Offers only

HEPs / TACs

Data is required in all submissions.