## Today's agenda

- Verification of higher education 2020 data

- Reporting undergraduate certificates in 2021

# Higher education data verification 2020

# Verification of 2020 higher education data

- TCSI will be the source of the 2020 data set. ⭐

- A TCSI snapshot will be used for 2020 funding reconciliations, publications, and statistics.

⭐ The **Past course completions reports** – as all 2020 course completions data is submitted via HEPCAT, the source of truth for these reports will be **HEIMS Online.**

# TCSI Analytics

- TFN Verification ✓

- Progressive release of reports - TBA

- HEIMS Online

    - Past course completions

    - Unit of Study completions

    - Enrolment Summary

    - Load summary* (exception = adjusted and invalidated unit records)

# Accessing HELP information

- If you currently use HEIMS webservice – this will continue to return your students entitlement balance ( existing caveats) *

- If you use HEIMS Administration for entitlement information – you can access  students entitlement information via myHELPbalance
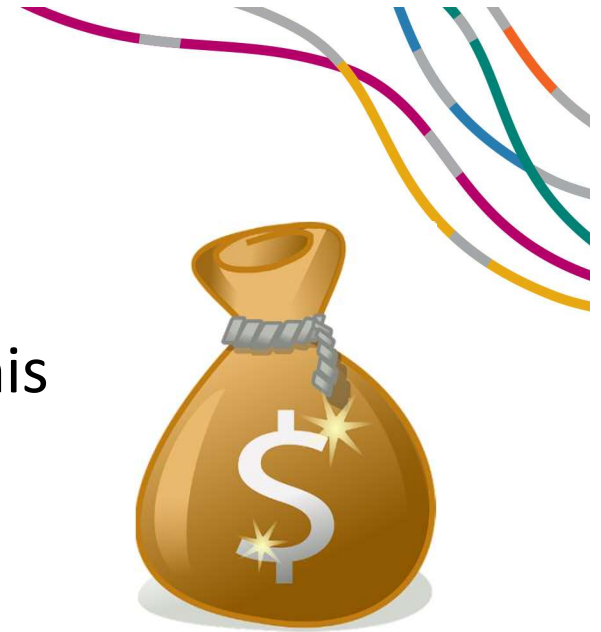
# The snapshot

The snapshot is a picture of your whole dataset on that date

15th March

22nd March

19 April

26th April

5 April

29th March
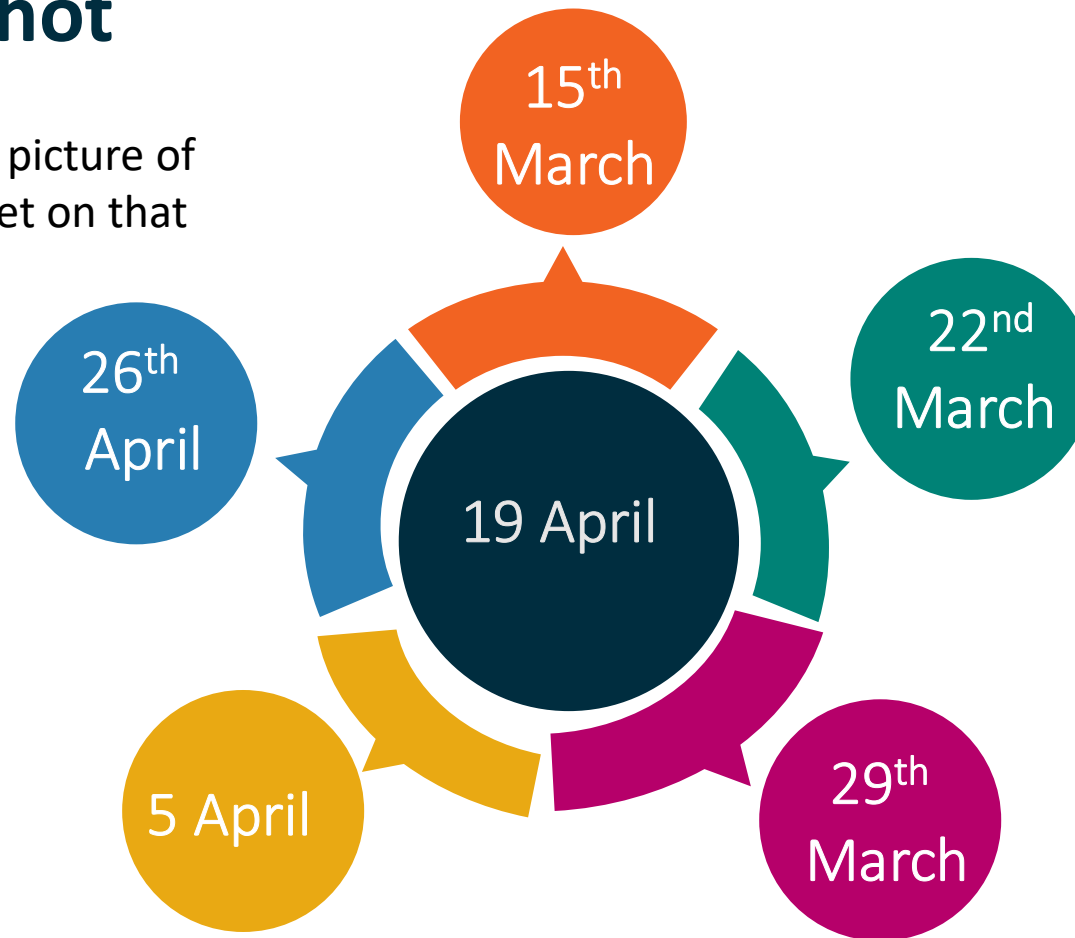
Note:
There is **NO** capability to take a snapshot of different files on different dates

**The snapshot -** a picture of your whole dataset on the nominated date

# The verification snapshot – what does it look like?

1. CSV file of unit record data

2. Format = similar to current HEIMS Online structures for enrolment, load files

   ✚

3. Key publication tables for your institution
   - ❑ Student enrolment
   - ❑ Student load
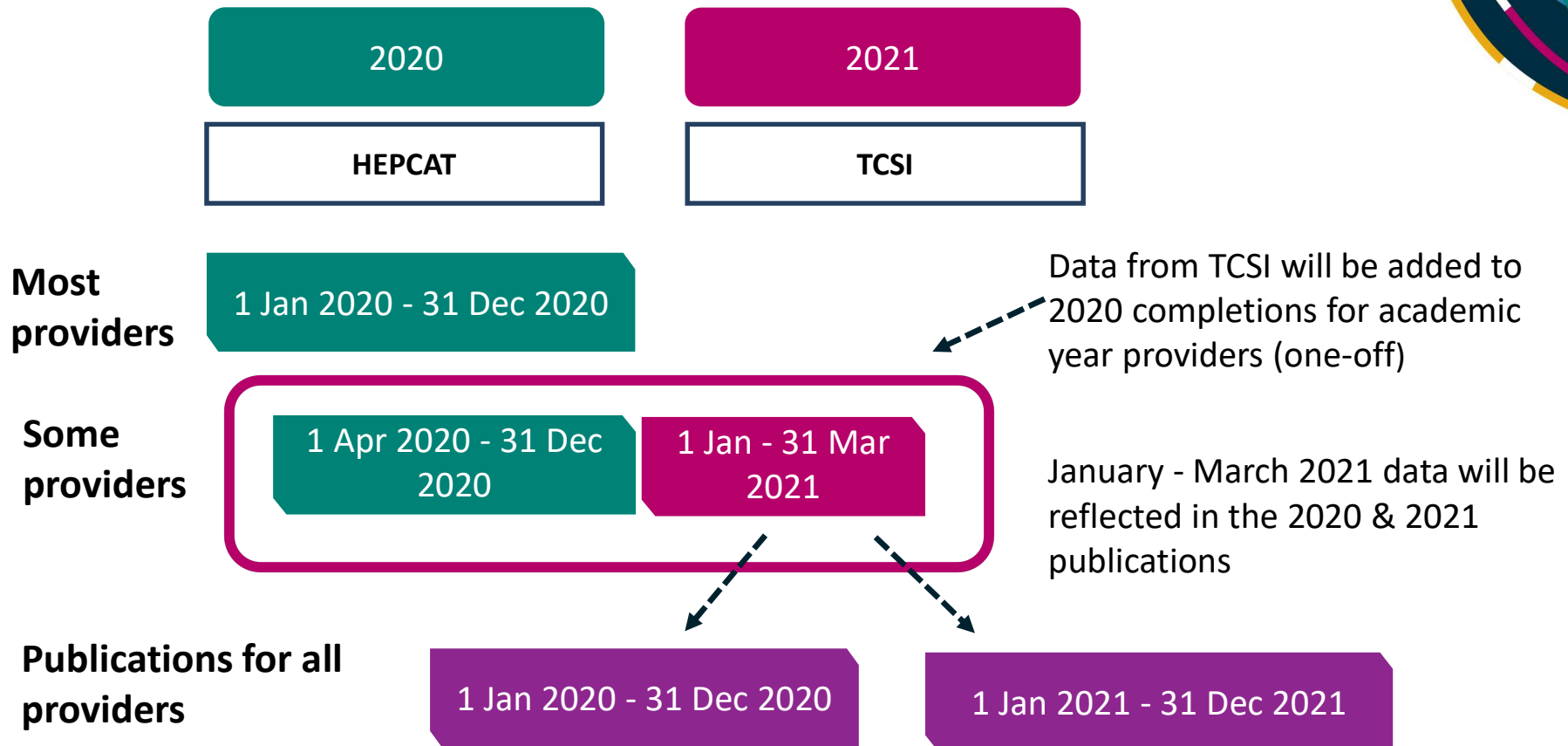
# Publications tables

**Student Enrolments:**

- Commencing Students by Age Group and Broad Level of Course
- Commencing Domestic Students by Age Group and Broad Level of Course
- Commencing Students by Level of Course and Broad Field of Education
- Commencing Students Citizenship and Residence Status
- All Students by Age Group and Broad Level of Course
- All Domestic Students by Age Group and Broad Level of Course
- All Students by Level of Course and Broad Field of Education
- All Students Citizenship and Residence Status

**Student Load:**

- Actual Student Load (EFTSL) for All Students by Narrow Discipline Group and Broad Level of Course
- Actual Student Load (EFTSL) for All Students by Citizenship
- Actual Student Load (EFTSL) for All Domestic Students by Narrow Discipline Group and Broad Level of Course
- Actual Student Load (EFTSL) for All Students by Liability Status and Broad Level of Course
- Amounts Charged, Paid Up-front, and Debt amount(a) by Loan type

# Publishing 2020 course completions

| 2020 | 2021 |
|------|------|
| **HEPCAT** | **TCSI** |

**Most providers**

1 Jan 2020 - 31 Dec 2020

Data from TCSI will be added to 2020 completions for academic year providers (one-off)

**Some providers**

1 Apr 2020 - 31 Dec 2020    1 Jan - 31 Mar 2021

January - March 2021 data will be reflected in the 2020 & 2021 publications

**Publications for all providers**

1 Jan 2020 - 31 Dec 2020

1 Jan 2021 - 31 Dec 2021

**Key message for course completions publications**:

# Don't stress!



We will contact you once we receive course completions data for January – March 2021 in TCSI to confirm your 2020 course completions picture.

## What do you need to do today?

# Nothing!!!

- just be aware of the how the department will manage these publications; and

- Look out for our next communications on course completions and publications – we expect this will be around May.

# Update to the TFN verification report

| <= 12 Weeks With Student Loan (3) | > 12 Weeks With Student Loan (0) |

- 12 weeks designates the number of weeks TCSI will keep trying automatically to verify a student's TFN without any action on your part.

- After 12 weeks you will need to update the student's data to trigger a reverification of their TFN.

# Element 310 - new course of study type code

- Adding Code 23 – undergraduate certificate

- This was introduced from 2021 to identify the new undergraduate certificates

- When undergraduate certificates were first introduced in 2020 as part of the COVID measures, code 22 was used to report these courses.

- Rules will not allow you to change a course of study type for an existing course- this includes a change from code 22 to 23

To help resolve this we are planning to:

- Provide you with a list of undergraduate certificate courses reported in 2020 using code 22

- Seek your confirmation that these courses are to be updated to code 23 in TCSI

or

- You may choose to create new undergraduate certificate courses using code 23 from 2021

- Let us know by COB **Monday 15<sup>th</sup> March** if you would <u>NOT</u> like your course codes updated

# Key dates

- We will update these Course of Study Type codes commencing **Wednesday 17th March**

# Update to the [TCSI Tracker](#)

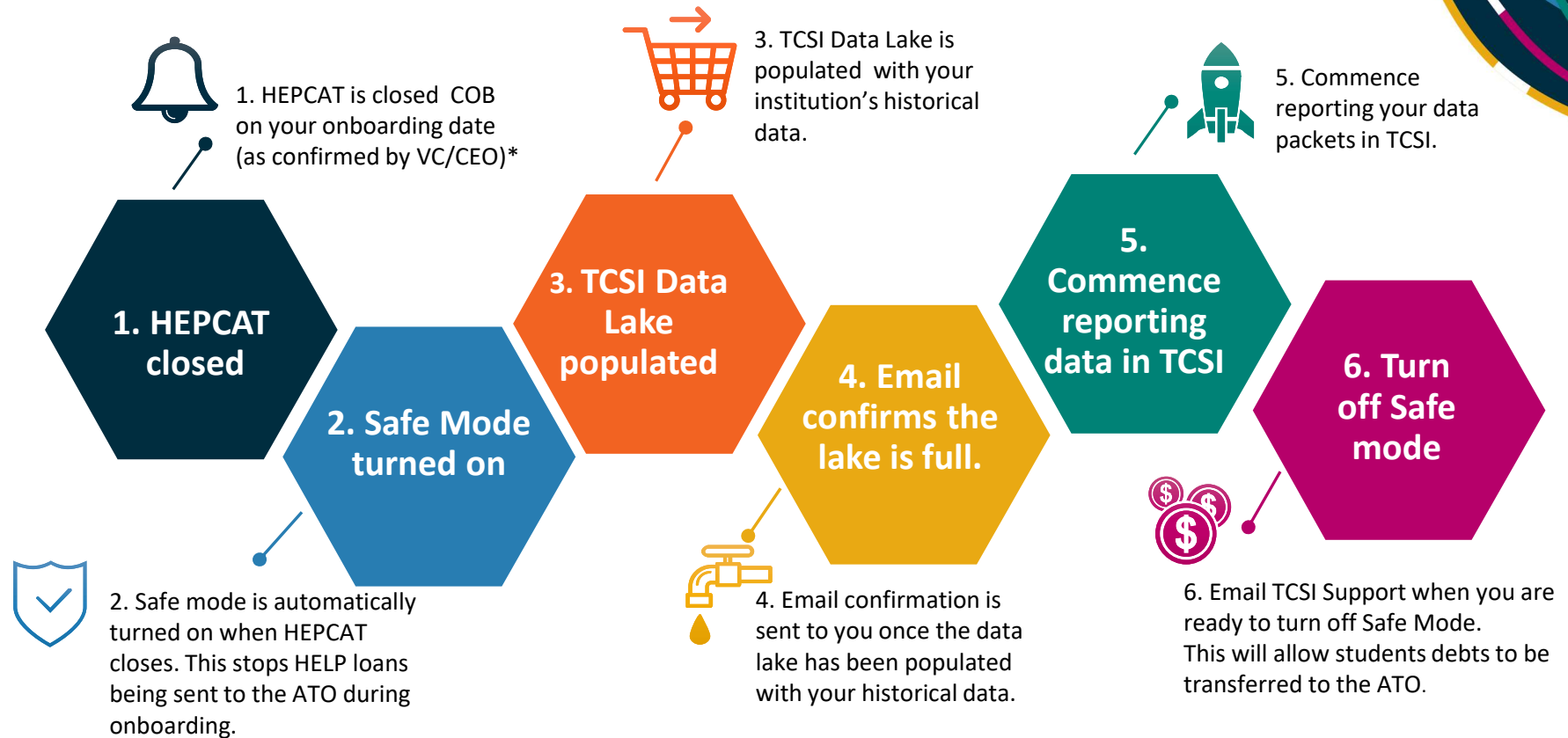# Questions?

**Contact us at TCSI Support**
TCSIsupport@dese.gov.au

# Onboarding and SAFE mode - higher education providers

1. HEPCAT is closed  COB on your onboarding date (as confirmed by VC/CEO)*

3. TCSI Data Lake is populated  with your institution's historical data.

5. Commence reporting your data packets in TCSI.

**1. HEPCAT closed**

**2. Safe Mode turned on**

**3. TCSI Data Lake populated**

**4. Email confirms the lake is full.**

**5. Commence reporting data in TCSI**

**6. Turn off Safe mode**

2. Safe mode is automatically turned on when HEPCAT closes. This stops HELP loans being sent to the ATO during onboarding.

4. Email confirmation is sent to you once the data lake has been populated with your historical data.

6. Email TCSI Support when you are ready to turn off Safe Mode.
This will allow students debts to be transferred to the ATO.

* Higher education providers can still use HEPCAT for 2020 Past Course Completions submissions and the 2021 Staff and the University Applications and Offers submissions.