Australian Government

Department of Education, Skills and Employment

TERTIARY COLLECTION OF STUDENT INFORMATION (TCSI)

Tuesday 23 February 2021

Today's agenda

- TCSI update

- Verification of higher education 2020 data

- Reporting undergraduate certificates in 2021

- Testing

TCSI Update

Note: TFN LookUp Report in HEIMS Online is still current for data submitted via the TFN LookUp File in HEPCAT

- 35 providers are now onboard and reporting loans to TCSI

- Transfer of HELP loans to the ATO recommended this week

- TFN Verification Report is now available in TCSI Analytics - please check your TFN Verification Report for any unverified TFNs

- Remaining TCSI Analytics reports will be released progressively – we will keep you updated on the timeframes for this.
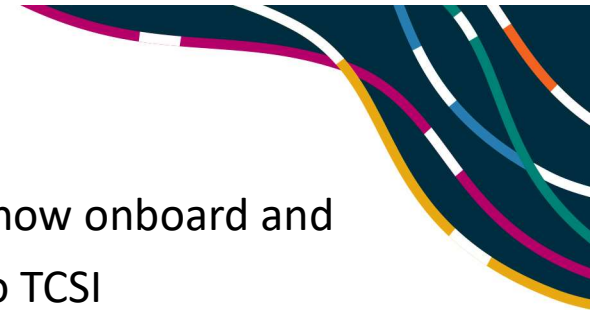
Higher education data verification

2020

a 'one-off' process

Verification of 2020 higher education data

- Date for verifying 2020 data is **31 March 2021**

- No formal sign off of 2020 data in HEIMS Online

- A snapshot of the TCSI database is scheduled for **Monday 19th April**

- This snapshot will be used for 2020 funding reconciliations, publications, and statistics.

The **Past course completions reports** – as all 2020 course completions data is submitted via HEPCAT, the source of truth for these reports will be **HEIMS Online.**

- What if I want to verify my data before I start onboard to TCSI in March?

- What if the outcomes of my semester 3 / December units of study are not finalised by 31 March?

The snapshot

The snapshot is a picture of your whole dataset on that date

15th March

22nd March

19 April
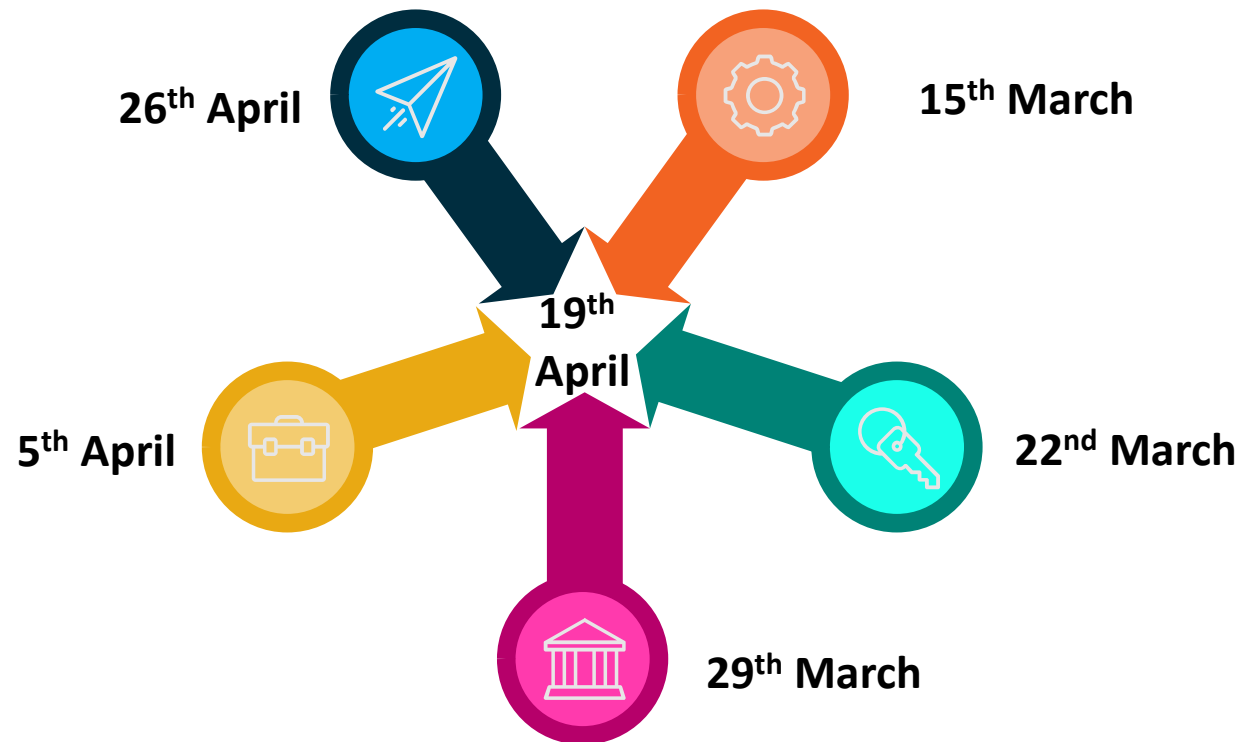
26th April

5 April

29th March
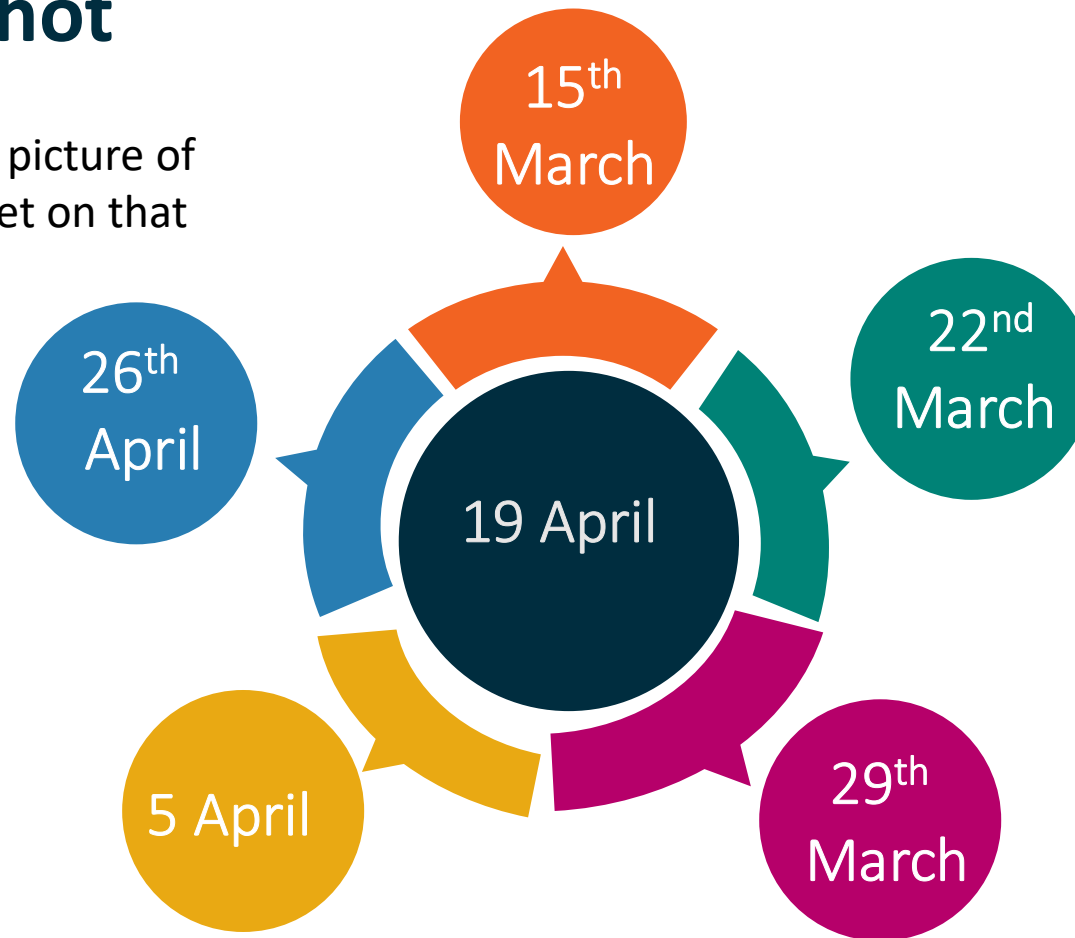
Note:
There is **NO** capability to take a snapshot of different files on different dates

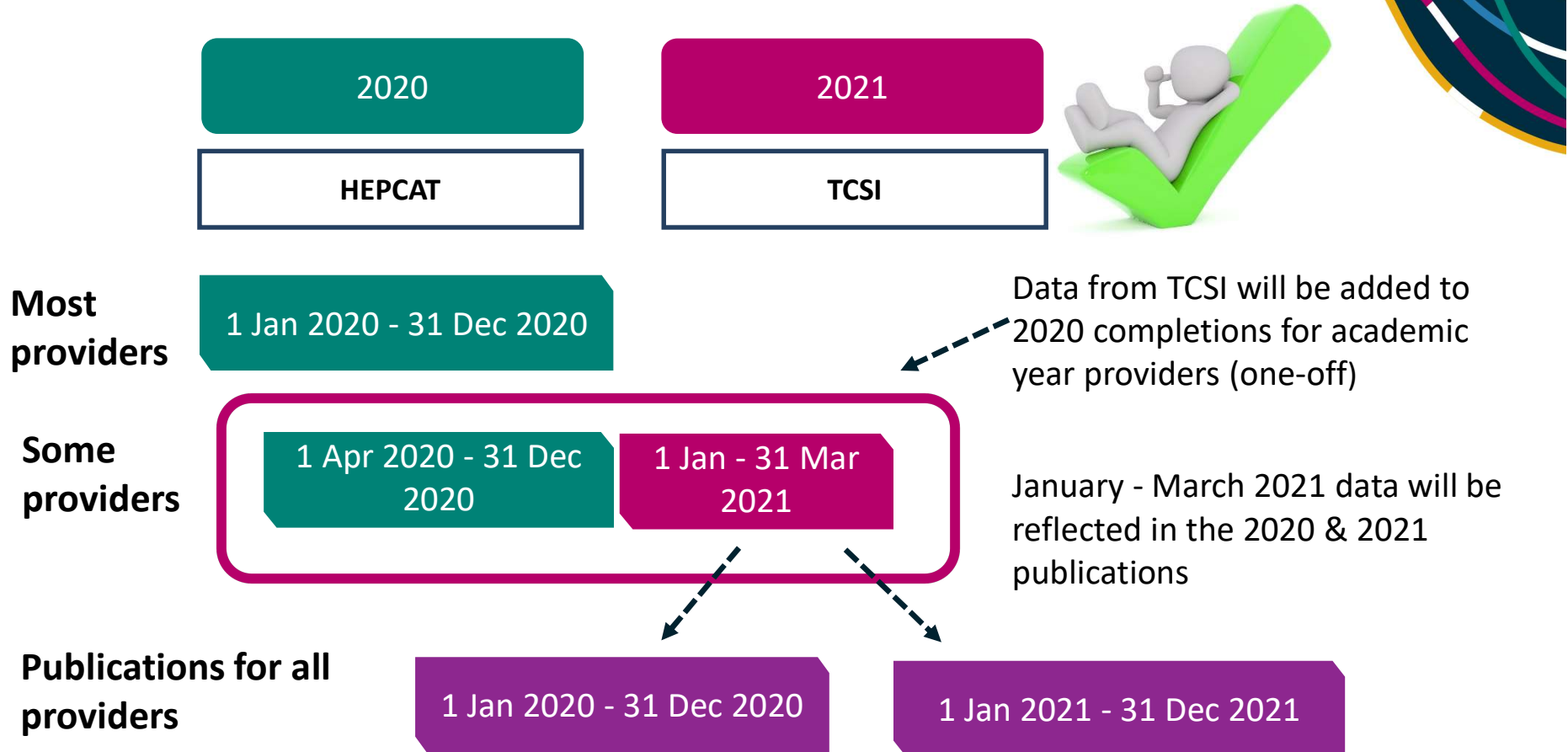# In a nutshell- finalising 2020 data

- Date of 2020 data snapshot: **19 April 2021**

- You **must** nominate one of the 5 alternative dates if you want to have your snapshot taken on a date other than 19 April.

- **If you don't nominate a date your snapshot will be 19 April.**

2020 Consolidated snapshot of verified data

26th April

15th March

19th April

5th April

22nd March

29th March

Publishing 2020 course completions

2020	2021
HEPCAT	**TCSI**

Most providers

1 Jan 2020 - 31 Dec 2020

Data from TCSI will be added to 2020 completions for academic year providers (one-off)

Some providers

1 Apr 2020 - 31 Dec 2020   1 Jan - 31 Mar 2021

January - March 2021 data will be reflected in the 2020 & 2021 publications

Publications for all providers

1 Jan 2020 - 31 Dec 2020   1 Jan 2021 - 31 Dec 2021

Key message for course completions publications:

Don't stress!

We will contact you once we receive course completions data for January – March 2021 in TCSI to confirm your 2020 course completions picture.

What do you need to do today?

Nothing:

- just be aware of the how the department will manage these publications; and

- Look out for our next communications on course completions and publications – we expect this will be around May.

TFN Verification Report

Refresh data   ⤢ Fullscreen

<= 12 Weeks With no Student Loan (1)	> 12 Weeks With no Student Loan (0)
<= 12 Weeks With Student Loan (3)	> 12 Weeks With Student Loan (0)

TFN Assessment Status Code	TFN Verification Start Date	A150 TFN Verification Date Time	E488 CHESSN	CHESSN Verified Date Time	E584 USI	E313 Student Identification Code	E402 Student Family Name	E403 Student Given Name First	E404 Student Given Name Others	E314 Date Of Birth	E315 Gender Code	E410 Residential Address Line1	E469 Residential Address Suburb	E320 Residential Address Postcode

12 weeks - what does this mean?

<= 12 Weeks With no Student Loan (1)	> 12 Weeks With no Student Loan (0)
<= 12 Weeks With Student Loan (3)	> 12 Weeks With Student Loan (0)

- 12 weeks is a key period in TCSI relating to when a student's TFN could not be verified by the ATO.

- The magic number of **12** designates the number of weeks TCSI will keep trying automatically to verify a student's TFN without any action on your part.

- After 12 weeks you will need to update the student's data to trigger a reverification of their TFN.

Element 310 - new course of study type code

- Adding Code 23 – undergraduate certificate

- This was introduced from 2021 to identify the new undergraduate certificates

- When undergraduate certificates were first introduced in 2020 as part of the COVID measures, code 22 was used to report these courses.

- Rules will not allow you to change a course of study type for an existing course- this includes a change from code 22 to 23

To help resolve this we are planning to:

- Provide you with a list of undergraduate certificate courses reported in 2020 using code 22

- Seek your confirmation that these courses are to be updated to code 23 in TCSI

or

- You may choose to create new undergraduate certificate courses using code 23 from 2021

1. Week commencing 1 March

We email a list of your undergraduate certificate courses

2. Monday 8 March

Do nothing!
We will update course type

Email us by **COB 8 March** to say **NO - Don't do it!**

3. Week commencing 15 March

TCSI will be updated
TCSI Tracker will indicate update is complete

Check your TCSI Analytics Report to confirm outcomes

No change to your data. Report new courses for CoS type code 23

Testing

API response codes at a glance

- **200s: Success –** Request was accepted successfully. Happy

  days!

- **400s: Client Error** – Client needs to look at the request data

- **500s: Server Error** – TCSI needs to investigate

  https://api.gov.au/standards/national_api_standards/api-response.html

- **100s: Informational** – Communicates transfer protocol-level information

- **300s: Redirection** – Client must take some additional action in order to

  complete their request.

Access to TCSI Data Entry test environment

- There are no external test accounts for **TCSI Data Entry**

- Services Australia and DESE have conducted TCSI Data Entry testing internally.

- We can offer providers using Data Entry as their sole TCSI solution the option to provide us with some specific files or scenarios they would like to verify.

- We will load these files to test on their behalf and return the response file for their analysis

Testing for providers using APIs

- If you are using APIs as your primary TCSI solution, the current test environment will enable you to test your data sets and system connectivity.

- Your vendor is your best starting point to set up your arrangements for this system to system testing.

For more information on testing please visit TCSI Support at:

https://www.tcsisupport.gov.au/Transitioning-to-TCSI/testing-for-providers

Testing in the DESE staging environment

To reduce interruptions to your testing and provide you with a better test experience:

- Where possible use realistic scenarios as rules in test reflect those in production

- Don't use alphanumeric values in name fields

- Ensure TFNs (and CHESSNS if reported) are unique to a student – our KSS system is trying to do a uniqueness check for each student

How do we register to use TCSI?

TCSI Data Entry

TCSI Analytics

myHELPbalance

TCSI APIs

1. Create a Software Instance/B2B Device (similar to linking to TCSI)
2. Save your Device Activation Code
3. Enter this code in your software (your vendor can assist you)
4. Generate a new Code for your software each 6 months

03 — PART 3
Connect your Software to TCSI

You only do this step if you are using APIs.

1. Get staff who will use TCSI to create an individual account in PRODA
2. Add their account to your PRODA organization
3. Delegate the right roles to staff members

02 — PART 2
Set up your TCSI staff

1. Find your ABN (HITS)
2. Create an account for Associate (Director)
3. Register your organisation in PRODA
4. Link your organisation to TCSI
5. Add another Director
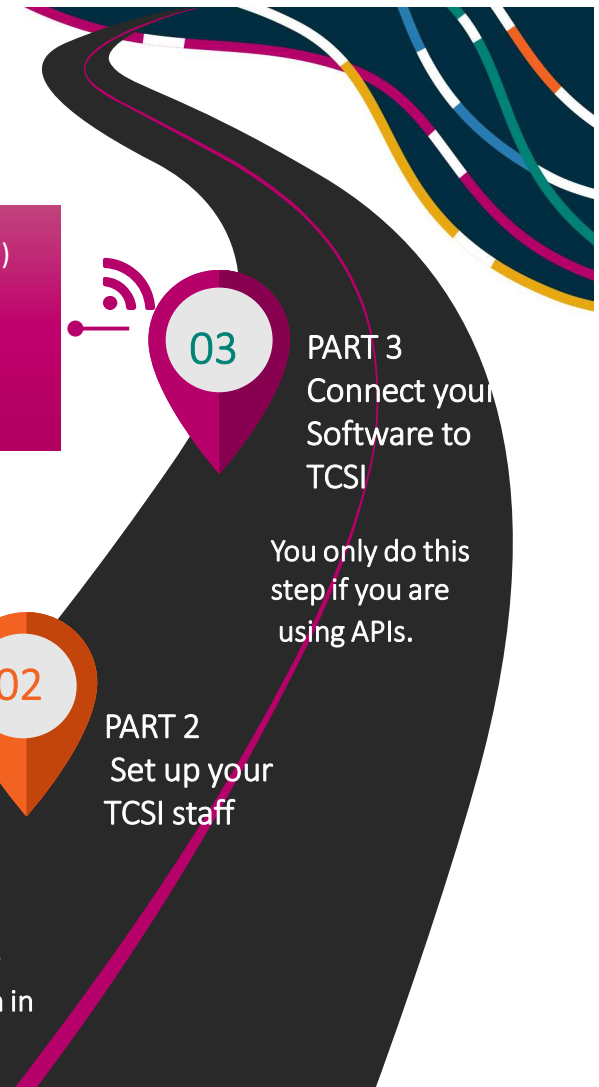
01 — PART 1
Set up your organisation in PRODA

Questions?

Contact us at TCSI Support
TCSIsupport@dese.gov.au