



# **Tertiary Collection of Student Information (TCSI) Data Collections**

## **2022 Reporting Year**

### **2022 Data Requirements and Change Control Document**

#### **Section 1 - 2022 Data Requirements**

The Ministerial Notice (higher education) and Secretary's Notice (VET Student Loans) require providers to check for any changes to data requirements which may be made from time to time.

This change control document details changes made to the 2022 reporting for the higher education and VET Student Loans (VSL) data collections.

The changes made for TCSI from the Higher Education Provider Client Assistance Tool (HEPCAT) structures and allowable values are not listed in this document. Those changes were part of a collaborative engagement between the department, education providers and data users and were accompanied by separate communications.

Details of changes are noted in Sections 2 and 3 in this document. This document includes information on the:

1. Higher Education Data Collection:
  - 2022 Reporting requirements
  - 2022 Data element specifications
2. VET Student Loans Data Collection
  - 2022 Reporting requirements
  - 2022 Data element specifications

Providers will also be notified of changes through the TCSI Support site at <https://www.tcsisupport.gov.au> and newsletter at <https://www.tcsisupport.gov.au/news>.

## Section 2 – Change Control Summary for the 2022 Reporting Year

### Changes for 2022 Data Requirements - issued 8 October 2021

#### HIGHER EDUCATION DATA COLLECTION

1. Higher Education Staff data submitted via TCSI. Details of the Staff data collection have been communicated through the TCSI development process and are available at the following [link](#).
2. University Applications and Offers data submitted via TCSI by Table A and B providers and Tertiary Admission Centres. Details of the Applications and Offers data collection have been communicated through the TCSI development process and are available at the following [link](#).

These collections were deferred from the original deployment of TCSI to enable the project to be released to production in December 2020.

3. Extension of the loan fee exemption for higher education HELP loans

These loans have been exempted from a loan fee for a further six months, from 30 June to 31 December 2021. TCSI will not accept loan fees for this period.

4. Tuition Protection Service (TPS)

The Tuition Protection Service (TPS) for international students has been expanded to include domestic students at private higher education providers. This expansion will require providers to report additional data for domestic fee-paying students such as name and address details (currently only reported for students accessing a loan).

5. Tertiary Access Payment (TAP)

The Tertiary Access Payment (\$5,000) is payable to students who have relocated from regional areas, with additional requirements, for further tertiary study. Details of the TCSI-TAP enhancement will be provided when they are confirmed. Providers will need to continue to collect TAP data manually, as in 2021.

There are also some minor clarifications and corrections to the existing reporting requirements. These minor corrections do not require system changes and are listed in Section 3 – Change Control Details.

#### VSL DATA COLLECTION

1. E446: Remission reason code – additional information has been updated for clarity.
2. E599: Course outcome code - to assist providers to correctly account for students with access to VET Student Loans transferring courses additional codes are now available to report.

To increase clarity the text for the following elements has been updated;

3. E658: Residential address country code
4. E659: First residential address country code
5. E660: Delivery location country code
6. E661: Term address country code

Please review the change control details below.

## Section 3 - Change Control Details

### HIGHER EDUCATION DATA COLLECTION – 2022 Reporting Year

#### Reporting requirements

Packet	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
Higher Education Student Packet	2.0	Providers to now report data for domestic fee-paying students including: E402: Student Family Name E403: Student Given Name – First E404: Student Given Name - Others E410: Residential Address Street E469: Residential Address Suburb E470: Residential Address State	Yes	TPS - Scope increased to include similar tuition protections for domestic students at non-university higher education providers.	System change may be required	08 October 2021
Higher Education Student Packet	2.0	Unique Student Identifier requirement clarified	Yes	To align with legislation.	No system change required	08 October 2021
Course Admission Packet	1.1	Under Revising and adding data added “Do not change for courses linked to unit enrolments. Only change due to genuine administrative error.” To UID5 or: Course resource key / E307: Course Code	No	To increase clarity in revising data.	No system change required.	08 October 2021
Course on Campus Packet	1.1	Under Revising and adding data added “Changes due to administrative errors are reported by updating the campus course fees packet.” To element revision information for: E536: Course fees code E495: Indicative student contribution amount for CSP E496: Indicative tuition fee for a domestic fee-paying place	No	To increase clarity in revising data.	No system change required.	08 October 2021

## 2022 Data element specifications

Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E446: Remission reason code	5.1	<p>Change Additional Information from:</p> <p>“Higher Education only Use code ‘12’ when a student receives a repayment and/or re-credit of their HELP balance as a result of determining, after the census date, that the student does not have a valid tax file number</p> <p>VET only Codes used by the department for re-crediting purposes and are not reportable by VET providers are listed under the term Remission in the Glossary.”</p> <p>To:</p> <p>“Higher Education only Use code ‘12’ when a student receives a repayment and/or re-credit of their HELP balance as a result of determining, after the census date, that the student does not have a valid tax file number. For codes reportable by Higher Education providers please see the Remissions and re-credits page located in the glossary. VET only Codes are used by the department for re-crediting purposes. For codes reportable by VET providers please see the Remissions and re-credits page located in the glossary.”</p>	No	To improve clarity for code meanings.	No system change required.	08 October 2021
E461: Field of education code	8.0	Updated meaning for value 000000 to include cross-institutional study. Remove requirement to determine and report an ASCED code for cross-institutional courses.	Yes	Reduction of reporting requirements.	Code meaning change.	08 October 2021

Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E462: Field of education supplementary code	8.0	Changed Allowable Values from 000000 meaning "Course is not a combined course or is a non-award course or is an OUA unit" to 000000 meaning "Non-award course, BOTP, OUA unit, or cross-institutional".	Yes	To increase clarity.	Code meaning change.	08 October 2021
E525: Campus suburb	5.1	Additional Information updated to indicate that: - the country name may be reported for offshore campuses - distance education courses may be coded as "Online".	No	To increase clarity.	No system change required.	08 October 2021
E658: Residential address country code	1.1	From "The overseas country code of a student's/applicant's residence" to "The country code of a student's/applicant's residence"	No	To increase clarity.	No system change required.	08 October 2021
E659: First residential address country code	1.1	From "The first reported overseas country code of a student's residence" to "The first reported country code of a student's residence"	No	To increase clarity.	No system change required.	08 October 2021
660: Delivery location country code	1.1	From "The overseas country code location of the delivery location where the student is studying the unit" to "The country code location of the delivery location where the student is studying the unit"	Yes	To increase clarity.	No system change required.	08 October 2021
661: Term address country code	1.1	From "The overseas country code for the residence in which the student lives during the term/period of study, as most recently advised" to "The country code for the residence in which the student lives during the term/period of study, as most recently advised"	No	To increase clarity.	No system change required.	08 October 2021

## VET STUDENT LOANS DATA COLLECTION – 2022 Reporting Year

### Reporting requirements

Packet	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
No change to reporting requirements for 2022	–	–		–	–	08 October 2021

### 2022 Data element specifications

Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
E446: Remission reason code	5.1	<p>Change Additional Information from:</p> <p>“Higher Education only Use code ‘12’ when a student receives a repayment and/or re-credit of their HELP balance as a result of determining, after the census date, that the student does not have a valid tax file number</p> <p>VET only Codes used by the department for re-crediting purposes and are not reportable by VET providers are listed under the term Remission in the Glossary.”</p> <p>To:</p>	No	To improve clarity for code meanings.	No system change required.	08 October 2021

Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
		<p>“Higher Education only Use code ‘12’ when a student receives a repayment and/or re-credit of their HELP balance as a result of determining, after the census date, that the student does not have a valid tax file number. For codes reportable by Higher Education providers please see the <a href="#">Remissions and re-credits</a> page located in the glossary.</p> <p>VET only Codes are used by the department for re-crediting purposes. For codes reportable by VET providers please see the <a href="#">Remissions and re-credits</a> page located in the glossary.”</p>				
E599: Course outcome code	3.0	<p>Course outcome code has been changed to allow the reporting of codes ‘5’, ‘6’ and ‘7’.</p> <p>5 - Completed but continuing a related course 6 - Transfer to complete a related course 7 - Transfer to continue a related course</p>	Yes	Assist providers to correctly account for students transferring courses with access to VET Student Loans	Additional codes available to report.	08 October 2021
E658: Residential address country code	1.1	From “The overseas country code of a student's/applicant's	No	To increase clarity.	No system change required.	08 October 2021

Element	Version	Change	Sector consultation	Reason for change	Impact of change	Issue Date
		residence” to “The country code of a student's/applicant's residence”				
E659: First residential address country code	1.1	From “The first reported overseas country code of a student's residence” to “The first reported country code of a student's residence”	No	To increase clarity.	No system change required.	08 October 2021
660: Delivery location country code	1.1	From “The overseas country code location of the delivery location where the student is studying the unit” to “The country code location of the delivery location where the student is studying the unit”	Yes	To increase clarity.	No system change required.	08 October 2021
661: Term address country code	1.1	From “The overseas country code for the residence in which the student lives during the term/period of study, as most recently advised” to “The country code for the residence in which the student lives during the term/period of study, as most recently advised”	No	To increase clarity.	No system change required.	08 October 2021