Australian Government



Department of Education, Skills and Employment

TCSI Analytics User Guide for Providers

Version 0.1 September 2020

Contents

1.	Acce	ccess to TCSI		
	1.1 UR	L		3
	1.2 TCSI		I Access Page	4
	1.3 TCS		I Access Components	4
	1.4	Autl	hentication	6
	1.4.	1	Authentication Type	6
	1.4.	2	Login to PRODA	7
	1.4.	3	Verification	8
	1.4.	4	Terms and Conditions	8
	1.4.	5	TCSI Analytics Portal	9
2.	TCS	l Ana	lytics Portal	. 10
	2.1	Use	r Interface Layout	. 10
	2.2	Ban	ner	. 10
	2.3	Use	r Identification	. 10
	2.4	Acti	vities	. 11
	2.5	Acti	vity Area	. 12
	2.6	Foo	ter	. 12
3.	Rep	orts [·]	Tab	. 13
	3.1	Tab	Layout	. 13
	3.2	Rep	ort Filters	. 14
	3.3	Rep	ort List	. 15
4.	Rep	ort		. 16
	4.1	Rep	ort Layout	. 16
	4.2	Rep	ort Identification and Report Functions	. 16
	4.3	Rep	ort Area	. 17
	4.3.	1	Report Filters	. 17
	4.3.	2	Summary Report	. 17
	4.3.	3	Drill-through Report Layout	. 18
	4.3.4	4	Exporting your reports	. 19
	4.3.	5	Focus Mode	. 20
5.	Арр	endi	x A Report details	. 21
	5.1	VET	Student Loans reports	. 21
	5.2	Higł	ner education reports	. 23

1. Access to TCSI

1.1 URL

TCSI Access is the access point for TCSI services. A link to TCSI Access is maintained in a button in the banner of the TCSI Support website at https://www.tcsisupport.gov.au/.

It is recommended to use one of the following web browsers when accessing TCSI services;

- Google Chrome
- Microsoft Edge Chromium
- Firefox



1.2 TCSI Access Page

When the TCSI Access button is used, the following *TCSI Access* page is displayed:

		Logout			
Australian Government TCSI A	cess				
Your access	point for TCSI services				
Welcome to TCSI Access					
You can log into TCSI services by clicking one of the link	s below.				
You can also move between TCSI services from here, if y	ou have already logged into a TCSI service.				
TCSI Services					
TCSI Data entry	TCSI Analytics	myHELPbalance			
Upload data using files and web forms	Access your data and sign off	Search for students and view their HELP balance			
Go to TCSI Data entry	Go to TCSI Analytics	Go to myHELPbalance			
Need to get access to a service?					
Need to get access to a service?					
Most users will need a PRODA account that is linked to an organisation registered for TCSI. Go to the <u>PRODA for TCSI</u> page for more information about getting yourself and your organisation registered for TCSI with PRODA.					
Staff at the Department of Education, Skills and Employment should search their intranet for TCSI Access to find out more.					

1.3 TCSI Access Components

Logout



At any time during the session, you can log out of TCSI Access by clicking "Logout" in the banner.

TCSI Services

TCSI Services				
TCSI Data entry	TCSI Analytics	myHELPbalance		
Upload data using files and web forms	Access your data and sign off	Search for students and view their HELP balance		
Go to TCSI Data entry	Go to TCSI Analytics	Go to myHELPbalance		

The tiles present within the TCSI Services section provide access to the entire suite of TCSI applications that are currently available.

Tile	Purpose
TCSI Data entry Upload data using files and web forms Go to TCSI Data entry	Click the <u>Go to TCSI Data entry</u> link to access the <i>TCSI Data Entry</i> page where TCSI data can be submitted.
TCSI Analytics Access your data and sign off Go to TCSI Analytics	Click the <u>Go to TCSI Analytics</u> link to access the <i>TCSI</i> <i>Analytics</i> page where TCSI data can be viewed via a series of reports.
myHELPbalance Search for students and view their HELP balance Go to myHELPbalance	Click the <u>Go to myHELPbalance</u> link to access the <i>myHELPbalance</i> page to display entitlement information for a student.

Click the Go to TCSI Analytics link to access the TCSI Analytics portal.

1.4 Authentication

1.4.1 Authentication Type

Whenever a TCSI service has been selected, and you have not yet been authenticated, the following authentication tiles are displayed:

Australian Government	TCSI Access Your access point for TCSI services	
Welcome		
I would like to au	thenticate as a	
Provider	Departmental user	Government user
Access to TCSI services	Access to TCSI services	Access to TCSI services
Sign in	Sign in	Sign in

Tile	Purpose
Provider Access to TCSI services Sign in	To be used by providers who have submitted TCSI data and/or are required to view submitted TCSI data.
Departmental user Access to TCSI services Sign in	To be used by internal departmental users who have a business need to view submitted TCSI data.
Government user Access to TCSI services Sign in	To be used by Federal or State Government agency users who have a business need to view submitted TCSI data. A separate guide will be available for Government users.

Click the <u>Sign in</u> link in the Provider tile to authenticate as a provider.

1.4.2 Login to PRODA

When you have chosen to authenticate as a provider, the following *Provider Digital Access* page is displayed:

****	Australian Government Services Australia	PRODA Provider Digital Access
	Login	
	If you have already created	your PRODA account, login below.
	Username	
	Forgot your username?	
	Password	
		Show
	Forgot your password?	
	Login Do not have a PRODA ac	count? <u>Register now</u>

If you have a current PRODA account with appropriate roles:

- Enter your username; and
- Enter your password; and

Click Login.

Follow the guidance on the TCSI Support <u>Access (PRODA)</u> page if you do not have a current PRODA account that has been assigned appropriate roles by an education provider that is linked to the TCSI Service. To log in to TCSI Analytics for your provider, a member of your organisation will need to assign the "TCSI Analytics – Read" role.

1.4.3 Verification

When you have entered your login credentials, the following is displayed:



Enter the Provider Digital Access verification code that has been sent to you and click Next.

1.4.4 Terms and Conditions

When you have entered the verification code, the following is displayed:

Australian Government TCSI Access Your access point for TCSI services	
Terms and Conditions	
GENERAL	Â
1.Agreement	
1.1 By using this website, you accept and agree to be bound by these terms and conditions (Terms and Conditions). In these Terms and Conditions:	
(a) " you " or " your " is a reference to the user agreeing to these Terms and Conditions, any organisation which the user represents and all parties acting on the user's behalf;	
(b) " we ", " our " or " us " is a reference to the Commonwealth of Australia as represented by the Department of Education, Skills and Employment or its successors; and	
(c) "a portal" is a reference to any one or more portals or systems made available to you through this website.	•
I have read and agree the Terms and Conditions	
Continue Cancel	

Read the terms and conditions and:

- Click the 'I have read and agree to the Terms and Conditions; and
- Click Continue.

1.4.5 TCSI Analytics Portal

When you acknowledged the terms and conditions, the TCSI Analytics portal is displayed. For example:

Australian Government	TCSI Support TCSI Acce TCSI Analytics Your tool for accessing and verifying data
elcome Millie W	Villiams My account Son out
tivities	
Reports	
Data type Re	port type Report
Report Type:	Report
Unit Records	VET Student Enrolment Unit Records
Unit Records	Unit of Study Unit Records
Unit Records	Student Enrolment Unit Records
Unit Records	SA-HELP Unit Records
Unit Records	OS HELP Unit Records
Unit Records	Full-time Staff Unit Records
Unit Records	Course of Study Unit Records
Unit Records	Commonwealth Scholarship Unit Records
Unit Records	Campus Unit Records
Live Data Report	VET EFTSL Live Data Report
Live Data Report	Unit of Study Completions Live Data Report
Live Data Report	SA-HELP Live Data Report
Live Data Report	OS-HELP Live Data Report
Live Data Report	OS-HELP Details Live Data Report
Live Data Report	HECS-HELP Payment Status Live Data Report
Live Data Report	HECS-HELP Live Data Report
Live Data Report	HECS-HELP Grandfathering Live Data Report
Live Data Report	HECS-HELP Funding Clusters Live Data Report
Live Data Report	FEE-HELP Live Data Report
Live Data Report	EFTSL Live Data Report
Live Data Report	CGS Clusters by Course Level Live Data Report

vright Disclaimer Privacy Contact us

2. TCSI Analytics Portal

2.1 User Interface Layout

The TCSI Analytics user interface is laid out in the following order:

- Banner
- Welcome
- Activities
- Activities tab area
- Footer.

2.2 Banner



TCSI Support

The 'TCSI Support' link can be used to take you to the TCSI Support page.

TCSI Access

The 'TCSI Access' link can be used to take you back to the TCSI Access page.

2.3 User Identification

Welcome Millie Williams My account | Sign out

User Name

The welcome message includes the full name of the user accessing TCSI Analytics.

My Account

Click the <u>My account</u> link to display your access details. For example:



The following information is passed in by PRODA when you logged in:

- User name
- User RA number
- Provider name
- Provider code
- Roles.

Click the <u>Return to home</u> link to remove the access details.

Sign Out

Click the Sign out link to close down the TCSI Analytics portal.

Note: Other TCSI applications that you have opened will need to be closed down separately.

2.4 Activities

Reports	Activities	;		
	Reports			

The functions (activities) that can be performed by a user are displayed as tabs across the page immediately under the user identification.

Currently, the *Reports* tab is the only tab available.

2.5 Activity Area

Data type	Report type Report Clear	
Report Type1	Report	
	VET Student Enrolment Unit Records	
Unit Records	VET Student Enrolment Unit Records	
Unit Records Unit Records	VET Student Enrolment Unit Records Unit of Study Unit Records	

This area is the functional section that is to be used for each activity.

2.6 Footer

<u>Copyright Disclaimer Privacy Contact us</u>

The following hyperlinks are provided in the footer:

Hyperlink	Imbedded URL
Copyright	https://www.dese.gov.au/copyright
Disclaimer	https://www.dese.gov.au/disclaimer
Privacy	https://www.dese.gov.au/privacy-policy
Contact us	TCSIsupport@dese.gov.au

3. Reports Tab

3.1 Tab Layout

Reports	
Data type	Report type Report
Report Type J	Report
Unit Records	VET Student Enrolment Unit Records
Unit Records	Unit of Study Unit Records
Unit Records	Student Enrolment Unit Records
Unit Records	SA-HELP Unit Records
Unit Records	OS-HELP Unit Records
Unit Records	Full-time Staff Unit Records
Unit Records	Course of Study Unit Records
Unit Records	Commonwealth Scholarship Unit Records
Unit Records	Campus Unit Records
Live Data Report	VET EFTSL Live Data Report
Live Data Report	Unit of Study Completions Live Data Report
Live Data Report	SA-HELP Live Data Report
Live Data Report	OS-HELP Live Data Report
Live Data Report	HECS-HELP Payment Status Live Data Report
Live Data Report	HECS-HELP Live Data Report
-	

The Reports tab is laid out in the following order:

- Report filters
- Report list.

3.2 Report Filters

Data type	Report type	Report		
~	•	✓	~	Clear

On initial access to the *Reports* tab, all reports that you are authorised to view are displayed.

The list of reports can be refined by using the following filters:

Filter/Button	Purpose
Data type	Only applicable to providers who are both HEP and VET. Select 'HEP' or 'VET' from the drop-down list.
Report type	 Currently, only the following report types are available for selection: Live Data Reports – these are reports using real-time data and generally presented in a summarised format. Unit Records – these are real-time data presented in line by line format.
Report	To be used to select one individual report to be displayed in the list.
Clear	Use this button to clear the filters and redisplay the full set of reports.

3.3 Report List

Report Type	Report .
Unit Records	VET Student Enrolment Unit Records
Unit Records	Unit of Study Unit Records
Unit Records	Student Enrolment Unit Records
Unit Records	SA-HELP Unit Records
Unit Records	OS-HELP Unit Records
Unit Records	Full-time Staff Unit Records
Unit Records	Course of Study Unit Records
Unit Records	Commonwealth Scholarship Unit Records
Unit Records	Campus Unit Records
Live Data Report	VET EFTSL Live Data Report
Live Data Report	Unit of Study Completions Live Data Report
Live Data Report	SA-HELP Live Data Report
Live Data Report	OS-HELP Live Data Report
Live Data Report	OS-HELP Details Live Data Report
Live Data Report	HECS-HELP Payment Status Live Data Report
Live Data Report	HECS-HELP Live Data Report
Live Data Report	HECS-HELP Grandfathering Live Data Report
Live Data Report	HECS-HELP Funding Clusters Live Data Report
Live Data Report	FEE-HELP Live Data Report
Live Data Report	EFTSL Live Data Report
Live Data Report	CGS Clusters by Course Level Live Data Report

Click the name of the report to display the data within the report.

The selected report is displayed in a separate tab. For example:

Australian Government	TCSI Analytics Your tool for accessing and verifying d	lata	0.00	-		0			80	140			
Unit of Study Com	pletions Live Data I	Report											
Noncor Galar	28												
	C550_Reference	eYear	Year	2013			2014			2015			2016
	Al	×	Unit Of Study Status	E339 - EFTSL	EFTSL %	EFTSL % Chan	E339 - EFTSL	EFTSL % E	TSL % Change	E339 - EFTS	EFTSL %	EFTSL % Chan	E339 - EF1
			Withdrew without penalty	163.00	1.14%	42,20.5	166.50	1.03%	2.15 %				
			Falled	1,377.00	9.61%	23.82 %	1.623.63	10.05%	17.91 %				
			Successfully completed all the requirements Completion statics out validatemined	12,407,13	86.62%	5.88 %	13.940.13	86.32%	12.36 %				-
			No information	10.63	0.07%	32.61 %	412.3	0.04%	.32.04%	17 904 0	100.00%	251184 21 %	18 732
			Total	14 323.63	100.00%	7.03 %	16.149.8	100.00%	12.75 %	17.904.00	100.00%	10.86 %	18,732
			<i>i</i>										•

4. Report

Report Layout 4.1

Australian Government	TCSI Analytics Your tool for accessing and verifying data	0.00	-		0				BAR			
Unit of Study Con	npletions Live Data Report											
Refresh data	50											
	C55U_ReferenceTear	Year Unit Of Study Status	2013 E339 - EFTSL	EFTSL %	EFTSL % Chan	2014 E339 - EFTSL	EFTSL %	EFTSL % Change	2015 E339 - EFTSL	EFTSL %	EFTSL % Chan	2016 E339 - EFT
		Withdrew without penalty	163.00	1,14%	42.20.5%	166.50	1.03%	2.15 %				
		Falled	1.377.00	9.61%	23.82 %	1.623.63	10.05%	17.91 %				
		Successfully completed all the requirements	12.407.13	86.62%	5.88 %	13.940.13	86.32%	12.36 %				
				0.000								
		Completion status not yet determined	365.88	2.55%	+14,99 %	412.50	2.55%	12.74 %	and the second sec			c
		Completion status not yet determined No information	365.88 10.63	2.55%	32.81 %	412.50	2.55%	-32.94 %	17,904.00	100.00%	251184.21%	C 18.732
		Completion status notivet determined No information Total	365.88 10.63 14,323.63	0.07% 100.00%	32.61 %	412.50 7.13 16,149.88	2.55% 0.04% 100.00%	-32.94 % 12.75 %	17,904.00 17,904.00	100.00%	251184.21 % 10.86 %	(18,732 18,732
		Consistion status not yet determined No information Total e	365.88 10.63 14,323.63	0.07%	32.61 %	412.50 7.13 16,149.88	2.55% 0.04% 100.00%	-32.94 % 12.75 %	17,904.00 17,904.00	100.00%	251184.21 % 10.86 %	(18.732 18,732
		Completion status not yet determined filo information Total - «	365.88 10.63 14,323.63	0.07% 100.00%	32.51 % 7.03 %	412.50 7.13 16,149.88	2.55% 0.04% 100.00%	-32.94 % 12.75 %	17,904.00 17,904.00	100.00%	251184.21 % 10.86 %	0 18.732 18,732 ,
		Congretion status not yet determined No information Total	365.88 10.63 14,323.63	2.55% 0.07% 100.00%	32.81 % 7.03 %	412.50 7.13 16,149.88	2.55% 0.04% 100.00%	-32.94 % -32.94 % 12.75 %	17,904.00 17,904.00	100.00%	251184.21 % 10.86 %	(18,732 18,732
		Concretion stratur or yet determined No information Total	365.88 10.63 14,323.63	2.55% 0.07% 100.00%	32.51 % 7.03 %	412.50 7.13 16,149.88	2.55% 0.04% 100.00%	12.74 % -32.94 % 12.75 %	17,904.00 17,904.00	100.00%	251184.21 % 10.86 %	(18,732 18,732

The Reports tab is laid out in the following order:

- Report identification and report functions; and
- Report area.

Report Identification and Report Functions 4.2

Unit of St	udy Completions Live Data Report
Refresh data	Fullscreen

The name of the report is displayed as well as the following two report functions:

Function	Purpose
Refresh data	Used to request a refresh of the data displayed in the report. Note that this button is not operational in the first release of TCSI Analytics.
Fullscreen	Used to display the report area in full screen mode. Click 'Esc' on the keyboard to return to normal screen mode.

4.3 Report Area

50_ReferenceYear Year 2	2013			2014			2015			2016
✓ Unit Of Study Status	E339 - EFTSL	EFTSL %	EFTSL % Chan	E339 - EFTSL	EFTSL %	EFTSL % Change	E339 - EFTSL	EFTSL %	EFTSL % Chan	E339 - EF1
Withdrew without penalty	163.00	1.14%	42.20 %	166.50	1.03%	2.15 %				
Falled	1,377.00	9.61%	23.82 %	1,623.63	10.05%	17.91 %				
Successfully completed all the requirements	12,407.13	86.62%	5.88 %	13,940.13	86.32%	12.36 %				
Completion status not yet determined	365.88	2.55%	-14.99 %	412.50	2.55%	12.74 %				0
No Information	10.63	0.07%	32.81 %	7.13	0.04%	-32.94 %	17.904.00	100.00%	251184.21 %	18,732
Total	14,323.63	100.00%	7.03 %	16,149.88	100.00%	12.75 %	17,904.00	100.00%	10.86 %	18,732
(*										>

The report displayed in this area generally contains the following:

- Filters that can be used to refine the data to be displayed in the report; and
- The actual report.

4.3.1 Report Filters

Filters are available to narrow the data to be displayed within the report.

One or more filters can be displayed for each report. Selections within a filter are generally available as multiple selections.

Click the down arrow to display the selection available within the filter. Example:

	C550_ReferenceYear	
All		^
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	ielect all 1020 1019 1018 1017 1016 1015 1014 1013 1012	
-		

Then click the selection required.

4.3.2 Summary Report

Year	2014			2015	2016					
Unit Of Study Status	E339 - EFTSL	EFTSL %	EFTSL % Chan	E339 - EFTSL	EFTSL %	EFTSL % Change	E339 - EFTSL	EFTSL %	EFTSL % Chan	E339 - EFT
Withdrew without penalty	163.00	1.14%	42.20 %	166.50	1.03%	2.15 %				
Failed	1,377.00	9.61%	23.82 %	1,623.63	10.05%	17.91 %				
Successfully completed all the requirements	12,407.13	86.62%	5.88 %	13,940.13	86.32%	12.36 %				
Completion status not yet determined	365.88	2.55%	-14.99 %	412.50	2.55%	12.74 %				C
No Information	10.63	0.07%	32.81 %	7.13	0.04%	-32.94 %	17,904.00	100.00%	251184.21 %	18,732
Total	14,323.63	100.00%	7.03 %	16,149.88	100.00%	12.75 %	17,904.00	100.00%	10.86 %	18,732

All reports with the exception of Unit Records are initially displayed as summary reports.

Drill-through reports are available to display the data that made up the count in the summary report.

To display the drill-through report:

- Right click on the count required; and
- Select 'Drill through'; and
- Select 'Details'.

The drill-through report is displayed. For example:

\bigcirc		You have o	drilled throug	Jh on: Unit of Stud	Year: 2013 dy Completion Status: No Information				
Reporting year	E306 - Provider Code	E780 - Provider Name	E313 - StudentID	E307 - Course Code	E534 - Course Of Study Commencement Date	E488 - CHESSN	E584 - USI	E333 - AOU Code	E339 - EF
2013	1		3006040169	BN	01/07/2009			350	
2013	-	1	3006048214	RN	01/07/2010			350	
2013	1		3006070898	BCOM	01/02/2013			350	
2013		1	3006070371	BN	01/02/2013	4999987209		350	
2013	1		3006075764	BBUSAD	01/07/2013	5073858304		350	
2013	1	1	3006076296	MTHST	01/07/2013			352	
2013	3]	3006076296	MTHST	01/07/2013			352	
2013	1		3006053468	BABCOM	01/02/2011	3983845833		400	
2013			3006047603	BN	01/02/2012			412	
2013	1		3006070371	BN	01/02/2013	4999987209		412	
2013	1]	3006070371	BN	01/02/2013	4999987209		412	
2013	1		3006055368	BN	01/02/2012			413	
2013			3006052362	BTBAHM	01/02/2011	3846042270		413	
2013	1		3006073140	BP	01/02/2013	4817254619		413	
2013	1		3006056617	BSS	01/02/2013			414	
2013	1		3006054960	BCOM	01/02/2011			432	
2013	<u>_</u>		3006074355	BBUSAD	01/02/2013			432	
2013			3006074355	BBUSAD	01/02/2013			432	
2013	13		3006074355	BBUSAD	01/02/2013			432	1

4.3.3 Drill-through Report Layout



The drill-through report generally contains the following:

Function	Purpose
\bigcirc	Used to return to the summary report.
You have drilled through on:	The filters that have been applied to generate the count on the summary report are displayed in this field.

4.3.4 Exporting your reports

To export data, select the more options icon (...) to display the options available: (The options icons are displayed when



Select export data

ŗ	Add a comment
ற்	Chat in Teams
C)	Export data
Ģ	Show as a table
-	Spotlight
↓Z	Sort descending
↓Ą	Sort ascending
	Sort by

Select format and click Export.

		>
Export data		
Which data would you like to export?		
Summarized data		
Underlying data U		
File format:		
.xlsx (Excel 150,000-row max) .csv (30,000-row max)		
(i) Data exports with all applied filters.		
(i) For large data models, only a limite exported. <u>Learn more</u>	ed number of rows ca	n be
Leave also at a surrentere	E	Canaal

4.3.5 Focus Mode

Focus mode enables you to expand the selected table to full screen size. To enter Focus mode, select the Focus mode icon.

		Focus mode
	个业业占	
All Students	1 • • • • •	

To exit Focus mode, click on the 'Back to report' tab.

A Back to report	ALL STUDENTS
Reporting year Value	
Total	

4.3.6 Selecting multiple items in report filter

Reporting Year	
Multiple selections	~
Select all 2020 2019 2018 2017 2016 2016 2015 2014 2013 2012 2014	

Reporting year	Broad Course Level	Number of Students	E
⊇ 2020	Undergraduate	24,073	10
	Postgraduate	379	
	Total	24,449	106
⊇ 2019	Undergraduate	24,882	20
	Postgraduate	427	
	Total	25,301	210
⊇ 2018	Undergraduate	24,666	20
	Postgraduate	473	
	Total	25,134	207
	•		

To select (or deselect) multiple items within a report filter, hold the CTRL key and click on chosen filter.

5. Appendix A Report details

5.1 VET Student Loans reports

Report	Report description
VET Enrolment Live Data Report	This report provides a summary of student data reported for the following categories:
	• Gender
	Citizenship
	Indigenous Status
	Level of Course
	Mode of Attendance
	Disability
	Type of Attendance
	Can be viewed by:
	Value (individual Categories)
	Reporting Year
VET EFTSL Live Data Report	A summary of unit enrolment data reported for the following categories:
	Citizenship
	Level of Course
	Broad Discipline
	Mode of Attendance
	Can be viewed by:
	Individual Categories
	Reporting Year
	A summary of student loans by Broad level of course and can be viewed by:
VET Student Loans Live Data Report	Reporting Year
	A158 Is remitted
	A159 Is Invalidated
	A175 Is committed
	• A177 Is Adjusted

VET Student Enrolment Unit Records	Individual student enrolment records can be viewed by:
	• E488 CHESSN
	• E313 Student ID
	E307 Course Code
	• E584 USI
	Reporting Year
	Reporting Period
	Individual student records can be accessed using the following fields:
	• E488 CHESSN
VET Unit of Study Unit Records	• E313 Student ID
	• E584 USI
	E354 Unit of Study Code
	Reporting Year
	A130 Loan Status
VET Course Unit Records	Course data for individual courses or all courses can be viewed using these fields:
	E310 Course Of Study Type
	• E306 Provider Code
	E307 Course Code
	Reporting Year
	A111 Is Deleted Course

The table below provides a comparison between the existing report name in HEIMS Online and the report name in TCSI Analytics.

TCSI Name	HEIMS On-Line Name
VET Student Enrolment Unit Records	Current Data Student Enrolment Report
VET Enrolment Live Data Report	Current Data Enrolment Summary Report
VET Unit of Study Unit Records	Current Data Unit of Study Report
VET EFTSL Live Data Report	Current Data EFTSL Summary Report
VET Student Loans Live Data Report	Current Data VET FEE-HELP Detailed Report
VET Course Unit Records	Current Data Course of Study Report

5.2 Higher education reports

Report	Report description
	A summary of student enrolment data reported for the following categories:
	• Gender
	Citizenship
	Indigenous Status
Enrolment Live Data Report	Level of Course
	Tertiary Entrance Score
	Special Course Type
	Mode of Attendance
	Broad Field of Education
	Disability
	A summary of unit enrolment load (EFTSL) reported for the following categories:
	Work Experience in Industry
	Citizenship
	Level of Course
EFTSL Live Data Report	Broad Discipline
	Mode of Attendance
	Campus Postcode
	Maximum Student Contribution Indicator
	Student Status
CGS Clusters by Course Level Live Data Report	A summary of unit enrolment data (EFTSL) reported for Commonwealth supported students by Course Level and Cluster Type.
HELP Live Data Report	A summary of the load (EFTSL), number of students and money amounts reported for Commonwealth Supported students by Broad Course Level.
FEE-HELP Live Data Report	A summary of the load (EFTSL), number of students, and money amounts reported for students accessing FEE-HELP by Broad Course Level.
Adjusted FEE-HELP Live Data Report	FEE-HELP summary by reported and adjusted, HELP Debt and Loan Fee
HDR EFTSL Live Data Report	A summary of the load (EFTSL) and number of students reported for Research Training Programs (RTP) in Higher Degree Research courses by High/Low Cost, Citizenship, Indigenous Status and student status.

HDR End-user Engagement Live Data Report	Higher Degree Research students by citizenship, course of study type and scholarship type, by types of engagement	
Commonwealth Scholarships Live Data Report	Commonwealth scholarships reported by scholarship type (E545) and scholarship status (E526) for each reporting period.	
SA-HELP Live Data Report	A summary of all SA-HELP loans reported by Citizenship.	
Unit of Study Completions Live Data Report	A report on the completion status (E355) for each unit of study reported during the year showing the total load (EFTSL) consumed for each status	
HECS-HELP Grandfathering Live Data Report	HECS-HELP details grouped by grandfathering provisions	
HECS-HELP Student Split Time Series Live Data Report	HECS-HELP details grouped by liability status, grandfathering provisions, HECS Bands and Work Experience in Industry	
HECS-HELP Payment Status Live Data Report	HECS-HELP details grouped by contribution liable payment statuses	
HECS-HELP Funding Clusters Live Data Report	HECS-HELP details grouped by funding cluster and funding sub-cluster.	
HELP Debts by Citizenships Live Data Report	HECS-HELP, FEE-HELP, OS-HELP, SA-HELP and VET Student Loans by citizenship type	
OS-HELP Details Live Data	A summary of all OS-HELP loans reported by OS-HELP Student Status.	
OS-HELP ASCED General Report	 A summary of OS-HELP loans reported, by ASCED Country Number of Loans Number of Students Total Loan Value Total Loan Fee Asian Flag 	
OS-HELP Country General Report	 A summary of OS-HELP loans reported, by Country ASCED Number of Loans Number of Students Total Loan Value Total Loan Fee Asian Flag 	
OS-HELP Language Study General Report	A summary of OS-HELP language study loans reported, by Language 	

	Number of Loans
	Number of Students
	Total Loan Value
TFN Verification Report	A list of students whose TFN could not be verified by the ATO
Provider Notifications Report	This report notifies providers of outstanding data issues.
Course Completions (HDR Students) Live Data Report	A summary of the course completions reported for Higher Degree Research students by High/Low Cost, Citizenship and Indigenous Status
Course Completions (All Students) Live Data Report	A summary of the course completions reported for all students by citizenship
Course Completions (Indigenous Students) Live Data Report	A summary of the course completions for indigenous students by course level
Course Completions (Special Course) Live Data Report	A summary of the course completions for students enrolled in special courses by citizenship
Student Enrolment Unit Records	 Individual student enrolment records can be viewed by: E313 Student ID E307 Course Code E488 – CHESSN E584 – USI Reporting Period Reporting Year
Commonwealth Scholarships Unit Records	 Individual student Commonwealth Scholarship records can be viewed by: E313 Student ID E488 – CHESSN E584 – USI Reporting Period Reporting Year
OS-HELP Unit Records	 Individual student OS-HELP records can be viewed using the following fields: E307 Course Code E313 Student ID E488 – CHESSN E584 – USI Reporting Period Reporting Year

	Loan Status
SA-HELP Unit Records	Individual SA-HELP records reported from 2012 can be viewed using the following fields:
	• E313 Student ID
	• E488 – CHESSN
	• E584 – USI
	Reporting Period
	Reporting Year
	Loan Status
Course of Study Unit Records	Course data for individual courses or all courses can be viewed using these fields:
	E310 Course of Study Type Code
	E307 Course Code
	 E312 Special Course Type Code Status (Default: Not end dated)
	Reporting Year
	Deleted Status of Course of Study and Course
Student Unit of Study Unit Records	Individual student records can be accessed using the following fields:
	• E313 Student ID
	• E488 – CHESSN
	• E584 – USI
	• E354 Unit of Study Code
	Reporting Period
	Reporting Year
	Status (Default: Not Remitted or Invalidated or Deleted)